



LSD PROMOTIONS

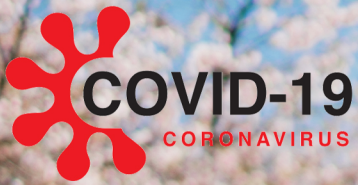
**OUR PLAN TO
REBUILD**

**MAKING
OUR MARKETS
SAFE**

Document issued
Monday 5th October 2020
Issue 3.0 (Document to be updated as Government advice is issued)



GROUP OF COMPANIES



THE NEW NORMAL

In these extraordinary times, HSE is constantly reviewing the fast-moving situation with our partners across Government to support the national effort to tackle COVID-19

While social distancing is fundamentally a public health measure introduced to reduce the spread of infection, we recognise the concerns raised on social distancing within the market place and are in contact with local authority partners to implement these measures.

Where HSE identifies employers who are not taking action to comply with the relevant public health legislation and guidance to control public health risks, eg employers not taking appropriate action to socially distance or ensure workers in the shielded category can follow the NHS advice to self-isolate for the period specified, we will consider taking a range of actions to improve control of workplace risks.

These actions include the provision of specific advice to our employees and our traders by issuing enforcement notices to help secure improvements with the guidance.

We have sourced Gazebo safe screens (as shown). These will be available from LSD for traders to purchase at cost price.

For hygiene reasons and to protect our employees, LSD will not offer these for temporary hire. Traders must own these themselves and be fully responsible for cleaning and installing/deinstalling each day.

They are disinfectant and antibacterial spray cleanable, fire retardant to BS 5438 and UV resistant. They can be in quarter size, half size or full size.

They can have hatches or zips and can hang from any part of the gazebo to suit trading requirements.

These screens are not mandatory and are offered as an extra precaution.





THE NEW NORMAL

We believe we have a huge advantage in operating safely, being a predominantly outdoor business. The UK government released the following statement on Monday 11th May:

When outdoors, people are much less likely to come into contact with an infected surface, while any tiny particles of virus (called aerosols) would be dispersed by fresh air.

So the main remaining danger comes from large droplets, and staying a safe distance away from other people - as social distancing guidelines recommend - should overcome that.

We have put the following measures in place:
(This is subject to change as per the changing advise issued by Government)

- All stalls are spaced a safe distances apart. This is to protect our traders and public. It will be the responsibility of LSD Promotions to deliver this.
- All stalls will be provided with A4 Correx signs. These must be clearly displayed at all times, until further notice. It will be the responsibility of LSD Promotions to erect and de-install these on a daily basis and to ensure they are clearly displayed by the trader. Regular inspections will take place throughout the day.
- Our managers will wear face covering while collecting rent. LSD Promotions will provide these as standard.
- All LSD managers and staff members will be provided with alcohol hand gel and antibacterial hand-soap and asked to wash their hands and use hand sanitizer on a regular basis.
- Each site will be provided with an LSD Promotions Hygiene policy, displayed in the market site office.
- The LSD Promotions hygiene policy will be displayed on our website.
- There will be a copy of the LSD Promotions Covid-19 secure risk assessment available for inspection on all sites. Each R/A will be relevent to each specific site.
- It will be mandatory for all traders trading on any market or special event operated by LSD Promotions to hold a Covid-19 secure risk assessment relevent to their specific business. They must have this R/A on their stalls ready for inspection. LSD Promotions have provided a R/A template that traders can download and use.



Example of our Covid-19 Signage & Hand Sanitizer Station



Example of our 'Keep Left' one way system



THE NEW NORMAL

- LSD will ask traders to have antibacterial hand sanitizer on their stall at all times.
- LSD will ask traders to manage their own crowds waiting to be served on their stall, to ensure social distancing measures are being kept to. Managers can support this where possible but cannot be held responsible for each traders individual queue.
- Following contact with government officials, the Department of Health and Social Care have confirmed that outdoor markets aren't required to display a QR code. If this legislation changes, we will adapt and display a QR code accordingly.
- Following a request for clarification, NATIONAL ASSOCIATION OF BRITISH MARKET AUTHORITIES received the following response from The Cabinet Office regarding Face Coverings in the Market Place.

"The new measures will extend the requirement to wear a face covering to staff where it already exists for customers in retail environments. This would therefore apply to all indoor market settings (where it currently applies to customers) but not outdoor market settings (where it currently does not). It will also be extended to staff and customers in indoor hospitality settings except when eating and drinking; so this would include cafés and restaurants in indoor markets.

- In line with current government guidelines LSD Promotions do not require shoppers or market traders to wear face coverings within the Market place on our outdoor markets. Our employees will only be expected to wear face coverings when collecting rent from our Market Traders. If this legislation changes, we will adapt accordingly.
- On busier or larger sites, a COVID-19 Marshall will be provided. This individual will be there to advise the public on the importance of social distancing and provide support on queue management in pinch point areas. This individual will also spot check traders on their COVID-19 Risk assessments and the measures they have put into place to be COVID secure.
- Our in-house HR and Compliance Manager, Luke Hillyard, will be making regular spot check visits to all sites, to offer support and guidance to our employees and traders on the importance of COVID-19 measures and to ensure these are being adhered to.
- We will continue to be pro-active and embrace any change that the Government releases and adapt accordingly as time progresses on an ever-changing situation.
- We will keep in regular contact with our local authority partners to ensure safe and top-quality delivery of markets in your town or city.



Safe Distance Sign



Office Hygiene Policy

