

# SUMMER ON HENLEY STREET

Every Thursday from 12<sup>th</sup> July to 30<sup>th</sup> August 2018

## APPLICATION FORM

### Applicant Details

Contact Name(s)	
Organisation Name / Trading Name	
Address	
Postcode	
Telephone	
Mobile	
Email Address	
Website	
<b>Please provide full details of the product type you will sell from your stall</b> <small>Please list all products you intend to sell, products not declared may be removed at the event</small>	

### Stall Pricing Guide

<b>CHARGE PER STALL</b>			<b>£55 Per Day 1x 3x3m Stall per trader only</b>				
			Please tick each date you wish to apply for.				
<b>12/07</b>	<b>19/07</b>	<b>26/07</b>	<b>02/08</b>	<b>09/08</b>	<b>16/08</b>	<b>23/08</b>	<b>30/08</b>
FULL	FULL	FULL	FULL		FULL	FULL	FULL

You can apply to bring your own (Maximum 3 metres) stall for all areas. Photos are essential.

### Please Complete (Circle)

**COUNTER REQUEST**                      Yes                      No  
A counter will be supplied if not specified otherwise and cannot be removed.

**I have enclosed a copy of my public liability insurance**  
Minimum £5 million / Applications cannot be processed without this

**YES NO** (Please Circle)

If your insurance expires before the date of the event an updated copy will need to be sent to [customerservice@lsdpromotions.com](mailto:customerservice@lsdpromotions.com) before the event takes place. Please state clearly on your email the name your application is under and which event it relates to.

**I have enclosed recent photographs of my products / unit**

**YES NO** (Please Circle)

## Further Information

- One Single stall (1 x 3m pop-up canopy stall) per trader, may be applied for. This is to ensure variety and fairness to everyone applying to trade. Double stalls and multiples are unavailable for Henley Street Summer Markets.
- All applications will be carefully vetted and all traders will be informed whether their products are accepted or not.
- It may be the case that we can accept your application for some of the Thursdays you have asked for, but not all. If this is the case we will make you an offer of which dates are available to you.
- Full payment must be made at the time of application. If we cannot accept you to trade for any reason, you will receive a refund in full.
- You will be working at an outdoor event which may be subject to unpredictable inclement UK weather and if the event is cancelled as a result, there will be no refund due or compensation paid due to loss of earnings.
- Being granted a stall, regardless of the location allocated to you, will not guarantee a high level of sales. You and your staff must take responsibility for display, the quality of the goods you sell, and your attitude towards customers, the event organiser & market staff, and fellow stall holders at all times.

## Payment

I enclose my FULL payment of £\_\_\_\_\_

**Cheques are made payable to LSD PROMOTIONS LTD**

Post-dated cheques will not be accepted.

**PAYMENTS CAN BE MADE BY CHEQUE OR BY CREDIT/DEBIT CARD**

NAME ON CARD	_____	CARD TYPE	_____
CARD NUMBER	_____-_____-_____-_____	CVV	_____
EXPIRY	____/____	START	____/____

I authorise £\_\_\_\_\_ to be deducted from my card

Or I have enclosed a cheque of £\_\_\_\_\_

Please return completed form and deposit payment to LSD Promotions Ltd, Ground Floor Offices, Stamford Mews, Enville Estate, Stourbridge, DY7 5HD

Or if you are paying by card you can email your completed application form to [customerservice@lsdpromotions.com](mailto:customerservice@lsdpromotions.com)

### **GDPR** General Data Protection Regulations

I give permission to LSD Promotions to store my details securely

YES  NO  Sign: \_\_\_\_\_

### **MAILING LIST** For updates and specials

I would like to be added to the mailing list

YES  NO  Sign: \_\_\_\_\_