

Instructions:

Tip: To use a fillable PDF form, open the form from the Resource Center. Save the form to your computer, and close the tab in your browser. Open the saved form using a PDF reader program and you'll then be able to enter your listing details. Be sure to save your changes before closing the form!

Start Listing

! Property Subtype <input type="checkbox"/> Improved Land <input type="checkbox"/> Subdividable <input type="checkbox"/> Unimproved Land		! Status <input type="checkbox"/> Active <input type="checkbox"/> Coming Soon	! Active Date
! Water Included (Available) <input type="checkbox"/> Yes <input type="checkbox"/> No			
! Tax Legal Description			

Agent Info

! List Agent MLSID / Name / Office
CoList Agent MLSID / Name / Office

Listing Dates & Conditions

! Expiration Date	! Price	! Ownership Seller Type <input type="checkbox"/> Agent Owner <input type="checkbox"/> Bank/GSE <input type="checkbox"/> Builder <input type="checkbox"/> Corporation/Trust <input type="checkbox"/> Estate <input type="checkbox"/> Government <input type="checkbox"/> Individual <input type="checkbox"/> Relo Company
! Listing Terms <input type="checkbox"/> 1031 Exchange <input type="checkbox"/> Cash <input type="checkbox"/> Conventional <input type="checkbox"/> Farm Service Agency <input type="checkbox"/> Jumbo <input type="checkbox"/> Other <input type="checkbox"/> Owner Will Carry <input type="checkbox"/> Private Financing Available <input type="checkbox"/> Qualified Assumption <input type="checkbox"/> USDA Loan <input type="checkbox"/> VA Loan		
! Special Listing Conditions <input type="checkbox"/> Auction <input type="checkbox"/> Equitable Interest <input type="checkbox"/> HUD Owned <input type="checkbox"/> None Known <input type="checkbox"/> Short Sale <input type="checkbox"/> Third Party Approval		
Investor Blackout Ends		

Compensation

! Buyer Agency Compensation & Type \$ or %	! Dual Variable Compensation <input type="checkbox"/> Yes <input type="checkbox"/> No	! Submitted Prospect <input type="checkbox"/> Yes <input type="checkbox"/> No
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New Home Info

New Home Community Listing ID	New Home Plan Listing ID
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Showing Info

Showing Phone	Showing Email	No Showings Until
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Showing Info

Showing Notes (1200 char)

Marketing

! Internet Entire Listing Display?

☐ Yes ☐ No

Internet Address Display?

☐ Yes ☐ No

In the MLS, Also Market As

☐ Commercial Lease ☐ Commercial Sale ☐ Farm ☐ Residential ☐ Residential Income ☐ Residential Lease

Address & Legal

! County

! Street Address

! City

! ZIP Code

! State

! Parcel Number

! Tax Annual Amount

! Tax Year

Special Taxing/Metro District

☐ Yes ☐ No

Tax Exemptions

☐ Senior Tax Exemptions

Location Description

! Subdivision Name

! Zoning

Zoning Jurisdiction

☐ City ☐ County ☐ Other

Is Incorporated

☐ Yes ☐ No

View

☐ City ☐ Golf Course ☐ Lake ☐ Meadow ☐ Mountain(s) ☐ Ski Area ☐ Valley ☐ Water

Distance To Bus

Distance To Light Rail

Distance To Other Transit

Schools

! School District

SSBR Region (Only applies to Steamboat Spring Board of REALTORS)

City Region (Buyer Tour Region)

Development Name

Site

! Lot Size Area

! Lot Size Measurement

☐ Acres ☐ Square Feet

Lot Size Dimensions

Lot Number

Site

Lot Features

- ☐ Borders National Forest
 ☐ Borders Public Land
 ☐ Corner Lot
 ☐ Cul-De-Sac
 ☐ Ditch
 ☐ Fire Mitigation
 ☐ Flood Zone
 ☐ Foothills
 ☐ Greenbelt
 ☐ Historical District
 ☐ Irrigated
 ☐ Landscaped
 ☐ Level
 ☐ Many Trees
 ☐ Master Planned
 ☐ Meadow
 ☐ Mountainous
 ☐ Near Public Transit
 ☐ Near Ski Area
 ☐ On Golf Course
 ☐ Open Space
 ☐ Protected Watershed
 ☐ Rock Outcropping
 ☐ Rolling Slope
 ☐ Secluded
 ☐ Sloped
 ☐ Spring
 ☐ Sprinklers In Front
 ☐ Sprinklers In Rear
 ☐ Steep Slope
 ☐ Subdividable
 ☐ Suitable For Grazing
 ☐ Wetlands

