

YEAR-END REPORT 2020

LTCC Teaching & Learning



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LTCC TEACHING & LEARNING

Lake Tahoe Community College's Teaching and Learning Program promotes the positive values of teaching and learning by encouraging conversations, workshop participation, and onboarding activities among faculty and all interested members of the LTCC community. The activities of the Teaching and Learning Program are coordinated by the FCTL (Faculty Chair of Teaching and Learning) and are aimed at stimulating consideration of topics, activities, and engagements that focus on all aspects of faculty professional life—whether connected to teaching, counseling, library and information services, or other professional areas.

FOCUS

The Teaching and Learning Program focuses on a number of key aspects of faculty professional training and development. It has also been connected, through the FCTL roles, to the LTCC Promise Program (first-year experience course) and campus-wide initiatives and projects (University Center, Meta Majors, SEM and Scheduling, Guided Pathways, Instructional Technology & Campus Space).





TRAININGS & WORKSHOPS



Since the inception of the Teaching & Learning Program, LTCC has offered numerous trainings and workshops. Prior to COVID-19, trainings were offered in in-person and YouTube livecast formats. Beginning in March 2020, trainings were offered primarily in Zoom format. Most trainings have been made available for viewing in YouTube archives. Trainings have been attended by full- and part-time faculty, administration, classified staff, and South Lake Tahoe community members. Campus experts (Kellie Greiner, Jon Kingsbury, Treva Thomas, Mark Williams) provided informative workshops on topics that included Students with Disabilities, Canvas Gradebook, eLumen and SLOs, and Passport Gradebook. Focus on the many modes of teaching (F2F, DE, ISP, and EVE) was offered, and targeted training for specific teaching cohorts (such as ISSI) was included in the workshops. In all, over 450 people attended workshops as live attendees and over 6,000 people viewed the videos that were produced for all training purposes.

CORE FOCI

- Faculty Onboarding
- Faculty Training
- Professional Resources
- CVC-OEI Grant (2019-2020)
- LTC Promise (2019)
- Onboarding Website
- Onboarding Canvas Site
- Instructional Technology
- Technical Assistance

458

Total Live Workshop
Participants in 2019-
2020

A SAMPLING OF WORKSHOP TOPICS FROM 2019-2020



It's the First Week of Fall and I Am Thinking About
Sharing a Key Concept: Public Speaking in Class
Students and Empathy

Nurturing and Its Limits

Cultural Trends & Teaching

Students, Passion, and Emotions

The Syllabus: Get Ready for Winter

It's the First Week of Winter and I Am Thinking About
Favorite Effective Teaching Methods

Something that I Want to Talk About in Terms of Teaching

Teaching in the Age of Mobile and Social Media

Differences Between F2F, DE, and ISP Instruction

Integrating the Classroom with Student Services

Guided Pathways and Its Impact on the Classroom

Students with Disabilities

The Syllabus: Get Ready for Winter

I Have a Canvas Shell, Now What?!

Modules and Pages in Canvas

Using Assignments and Announcements in Canvas

The Syllabus and Student Behavior in Canvas

Maintaining (Virtual) Student Engagement

Creating Community in Your Online Courses

Student Behavior

Managing Attendance in Zoom, Canvas, Passport

Tips for Dealing with Stress

61

Live Workshops

Offered in 2019-2020



ADAPTING TO COVID-19

In 2020, in response to the COVID-19 pandemic, LTCC's Teaching and Learning Program provided additional trainings, facilitations, and workshops that focused on learning technology and distance education and EVE (enhanced virtual education) emphases. These efforts included outreach to all campus groups (such as through Zoom trainings) and emphasized an adaptive approach and philosophy to trainings. As an example, in a workshop focused on online gradebooks, interest was expressed in a workshop centered on managing attendance in summer classes. As a result of this feedback, a training on approaches to attendance was scheduled.



TECHNOLOGY PREPARATION TRAININGS

- Canvas, the Basics
- Video, the Basics
- Zoom, the Basics
- Proctorio, the Basics
- Labster, the Basics
- Audio & Sound
- Attendance
- eLumen, the Basics (Mark Williams)
- Canvas Gradebook, the Basics (Treva Thomas)
- Passport Gradebook, the Basics (Jon Kingsbury)
- Degree Audit (Dru Cunningham)
- Glean (Kellie Greiner)

209
Videos Created in
2019-2020



FACULTY ONBOARDING

The LTCC Teaching and Learning Program is committed to providing the most comprehensive, highest professional quality, and most pertinent onboarding and training resources for faculty and other interested members of the LTCC community. As part of its commitment, the program created an onboarding Website (averaging 300 visits per month) and Canvas shell that assist in the onboarding of faculty at the college. Both the Website and Canvas shell provide videos, training information, important documents, links, and other contexts that enhance the initial and ongoing success of LTCC faculty. Videos that include campus “LTCC 101” locations, training content (such as that related to the CVC-OEI grant), workshops (including the Tuesday 12-1 “Teaching Talks”), and technological and pedagogical assistance (especially following the COVID-19 pandemic) have added to the many resources of both sites. As well, targeted information (such as that of the [Syllabus](#) workshop) provide faculty with preset snippets, Canvas templates, and teaching content that may alleviate the need to start from scratch when developing a class. Additional resources such as these will be developed in the future.



