

St. Andrews Preserve HOA Resident Application

Email Request to: Contact@standrewspreserve.com

Clubhouse/Pool/Gym Access FOB Request

To access the Clubhouse/Pool/Gym facilities all residents are required to have an HOA registered Access FOB.

Access FOBS were issued to the original owner of each residence, two (2) per unit.

The selling homeowner is required to transfer the residence FOBs to the buyer at the time of closing on the home.

Residence FOBs NOT transferred to the buyer at closing will be re-issued at a cost of \$20.00 each for the number of new FOBs requested (up to a maximum of 2).

For the safety of all of the residence of our Community, the St Andrews Townhomes security system records all FOB entrance and exit activity into the Recreational Facilities.

I/We understand that access to the Clubhouse/Pool/Gym facilities is subject to the Rules and Regulations of St. Andrews Townhomes. I/We further understand that a FOB is required to access the Recreational Facilities and must be in the possession of the owner and/or their guests at all times when visiting the facilities. I acknowledge that access FOBs are HOA issued to the residence of record, and must be surrendered if the property is sold.

Please make your check out to St. Andrews Townhomes, Inc. – NO CASH

*****Check must be paid at the time of delivery. Do not mail check.*****

Please allow 48 hours after submitting request for approval and programming of FOB(s).

You will be contacted when the FOB(s) are ready to be picked up.

Number of FOB's Requested: _____ Date: _____

Resident Name: _____

Resident Address: _____

Resident Phone Number: _____

Resident Email Address: _____

Office Use Only

FOB #1 Identification Number: _____

FOB #2 Identification Number: _____

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