Fencing

- ☐ Fenced Pasture
 ☐ Full
 ☐ None
 ☐ Partial

Ski Features

- ☐ Cross Country Skiing
 ☐ Ski In/Ski Out (Downhill)

Waterfront Features

- ☐ Lake
 ☐ Pond
 ☐ River Front
 ☐ Stream
 ☐ Waterfront

Vegetation

- ☐ Alfalfa Hay
 ☐ Aspen
 ☐ Brush
 ☐ Cleared
 ☐ Crop(s)
 ☐ Grass Hay
 ☐ Grassed
 ☐ Heavily Wooded
 ☐ Mixed
 ☐ Natural State
 ☐ Oak
 ☐ Other
 ☐ Partially Wooded
 ☐ Pine
 ☐ Pinon Pines
 ☐ Sagebrush
 ☐ Small Grains
 ☐ Sparse
 ☐ Thinned
 ☐ Wooded
 ☐ Xeriscaping

Horse

- ☐ Yes
 ☐ No

Horse Amenities

- ☐ Arena
 ☐ Chutes
 ☐ Corral(s)
 ☐ Loafing Shed
 ☐ Paddocks
 ☐ Pasture
 ☐ Round Pen
 ☐ Tack Room
 ☐ Water - Stream/Spring
 ☐ Water Not Provided
 ☐ Well Allows For

Road Surface Type

- ☐ Alley Paved
 ☐ Dirt
 ☐ Gravel
 ☐ None
 ☐ Paved

Road Frontage (Access) Type

- ☐ Easement
 ☐ None
 ☐ Private Road
 ☐ Public Road
 ☐ Seasonal
 ☐ Shared
 ☐ Year Round

Road Responsibility

- ☐ Private Maintained Road
 ☐ Public Maintained Road
 ☐ Road Maintenance Agreement

Other Equipment

- ☐ Silo

Parcel

! Parcel Lot Name		Parcel Listing ID	! Parcel Lot Size Acres
! Parcel Water Included Y/N <input type="checkbox"/> Yes <input type="checkbox"/> No		! Parcel List Price	
Parcel Lot Description			
Parcel Outbuilding Type			
<input type="checkbox"/> Barn/Storage <input type="checkbox"/> Bunkhouse <input type="checkbox"/> Cabin <input type="checkbox"/> Caretaker <input type="checkbox"/> Chicken Coop <input type="checkbox"/> Greenhouse <input type="checkbox"/> Indoor Arena <input type="checkbox"/> Living Quarters <input type="checkbox"/> Lodging <input type="checkbox"/> Manufacturing <input type="checkbox"/> Office <input type="checkbox"/> Other <input type="checkbox"/> Residential <input type="checkbox"/> Retail <input type="checkbox"/> Shed(s) <input type="checkbox"/> Stable <input type="checkbox"/> Warehouse <input type="checkbox"/> Workshop			
Parcel Outbuilding Description			

Parcel

Parcel Structure Type

☐ ADU
☐ Bunkhouse
☐ Caretaker
☐ Carriage House
☐ Guest House
☐ Living Quarters

Parcel Structure Description

Parcel Remarks

Water & Utilities

Water Source

☐ Agriculture/Ditch Water
☐ Cistern
☐ Private
☐ Public
☐ Shared Well
☐ Spring
☐ Well

Well Type

☐ Commercial
☐ Community
☐ Irrigation
☐ Not Drilled
☐ Not Operational
☐ Operational
☐ Private
☐ Sub-Area Augmentation

Well Usage

☐ Commercial
☐ Domestic
☐ Household Inside Only
☐ Household w/Irrigation
☐ Household w/Livestock
☐ Other

Issued Well Permit

Water Tap Paid

☐ Yes
☐ No

Water Tap Fee

Sewer Tap

☐ Yes
☐ No

Sewer Tap Fee

Gas Tap Paid

☐ Yes
☐ No

Gas Tap Fee

! Sewer

☐ Community
☐ Holding Tank
☐ Public Sewer
☐ Septic Tank

Irrigation Source

☐ Ditch
☐ Flood
☐ Gated Pipe
☐ Sprinkler-Pivot
☐ Sprinkler-Side Roll
☐ Sprinkler-Traveling

Utilities

☐ Cable Available
☐ Electricity Available
☐ Electricity Connected
☐ Electricity Not Available
☐ Electricity To Lot Line
☐ Internet Access (Wired)
☐ Natural Gas Available
☐ Natural Gas Connected
☐ Natural Gas Not Available
☐ Off Grid
☐ Phone Available
☐ Phone Connected
☐ Propane
☐ Sewer Connected

