



**Southampton Business Improvement Area
Board of Directors Meeting**

AGENDA

Thursday, November 27, 2025, 5:30 pm

Location:	Elk and Finch Coffee Pub
Board Members:	Sara Porter (Chair), Melanie Myers (Treasurer), Kendall Johnston-Sawyer (Streetscape Chair), John Divinski (Town Council), Gurwinder Singh, , Amanda Seaman
Staff:	Lisa Mills, Coordinator

1	Meeting Call to Order:	Chair
2	Land Acknowledgement	We want to acknowledge the Territory of the Anishinabek Nation: The People of the three Fires known as Ojibway, Odawa, and Pottawatomic Nations. And further, to give thanks to the Chippewas of Saugeen and the Chippewas of Nawash, known collectively as the Saugeen Ojibway Nation, as the traditional keepers of this land.
3	Review of Protocols and Introductions	Chair
4	Declaration(s) of Pecuniary Interest	
5	Additions to the Agenda	
6	Motion to Approve Minutes of October 23, 2025 meeting minutes	
7	Chair's Report	<ol style="list-style-type: none"> 1. Annual General Meeting recap 2. Construction Update 3. Vicinity (or other digital catalogue) 4. Art Gallery Update 5. Spruce the Bruce - Grants open at beginning of February 6. Pumpkinfest request for \$ 7. Curling Event request for \$
8	Coordinator's Report	OBIAA Conference - Port will pay for ½ of Coordinator expenses
9	Treasurer's Report	<ol style="list-style-type: none"> 1. 2025 Working budget to date 2. 2026 Proposed Budget
10	Strategic Planning Committee Reports	
10.1	Promotions & Events	<ol style="list-style-type: none"> 1. Sparkles 2. Christmas in Southampton 3. Festive Fridays/Santa Summit 4. Hello Gift Card 5. 2026 Calendar of Events

10.2	Streetscape	<ol style="list-style-type: none">1. "SOUTH" light install at Town Hall - awaiting install timing2. 2026 Art Opportunities3. Budget allocation for 20264. Bench placement and use of old benches for 2026 along High Street5. Wrapped barrels for additional garbage in summer
10.3	Membership	
11	Town	
12	Motion to accept all reports	
13	New Business	
14	Meeting adjournment	