

Instructions:

Tip: To use a fillable PDF form, open the form from the Resource Center. Save the form to your computer, and close the tab in your browser. Open the saved form using a PDF reader program and you'll then be able to enter your listing details. Be sure to save your changes before closing the form!

Start Listing				
! Property Subtype ☐ Condominium ☐ Multi-Family	☐ Townhouse	! Status ☐ Active ☐ Coming Soon		
! Structure Type Townhouse Only ☐ Patio/Cluster ☐ Townhouse	! Active Date			
! Structure Type Condo/Apartment ☐ High Rise (8+) ☐ Low Rise (1-3	Only 3)	er 🔲 Townhouse		
! Structure Type Multi-Fam Only Duplex High Rise (8+) L	Low Rise (1-3)	Patio/Cluster Quadruplex To	ownhouse	
! Tax Legal Description				
Agent Info				
! List Agent MLSID / Name / Off	lice			
CoList Agent MLSID / Name / O	office			
Listing Dates & Conditions				
! Expiration Date	! Price Type ☐ Base Price ☐ List Price		! Price	
! Ownership Seller Type ☐ Agent Owner ☐ Bank/GSE ☐ ☐ Estate ☐ Government ☐ Indi		Occupant Type Owner Tenant Vacant		
! Listing Terms ☐ 1031 Exchange ☐ Cash ☐ Conventional ☐ Farm Service Agency ☐ FHA ☐ Jumbo ☐ Lease Purchase ☐ Other ☐ Owner Will Carry ☐ Private Financing Available ☐ Qualified Assumption ☐ USDA Loan ☐ VA Loan				
! Special Listing Conditions ☐ Auction ☐ Equitable Interest ☐ HUD Owned ☐ None Known ☐ Short Sale ☐ Third Party Approval				
Development Status ☐ Reservations/Pre-Sale	Investor Blackout Ends			
Compensation				
! Buyer Agency Compensation	& Type \$ or %	! Dual Variable Compensation ☐ Yes ☐ No	! Submitted Prospect ☐ Yes ☐ No	
Showing Info				
Showing Phone	Showing Email		No Showings Until	



Showing Info Showing Notes (1200 char) Marketing ! Internet Entire Listing Display? **Internet Address Display?** ☐ Yes ☐ No ☐ Yes ☐ No In the MLS, Also Market As ☐ Commercial Lease ☐ Commercial Sale ☐ Farm ☐ Land ☐ Manufactured In Park ☐ Residential Income ☐ Residential Lease Address & Legal ! County ! Street Address ! City ! ZIP Code ! State Unit / Building # ! Parcel Number ! Tax Annual Amount ! Tax Year **Special Taxing/Metro District** ☐ Yes ☐ No **Tax Exemptions** ☐ Senior Tax Exemptions **Location Description** ! Subdivision Name **Building (Complex) Name** Zoning Is Incorporated ☐ Yes ☐ No **Direction Faces** ☐ East ☐ North ☐ Northeast ☐ Northwest ☐ South ☐ Southeast ☐ Southwest ☐ West View ☐ City ☐ Golf Course ☐ Lake ☐ Meadow ☐ Mountain(s) ☐ Ski Area ☐ Valley ☐ Water **Distance To Bus Distance To Light Rail Distance To Other Transit Schools** ! School District ! Elementary School ! Middle Or Junior School ! High School **School of Choice** ☐ Yes ☐ No





SSBR Region (Only applies to Steamboat Spring Board of REALTORS)