Electric

☐ 110V
☐ 220 Volts
☐ 440 Volts
☐ Phase 3
☐ Single Phase

Water/Mineral Rights

☐ Mineral Rights
☐ Oil & Gas Rights
☐ Seller Retains Mineral Rights
☐ Seller Retains Water Rights
☐ Water Rights

Farm & Ranch Features

Crops Area (Acres)	Cultivated Area (Acres)	Irrigated Area (Acres)	Leased Area (Acres)
Pasture Area (Acres)	Current Use <input type="checkbox"/> Agricultural <input type="checkbox"/> Commercial <input type="checkbox"/> Fishery <input type="checkbox"/> Hunting <input type="checkbox"/> Industrial <input type="checkbox"/> Irrigation <input type="checkbox"/> Leased <input type="checkbox"/> Livestock <input type="checkbox"/> Multi-Family <input type="checkbox"/> Office <input type="checkbox"/> Open Range <input type="checkbox"/> Residential <input type="checkbox"/> Vacant <input type="checkbox"/> Vineyard		

Farm & Ranch Features

Possible Use

- ☐ Agricultural ☐ Commercial ☐ Fishery ☐ Hunting ☐ Industrial
☐ Irrigation ☐ Leased ☐ Livestock ☐ Multi-Family ☐ Office
☐ Open Range ☐ Residential ☐ Vacant ☐ Vineyard

Survey

- ☐ Boundaries Marked ☐ Boundaries Surveyed ☐ Corners Marked
☐ Improvement Location Cert ☐ Pin Survey

Green Features

Current Financing

- ☐ Power Purchase Agreement

Power Production Type <input type="checkbox"/> Photovoltaics <input type="checkbox"/> Solar Thermal <input type="checkbox"/> Wind	Size (kW)	Year Install	Ownership <input type="checkbox"/> Lease to Own <input type="checkbox"/> Seller Owned <input type="checkbox"/> Third Party Owned	Lease/Purchase Agree Amt
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Parking

Parking Features

- ☐ 220 Volts ☐ Asphalt ☐ Circular Driveway ☐ Concrete ☐ Driveway-Brick ☐ Driveway-Dirt ☐ Driveway-Gravel ☐ Driveway-Heated
☐ Dry Walled ☐ Electric Vehicle Charging Station (s) ☐ Exterior Access Door ☐ Finished ☐ Floor Coating ☐ Heated Garage
☐ Insulated ☐ Lift ☐ Lighted ☐ Oversized ☐ Oversized Door ☐ Parking Lot ☐ RV Garage ☐ Smart Garage Door ☐ Storage
☐ Tandem ☐ Underground

Parking Type <input type="checkbox"/> Carport (Attached) <input type="checkbox"/> Carport (Detached) <input type="checkbox"/> Community Parking Garage <input type="checkbox"/> Covered Parking <input type="checkbox"/> Garage (Attached) <input type="checkbox"/> Garage (Detached) <input type="checkbox"/> None <input type="checkbox"/> Off-Street <input type="checkbox"/> Parking Lot <input type="checkbox"/> Recreational Vehicle <input type="checkbox"/> Reserved - Deeded <input type="checkbox"/> Reserved - Exclusive Use Only	# Spaces	Length X Width	Parking Description
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Outbuildings

Of Out Buildings

Outbuildings

Type <input type="checkbox"/> Barn/Storage <input type="checkbox"/> Chicken Coop <input type="checkbox"/> Greenhouse <input type="checkbox"/> Indoor Arena <input type="checkbox"/> Stable	SqFt Fin Length X Width	# Stories Outbuilding Floor <input type="checkbox"/> Composite <input type="checkbox"/> Concrete <input type="checkbox"/> Dirt <input type="checkbox"/> Gravel <input type="checkbox"/> Matting <input type="checkbox"/> Paving <input type="checkbox"/> Rubber <input type="checkbox"/> Sand <input type="checkbox"/> Shavings <input type="checkbox"/> Stone <input type="checkbox"/> Wood	Yr Built	# Stalls	# Doors
		Stall Floor <input type="checkbox"/> Composite <input type="checkbox"/> Concrete <input type="checkbox"/> Dirt <input type="checkbox"/> Gravel <input type="checkbox"/> Matting <input type="checkbox"/> Paving <input type="checkbox"/> Rubber <input type="checkbox"/> Sand <input type="checkbox"/> Shavings <input type="checkbox"/> Stone <input type="checkbox"/> Wood			
	Outbuilding Features <input type="checkbox"/> Electrical <input type="checkbox"/> Heated <input type="checkbox"/> Heated Water <input type="checkbox"/> Loft <input type="checkbox"/> Permitted <input type="checkbox"/> Water			Description	

