



TIMESING

HONEST SUPPORT, PRECISE ADVICE.

ENVIRONMENTAL POLICY



1 Introduction

The Environmental Policy of TIMESING is our formal declaration outlining our commitment to managing our environmental impact.

This policy is to ensure so far as it is reasonably practicable that our operations will be carried out with a commitment to protecting and enhancing the environment. This policy sets out our approach to reducing our environmental footprint, complying with relevant environmental legislation, and promoting sustainability in our operations.

2 Key Elements

The key elements we utilise to manage our environmental impacts and maintain our Corporate Social Responsibility are:

- **Commitment to Compliance:** We adhere to environmental laws, regulations, and standards.
- **Environmental Objectives:** Our goal is to reduce environmental impacts through reducing waste, conserving energy, lowering carbon emissions and sourcing material sustainably.
- **Sustainability Practices:** We promote initiatives to undertake to minimise our environmental footprint, through recycling programs, energy-saving and waste reduction.
- **Employee Engagement:** We encourage our staff and supply chain to participate in environmental initiatives and to be aware of their role in meeting our environmental goals.
- **Continuous Improvement:** We are committed to regularly review and improve the environmental management systems, ensuring that we continue to evolve our practices to meet sustainability targets.
- **Accountability and Reporting:** We will monitor our progress, report on environmental performance where appropriate, and remain transparent about our impacts and improvements.



3 Waste Paper

As an office we know that we generate waste paper products. However as we strive for excellence in every aspect of our business we are committed to minimising the environmental impacts of the business operation.

Our stated aims are to:

- Aim to continuously improve our environmental performance particularly with regards to our recycling and re-use of paper.
- Where possible we will use recycled or ecologically friendly paper.
- We will use 'waste' paper for notepads unless confidentiality may be compromised.
- Reduce our consumption of resources and improve the efficiency of those resources by printing double sided where practicable
- Manage waste generated from my business operations according to the principles of reduction, re-use and recycling
- Recycle all paper products, ink or toner cartridges.
- Comply as a minimum with all relevant environmental legislation as well as other environmental requirements.

4 Review and Update

This Environmental Policy Statement will be regularly reviewed and updated as necessary. The management team endorses these policy statements and is fully committed to their implementation.

This policy has been approved & authorised by:

Name:	Paschal Walsh
Position:	Managing Director
Date:	1 September 2024