City Region (Buyer Tour Region)		Development Name		
Building				
! Year Built	Time of Completion from Groundbreaking			
! Levels (In Unit - Above Ground) Bi-Level Multi/Split One Two	☐ Three Or More ☐ Tri-Level	Property Condition ☐ Fixer ☐ Model ☐ New Construction ☐ Under Construction ☐ Updated/Remodeled		
Builder Name		Builder Model		
	☐ Log ☐ Metal Siding ☐ Other	ing ☐ Concrete ☐ EIFS ☐ Frame ☐ Rammed Earth ☐ Rock ☐ Stone ☐ Straw ☐ Structural Steel		
	_ ·	rete		
Exterior Features Balcony Barbecue Dog Run Elevator Fire Pit Garden Gas Grill Gas Valve Heated Gutters Lighting Playground Private Yard Rain Gutters Smart Irrigation Spa/Hot Tub Tennis Court(s) Water Feature				
Patio and Porch Features ☐ Covered ☐ Deck ☐ Front Porch ☐ Patio ☐ Rooftop ☐ Wrap Around		Common Walls ☐ 1 Common Wall ☐ 2+ Common Walls ☐ End Unit ☐ No Common Walls ☐ No One Above ☐ No One Below		
Architectural Style Contemporary Loft Mid-Century Modern Mountain Contemporary Rustic Contemporary Studio Urban Contemporary				
Accessibility Features Accessible Approach with Ramp		Pool Features ☐ Indoor ☐ Outdoor Pool ☐ Private		
Entry Level	Unit Count (In Building)	Entry Location ☐ Corridor Access ☐ Courtyard ☐ Exterior Access ☐ Garden ☐ Ground ☐ Penthouse ☐ Stairs		
Site				
Lot Size Area Lot Size Measurement Acres Square Feet		Lot Number		
Lot Features Borders National Forest Borders Public Land Corner Lot Cul-De-Sac Fire Mitigation Flood Zone Foothills Greenbelt Historical District Landscaped Master Planned Meadow Mountainous Near Public Transit Near Ski Area On Golf Course Open Space Protected Watershed Sprinklers In Front Sprinklers In Rear				
Fencing ☐ Fenced Pasture ☐ Full ☐ None ☐ Partial Ski Features ☐ Cross Country Skiing ☐ Ski In/Ski Out (Downhill)		Waterfront Features ☐ Lake ☐ Pond ☐ River Front ☐ Stream ☐ Waterfront		



Site						
Current Use Live/Work						
Road Surface Type Alley Paved Dirt Gravel None Paved						
Road Frontage (Access) Type ☐ Easement ☐ None ☐ Private Road ☐ F	Public Road 🔲 Seasona	I ☐ Shared ☐ Year F	Round			
Road Responsibility ☐ Private Maintained Road ☐ Public Maintained	ed Road 🔲 Road Mainte	enance Agreement				
Water & Utilities						
Water Source ☐ Agriculture/Ditch Water ☐ Cistern ☐ Priva ☐ Shared Well ☐ Spring ☐ Well	☐ Agriculture/Ditch Water ☐ Cistern ☐ Private ☐ Public ☐ Community ☐ Holding Tank ☐ Public Sewer ☐ Septic Tank					
☐ Internet Access (Wired) ☐ Natural Gas Avai	Utilities ☐ Cable Available ☐ Electricity Available ☐ Electricity Connected ☐ Electricity Not Available ☐ Electricity To Lot Line ☐ Internet Access (Wired) ☐ Natural Gas Available ☐ Natural Gas Connected ☐ Natural Gas Not Available ☐ Off Grid ☐ Phone Available ☐ Phone Connected ☐ Propane					
Electric 110V 220 Volts 440 Volts Phase	e 3 Single Phase					
New Home Community Info						
New Home Community URL						
New Home Current Promotions						
New Home Community Listing ID New Home Land Listing ID						
Green Features						
Green Verification Type ☐ ENERGY STAR Certified Homes ☐ HERS Index Score ☐ Home Energy Score ☐ LEED For Homes ☐ NAHB/ICC-700	Verification Rating ☐ Bronze ☐ Emerald ☐ Platinum ☐ Silver	d Gold	Verification Year	Verification Metric		
Green Verification Type ☐ ENERGY STAR Certified Homes ☐ HERS Index Score ☐ Home Energy Score ☐ LEED For Homes ☐ NAHB/ICC-700	Verification Rating ☐ Bronze ☐ Emerald ☐ Platinum ☐ Silver	d ☐ Gold	Verification Year	Verification Metric		
Current Financing Power Purchase Agreement						