RESOURCES CREATED

- In-person and Virtual Trainings
- Training Videos
- Technical Assistance
- Canvas Onboarding Site
- Canvas Commons Resources
- Onboarding Website
- Training and Teaching Handouts
- Syllabus Resources
- Training PowerPoints
- CVC-OEI Documents
- E-mail Training/Resource Updates

40

Largest Attendance
at a Workshop
(March 18, 2020)

VIDEO PRODUCTION

Using the social media platform of YouTube, as well as the Teaching and Learning Website, the LTCC Teaching and Learning Program has created a growing platform focused on the sharing of professional and instructional resources through media. In 2019-2020, over 200 videos (with over 6,000 views) were created and published on the Teaching and Learning Website and Canvas Onboarding shell. The videos produced take advantage of professional sound and video recording, editing and production, and musical and title design.

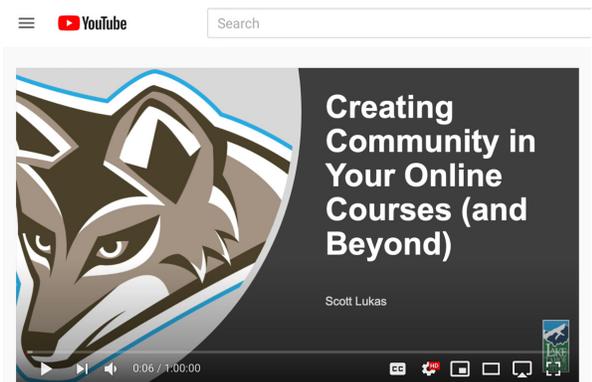
YouTube was also the primary medium for livecasting trainings prior to the COVID-19 pandemic. One goal of the program's approach to video was to "make virtual" the campus for ISP and DE instructors who may never visit the LTCC campus. As a result, campus video shoots of multiple locations (Onestop, ADVANCE, CONNECT, Instruction Office, Foundation, among others) were created. The effort allows otherwise off-campus faculty members to get a virtual sense of the LTCC campus. Future trainings and professional development resources will continue to maintain a video presence on the program's various resource sites.

6034

Total Video Views
in 2019-2020

TOP 5 MOST-VIEWED VIDEOS

Proctorio, the Basics.....	1057
Zoom, the Basics.....	139
Zoom, Security Updates.....	125
Basics of DE Instruction.....	104
Office Hours in Canvas.....	103



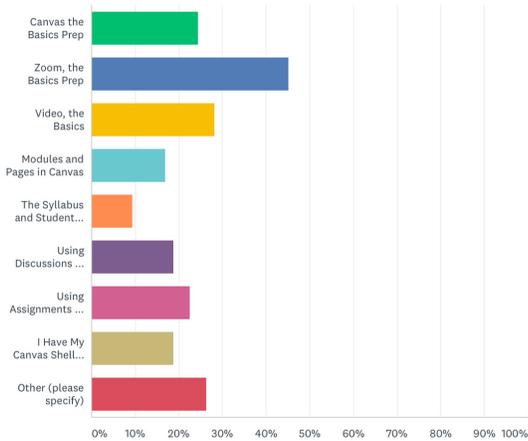
RESPONSIVENESS

The Teaching and Learning Program relies on faculty input to develop trainings, workshops, and resources that will benefit the ever-changing teaching, learning, and professional development landscapes.

The LTCC Teaching and Learning Program will maintain an adaptive and proactive approach to faculty training and professional development. Surveys and in-workshop comments are used to determine future trainings and workshops.

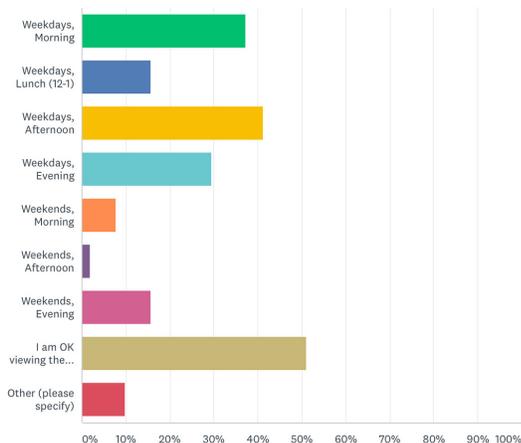
Please indicate which of the following trainings you would like to receive.

