

## **CGC 9 HOLE WOMEN'S ASSOCIATION POLICIES**

All players will **arrive 20 minutes before assigned tee** time as stated on the back page of handbook.

All players go to hallway table (near restrooms) and check off name on pairings sheet and sign up for next week's play (sheet on the bulletin board).

All **Members** should be prepared to be a **Captain**, know how to correctly stroke cards, calculate scores and enter scores into the computer. **ALL MEMBERS WILL BE A CAPTAIN AT SOME TIME.** Join the review of **Stroking Cards at the end of the Welcome Back Coffee.**

### **Duties of the Captain:**

**Captain** prepares two scorecards, - one for herself, and the other for the designated "co-captain" (second name down on team) to score. If team play, stroke both cards with handicap dots. **MAXIMUM STROKES ON A CARD FOR HANDICAPS 27 OR HIGHER IS 27 FOR ALL TOURNAMENTS.**

**Captain** has cards prepared with names & Local access numbers, legibly written, **PRIOR** to arriving at golf course on day of play. Scores must be entered clearly.

- **Captain** must also note on card time when 1<sup>st</sup> players tees off at initial hole and when the last putt is made on last hole.
- **Captain ensures that Each Player** must declare number of strokes taken when all balls are on the green and prior to anyone putting.
- **Captain** collects \$2.25 from each player on her team
- **Captain** adds scores at end of play, calculates time it took team to play (i.e. hours & minutes) signs her card and asks other scorekeeper to attested score. Captain turns in money and card to Scoring Committee table with both net and gross scores completed.
- **Captain** uses 2<sup>nd</sup> card to post scores into the computer.

- **Members** must ***sign up by 8 a.m. on Saturdays*** to play in the next weekly tournament. ***No late sign-ups can be accepted.*** If not playing the next scheduled week, note when you wish to play again by signing the last page attached to sign-up sheet under the section "Future Play".
- All **members** please read "**Pace of Play**" on the inside cover of the handbook.
- Hole-in-One money is paid in full to a participating player who makes a hole-in-one during an Association tournament. A one time \$2.00 fee must be paid in order to participate; The fund is replenished after we have a winner.
- Any **member** who ***fails to show up for an assigned tee time and gives no appropriate notice will forfeit her play for the following week.*** (See the next section for instructions on cancellations.)
- All players must pick up according to the Equitable Stroke Rule with a maximum of 10 strokes – for both team play and individual play. The only exception is for those competing in the Summer Cup and Championship Tournament.

When putting each player is strongly encouraged to continually putt until holing out or reaching their Equitable Stroke Limit (See Equitable Stroke Listing Below)

***Cancellation by Player:***

- - Prior to noon on Monday, if you have signed up to play that Thursday but need to cancel, you only need to send an email to [cgc9holers@yahoo.com](mailto:cgc9holers@yahoo.com) and the pairings group will take care of adjusting the pairings sheet and advising the rest of the team.
- - After noon on Monday and prior to 6:00 p.m. on Wed. if you need to cancel, you should send an email to all other members of your team and to [cgc9holers@yahoo.com](mailto:cgc9holers@yahoo.com). Pairings will make the necessary adjustments to the pairings sheet.

- - In both of the cases above, if the captain of a team cancels, the second person on each team will automatically become the captain. **Members need to be conscientious about**
- **checking email at or around 6:00 p.m. on Wed. to make sure they are aware of any changes that have been made.**
- - If you need to cancel after 6:00 p.m. on Wed. call the pro shop early Thursday morning & advise them of your cancellation.

***Cancellation of play or during play is as follows:***

The President, Vice-President, or their designee will be responsible for officially canceling play prior to the first tee time and during play if weather is bad or if the pro shop closes the course.

**If play is cancelled prior to the first tee time, a notice will be placed on the web site and an email will be sent out to all members. No phone calls will be made.**

If play is cancelled during the weekly tournament the President, Vice-President or their designee will call the club house from the course and ask the rangers to be sent to notify the players on the course(s) of the cancellation and /or the President, Vice-President or their designee will obtain a cart and go out to the playing members and notify them of the cancellation. At any time if a member or team decides they do not want to finish play due to rain they will forfeit with no refunds unless the play has been officially cancelled.

Revised: Feb. 2013

**USGA EQUITABLE STROKE CONTROL**

Course Hcp	Maximum Strokes		
	Par 3	Par 4	Par 5
9 Holes			
10-14	8	8	8
15-19	9	9	9
20 or More	10	10	10