Green Features

Power Production Type ☐ Photovoltaics ☐ Solar Thermal ☐ Wind	Size (kW)	Year Ir	nstall	Ownersi Lease Seller Third	e to Own		Lease/Purchase Agree Amt
Power Production Type Photovoltaics Solar Thermal Wind	Size (kW)	Year Ir	nstall	Ownersi Lease Seller Third	e to Own		Lease/Purchase Agree Amt
Green Energy Efficient Appliances Construction Doors Exposure/Shade HVAC Insulation Lighting Roof Thermostat Water Heater Windows							
Parking							
Parking Features □ 220 Volts □ Asphalt □ Circular Driveway □ Concrete □ Driveway-Brick □ Driveway-Dirt □ Driveway-Gravel □ Driveway-Heated □ Dry Walled □ Electric Vehicle Charging Station (s) □ Exterior Access Door □ Finished □ Floor Coating □ Guest □ Heated Garage □ Insulated □ Lift □ Lighted □ Oversized □ Oversized Door □ Pit □ RV Garage □ Smart Garage □ Tandem □ Underground □ Valet							
! Parking Type ☐ Carport (Attached) ☐ Carport (Detached) ☐ Community Parking Garage ☐ Covered Parking ☐ Garage (Attached) ☐ Garage (Detached) ☐ None ☐ Off-Street ☐ Parking Lot ☐ Recreational Vehicle ☐ Reserved - Deeded ☐ Reserved - Exclusive Use Only		•	! # Spaces		Length X Width	Par	king Description
! Parking Type ☐ Carport (Attached) ☐ Carport (Detached) ☐ Community Parking Garage ☐ Covered Parking ☐ Garage (Attached) ☐ Garage (Detached) ☐ None ☐ Off-Street ☐ Parking Lot ☐ Recreational Vehicle ☐ Reserved - Deeded ☐ Reserved - Exclusive Use Only		•	! # Spaces		Length X Width	Par	king Description
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Interior Area & SqFt							
! Above Grade Finished Area SqFt Above			Area Source Measured By ☐ Appraiser ☐ Builder ☐ Listor Measured ☐ Public Records				
! Living Area SqFt Finished - include Below Grade Finished SqF		hed SqFt		! Buildin	ng Area Total SqFt	Γotal -	In Unit
! Basement? ☐ Yes ☐ No							



Interior Area & SqFt

Bath/Stubbed	Entry	or Entry/Standard		
Foundation Details ☐ Block ☐ Concrete Perimeter ☐ Raised ☐ Slab ☐ Structural	Basement Ceiling Height			
Room Info				
- The level for bedrooms, bathrooms, and laundry is required per REcolorado Ri	ules & Regulations.			
! Room Type	Level	Dimensions		
Description				
! Room Type	Level	Dimensions		
Description				
! Room Type	Level	Dimensions		
Description				
! Room Type	Level	Dimensions		
Description				
! Room Type	Level	Dimensions		
Description				
! Room Type	Level	Dimensions		
Description				
HVAC & Appliances				
! Heating Type & Fuel Source Active Solar Baseboard Coal Electric Floor Furnace Forced Air Geothermal Gravity Heat Pump Hot Water Natural Gas Oil Passive Solar Pellet Stove Radiant Radiant Floor Solar Steam Wall Furnace Wood Wood Stove				
! Cooling ☐ Air Conditioning-Room ☐ Attic Fan ☐ Central Air ☐ Evaporative Cooling ☐ None ☐ Other				



HVAC & Appliances

Appliances □ Bar Fridge □ Convection Oven □ Cooktop □ Dishwasher □ Disposal □ Double Oven □ Down Draft □ Dryer □ Electric Water Heater □ Freezer □ Gas Water Heater □ Humidifier □ Microwave □ Oven □ Range □ Range Hood □ Refrigerator □ Self Cleaning Oven □ Smart Appliances □ Solar Hot Water □ Sump Pump □ Tankless Water Heater □ Trash Compactor □ Warming Drawer □ Washer □ Water Purifier □ Water Softener □ Wine Cooler				
☐ Secured Garage/Parking ☐ Se	Monitor ☐ Carbon Monoxide Detector Curity Entrance ☐ Security Guard ☐ System ☐ Smoke Detector(s) ☐ \	☐ Security Service ☐ Security System	em Smart Cameras	
Other Equipment Air Purifier Home Theater Satellite Dish		Laundry Features ☐ Common Area ☐ In Unit ☐ Laundry Closet		
HVAC Description				
Features				
Interior Features □ Audio/Video Controls □ Block Counters □ Breakfast Nook □ Built-in Features □ Butcher Counters □ Ceiling Fan(s) □ Central Vacuum □ Concrete Counters □ Corian Counters □ Eat-in Kitchen □ Elevator □ Entrance Foyer □ Five Piece Bath □ Granite Counters □ High Ceilings □ High Speed Internet □ In-Law Floor Plan □ Jack & Jill Bath □ Jet Action Tub □ Kitchen Island □ Laminate Counters □ Limestone Counters □ Marble Counters □ No Stairs □ Open Floorplan □ Pantry □ Primary Suite □ Quartz Counters □ Radon Mitigation System □ Sauna □ Smart Ceiling Fan □ Smart Lights □ Smart Thermostat □ Smart Window Coverings □ Smoke Free □ Solid Surface Counters □ Sound System □ Spa/Hot Tub □ Stainless Counters □ Steel Counters □ Stone Counters □ Synthetic Counters □ Tile Counters □ Utility Sink □ Vaulted Ceiling(s) □ Walk-In Closet(s) □ Wet Bar □ Wired for Data				
Flooring Bamboo Brick Carpet Concrete Cork Laminate Linoleum Parquet Stone Tile Vinyl Wood				
Window Features ☐ Bay Window(s) ☐ Double Pane Windows ☐ Skylight(s) ☐ Storm Window(s) ☐ Triple Pane Windows ☐ Window Coverings ☐ Window Treatments				
Fireplaces Total				
Fireplace Features Basement Bedroom Circulating Dining Room Electric Ethanol Family Room Free Standing Gas Gas Log Great Room Insert Kitchen KIVA Living Room Other Outside Pellet Stove Primary Bedroom Rec/Bonus Room Wood Burning Wood Burning Stove				
Furnished Spa Features ☐ Furnished ☐ Negotiable ☐ Partially ☐ Unfurnished ☐ Steam Room				
New Home Available Options				
Association				
! Association? ☐ Yes ☐ No	Multiple Associations? ☐ Yes ☐ No			