Answered: 53 Skipped: 0

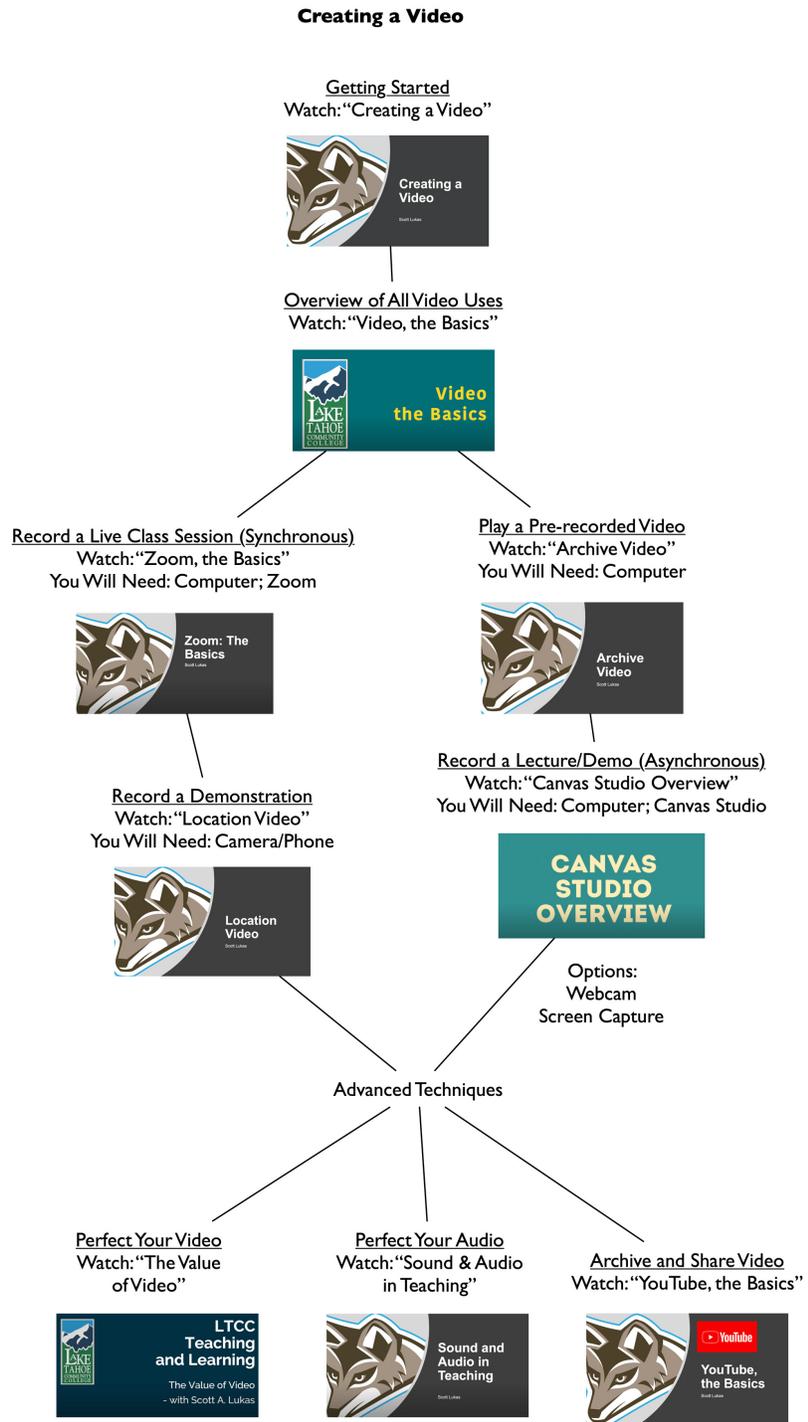


When would you like to participate in the workshop?

Answered: 51 Skipped: 2



A TYPICAL TRAINING STRUCTURE



Training structures take into account all of the possible contexts, scenarios, situations, and challenges that may be involved in a technological, pedagogical or other approach.

LOOKING FORWARD

With the uncertainties connected to the COVID-19 pandemic in mind, the LTCC Teaching and Learning Program will continue to support faculty and staff in training and professional development opportunities related to technology, instruction, and connected areas. In addition, due to the program's goal of being adaptive to college and community needs, it will continue to evaluate new and emerging concerns, issues, and contexts in teaching, learning, and professional development so as to offer the most up-to-date connections to faculty and college needs.

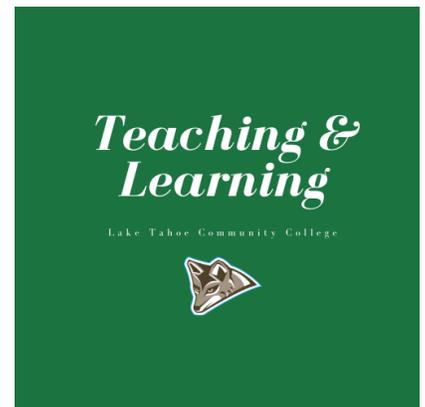
The LTCC Teaching and Learning Program will continue to promote the positive values of teaching and learning and faculty professional development in many ways.

Onboarding Website:

<https://lcccteachingandlearning.com>

Canvas Shell:

<https://laketahoecce.instructure.com/enroll/NADNA4>



New Faculty Onboarding

at Lake Tahoe Community College