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	Outbuilding Features <input type="checkbox"/> Electrical <input type="checkbox"/> Heated <input type="checkbox"/> Heated Water <input type="checkbox"/> Loft <input type="checkbox"/> Permitted <input type="checkbox"/> Water			Description	

Association

! Association? <input type="checkbox"/> Yes <input type="checkbox"/> No	Multiple Associations? <input type="checkbox"/> Yes <input type="checkbox"/> No		
! Association Name	! Association Type <input type="checkbox"/> Professionally Managed <input type="checkbox"/> Self Managed <input type="checkbox"/> Voluntary	! Association Fee	! Fee Frequency <input type="checkbox"/> Annually <input type="checkbox"/> Included in Property Tax <input type="checkbox"/> Monthly <input type="checkbox"/> None <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annually
! Association Phone	Association URL		
! Association Name	! Association Type <input type="checkbox"/> Professionally Managed <input type="checkbox"/> Self Managed <input type="checkbox"/> Voluntary	! Association Fee	! Fee Frequency <input type="checkbox"/> Annually <input type="checkbox"/> Included in Property Tax <input type="checkbox"/> Monthly <input type="checkbox"/> None <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annually
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! Association Phone	Association URL		
Association Fee Includes <input type="checkbox"/> Cable TV <input type="checkbox"/> Capital Reserves <input type="checkbox"/> Electricity <input type="checkbox"/> Exterior Maintenance w/out Roof <input type="checkbox"/> Gas <input type="checkbox"/> Heat <input type="checkbox"/> Insurance <input type="checkbox"/> Internet <input type="checkbox"/> Irrigation Water <input type="checkbox"/> Maintenance Grounds <input type="checkbox"/> Maintenance Structure <input type="checkbox"/> On-Site Check In <input type="checkbox"/> Recycling <input type="checkbox"/> Road Maintenance <input type="checkbox"/> Security <input type="checkbox"/> Sewer <input type="checkbox"/> Shuttle Available <input type="checkbox"/> Snow Removal <input type="checkbox"/> Trash <input type="checkbox"/> Valet <input type="checkbox"/> Water			

Association

Association (Community) Amenities

☐ Clubhouse ☐ Coin Laundry ☐ Concierge ☐ Fitness Center ☐ Garden Area ☐ Gated ☐ Golf Course ☐ Laundry ☐ Park
☐ Parking ☐ Playground ☐ Pond Seasonal ☐ Pool ☐ Security ☐ Tennis Court(s) ☐ Trail(s)

! Restrictions/Covenants?

☐ Yes ☐ No

Restrictions/Covenants

☐ Affordable Housing ☐ Income Restriction ☐ Lease Restrictions ☐ Mobile/Manufactured Homes Not Allowed
☐ Modular Homes Not Allowed ☐ No Street Parking ☐ Other ☐ Ownership Retention ☐ Special Assessment

Restrictions (Other)

Association Transfer Amount (\$ or %)

Association Private Transfer Fee (\$ or %)

Association Status Letter Fee (\$ or %)

Special Assessment Description

Remarks

Public Remarks (2000 char)

Private Remarks (2000 char)

Directions (1024 char)

! Exclusions (1024 char)

Title Company

! Contract Earnest Check To

Contact Min Earnest (\$)

Possession

☐ Close Plus 1 Day ☐ Close Plus 2 Days ☐ Close Plus 3 Days ☐ Close Plus 3 to 5 Days ☐ Close Plus 30 Days
☐ Close Plus 30 to 60 Days ☐ Close Plus 45 Days ☐ Close Plus 5 to 30 Days ☐ Close Plus 60 to 90 Days ☐ Closing/DOD
☐ Immediately ☐ Negotiable ☐ Other ☐ Rental Agreement ☐ See Remarks ☐ Seller Rent Back ☐ Subject To Tenant Rights

Remarks

Documents Available

- ☐ Architectural Plans ☐ Building Plans ☐ Condo Docs ☐ Drainage Study ☐ Easements ☐ Engineering ☐ Environmental Audit
☐ Feasibility ☐ HOA Docs Available ☐ Lead Based Paint ☐ Leases ☐ Legal Description ☐ License Included ☐ Location Map
☐ Mineral ☐ Mining Claim ☐ P and L Available ☐ Perc Test ☐ Phase 1 Environmental Site Assessment ☐ Plat
☐ Profit/Loss Statement ☐ Rental Average ☐ Septic Report ☐ Soil Report ☐ Special Use Permit ☐ Survey ☐ Topography Map
☐ Utility Average ☐ Well Permit