Association

! Association Name	! Association Type ☐ Professionally Managed ☐ Self Managed ☐ Voluntary Association URL		! Fee Frequency Annually Included in Property Tax Monthly None	
			Quarterly Semi-Annually	
! Association Name ! Association Phone	! Association Type ☐ Professionally Managed ☐ Self Managed ☐ Voluntary Association URL	! Fee Frequency ☐ Annually ☐ Included in Property Tax ☐ Monthly ☐ None		
			Quarterly Semi-Annually	
! Association Name	! Association Type ☐ Professionally Managed ☐ Self Managed ☐ Voluntary		! Fee Frequency ☐ Annually ☐ Included in Property Tax ☐ Monthly ☐ None	
! Association Phone	Association URL		Quarterly Semi-Annually	
Association Fee Includes Cable TV				
! Senior Community ☐ Yes ☐ No	! Restrictions/Covenants? ☐ Yes ☐ No	Rentals Allowed ☐ Long Term ☐ None ☐ Short	Term Lease	
Restrictions/Covenants Affordable Housing Appreciation Restrictions Commercial Vehicle Restrictions Deed Restrictions Income Restriction Lease Restrictions Mobile/Manufactured Homes Not Allowed Modular Homes Not Allowed No Street Parking Other Ownership Retention Special Assessment Vehicle Height Restrictions				
Pets Allowed ☐ Breed Restrictions ☐ Cats OK ☐ Dogs OK ☐ No ☐ Number Limit ☐ Only for Owner ☐ Size Limit ☐ Yes				
Restrictions (Other)				
Association Transfer Amount (\$ or %)		Association Private Transfer Fee (\$ or %)		
Association Status Letter Fee (\$ or %)		Special Assessment Description		





Remarks

Public Remarks (2000 char)	
Private Remarks (2000 char)	
Directions (1024 char)	
! Exclusions (1024 char)	
Title Company	
! Contract Earnest Check To	Contact Min Earnest (\$)
Possession ☐ Close Plus 1 Day ☐ Close Plus 2 Days ☐ Close Plus 3 Days ☐ Close Plus 3 Days ☐ Close Plus 30 to 60 Days ☐ Close Plus 45 Days ☐ Close Plus 5 to ☐ Immediately ☐ Negotiable ☐ Other ☐ Rental Agreement ☐ Sec	30 Days ☐ Close Plus 60 to 90 Days ☐ Closing/DOD
Documents Available ☐ Architectural Plans ☐ Building Plans ☐ Condo Docs ☐ Drainage ☐ Feasibility ☐ HOA Docs Available ☐ Lead Based Paint ☐ Leases ☐ Perc Test ☐ Plat ☐ Rental Average ☐ Septic Report ☐ Soil Re ☐ Utility Average	B ☐ Legal Description ☐ Location Map ☐ Mineral ☐ Mining Claim