

THE VILLAGE OF SOUTH VIENNA, OHIO

149 West Main Street

South Vienna,

Ohio 45369

(937) 568-4311

ZONING PERMIT APPLICATION

Instructions:

1. Please print or type the application form. You may use additional sheets and attach them to this application. Indicate the question being answered on each sheet.
2. Attach a copy of the legal description from the Clark County, Ohio Recorder's Office.
3. Attach any plans, draws, or additional documentation in support of your Application.
4. Non-Refundable Permit Application Fee: Any Residential Zoning Districts Permit Application fee is \$50.00. All other Zoning Districts Permit Application fee is \$150.00. Make a check payable to the Village of South Vienna, Ohio.
5. Contact the Zoning Inspector if you have any questions.

OWNER _____	PHONE (____) _____
EMAIL _____	ADDRESS _____
_____	CITY/STATE _____ ZIP _____
APPLICANT _____	PHONE (____) _____
EMAIL _____	ADDRESS _____
_____	CITY/STATE _____ ZIP _____
PARCEL # _____	

ZONING DISTRICT:

- ☐ Residential- Low Density ☐ Residential -Medium Density ☐ Residential - Village Center
- ☐ Park ☐ Industrial ☐ Agricultural ☐ Small Business District ☐ Commercial ☐ School

CURRENT USE (Please Describe): _____

PROPOSED USE (Check all that apply):

☐ ADDITION (MATERIAL: _____; DIMENSIONS: _____)

☐ NEW CONSTRUCTION (MATERIAL: _____; DIMENSIONS: _____)

☐ OTHER: _____

STATEMENT IN SUPPORT OF PROPOSED USE:

Please describe how the proposed Permit will affect adjacent and proximate properties.

SEE ATTACHED FOR ZONING PERMIT APPLICATION REQUIRED DOCUMENTS.

I hereby certify that the facts, statements, and information presented within this application form are true and correct to the best of my knowledge and belief. I hereby understand and certify that any misrepresentation or omissions of any information required in this application form may result in my application being delayed or not approved by the Village. I hereby certify that I have read and fully understand all the information required in this application form and all applicable requirements of the Zoning Code for The Village of South Vienna, Ohio.

SIGNATURE OF APPLICANT/AGENT

DATE

REVIEWED BY:

APPROVED/DENIED: APPROVED/DENIED DATE:

NONREFUNDABLE FEE: \$ ☐ PAID

ZONING PERMIT APPLICATION REQUIRED DOCUMENTS
In Accordance with Section IV of the Village of South Vienna, Ohio
Zoning Ordinance and Comprehensive Plan 2022

1. Legal description of property, as recorded in the Clark County, Ohio, Recorder's office, together with a list of all property owners within 200 feet of, contiguous to, and across the street from the parcel which is the subject of the Application;
2. Current and proposed uses, the Zoning district in which property is located, together with a statement as to how the proposed Permit will affect adjacent and proximate properties;
3. Plans and/or drawings drawn to scale, showing the dimensions and shape of the lot to be built upon; and the dimensions and location of existing and/or proposed buildings or alterations, landscaping and buffers;
4. Height and bulk of proposed buildings or alterations, together with proof of compliance with front, side and rear yard widths and depths as required by the Zoning Code;
5. Number and dimensions of existing and proposed off-street parking or loading spaces, if applicable;

In every case where the lot is not provided with public water supply and/or disposal of sanitary wastes (public sewers), and the Applicant has not obtained a Variance to use wells and septic systems, the Application shall be accompanied by approval of both the Clark County, Ohio Combined Health District and, if appropriate, the Ohio EPA, of the proposed method of water supply, water for fire suppression, and for disposal of sanitary wastes prior to approval by the Zoning Inspector;

6. The effect of the proposed Permit on motor vehicle access, traffic flow, access for delivery trucks, access for equipment during construction and the effect on surrounding properties; access for fire department (typically WB-40, WB-60 or larger) emergency and public safety vehicles; storm drainage and public infrastructure in the area, and any other factors pertinent to the Application;
7. Approved fire rescue and emergency access with roads paved sufficiently for emergency vehicles, maintained free of any impediments or obstructions; and
8. Before considering the proposed Permit, the Zoning Inspector shall require the Applicant to produce a traffic study, a water quality or quantity study, a stormwater drainage study, and any other studies or technical information that the Zoning Inspector deems helpful to the determination of the Application;