Customize with additional items, found under Snippets at:

https://ltccteachingandlearning.com/syllabus

**[Course Number]: [Course Title]**

XXXX Units

Meets: XXXX

Winter 2020, Lake Tahoe Community College

**Class Welcome**

Hello and welcome to XXXX. I am excited that you will be taking this journey in XXXX this term. Keep in mind that I am always here to help and hope to make your experience in this class the very best. Do not hesitate to reach out to me if you have any questions about the class. To get started, please XXXX

**Instructor Contact**

[name]

[e-mail]

Note: the preferred method of contact is XXXX

**Class Description**

XXXX

**Course Objectives**

**Student Learning Outcomes**

**Textbook/Readings**

**DRC Accommodations**

Any registered student with a verifiable disability is eligible for Disability Resource Center services. The use of services is voluntary. Students do not necessarily need to have a disability to enroll in classes offered by the DRC. However, in order to receive academic accommodations students must have a verifiable disability. Students can be assessed at the DRC. For more information, please visit the DRC site: http://www.ltcc.edu/campusresources/disabilityresourcecenter/index.php

**Grading**

Your grade will be calculated on a 90/80/70/60 percentage scale based on the XXXX points:

XXXX - XXXX A

XXXX - XXXX B

XXXX - XXXX C

XXXX - XXXX D

0 - XXXX F

Your grade is based on the following major assignment areas:

XXXX

At any time, you may check your grade and class progress using XXXX

**Academic Dishonesty and Plagiarism**

All students who enroll in this course are required to abide by the LTCC Academic Dishonesty and Plagiarism Policy, which is included in this Canvas class. Students who violate the policy will XXXX

**Classroom/Online Behavior**

**Course Schedule**