

# Buyer Side Document Checklist

Document	Completed
<b>During the Transaction</b>	
Buyer Covid-19 Advisory	
Definitions of Working Relationships	
Exclusive Right to Buy	
Wire Fraud Disclosure	
MLS Print Out (Active or Pending)	
Contract to Buy and Sell Real Estate	
Counterproposal	
Earnest Money Receipt	
Closing Instructions	
Seller's Property Disclosure	
Source of Water Addendum	
Square Footage Disclosure	
Lead Based Paint Disclosure Sales (if applicable)	
Inspection Objection	
Inspection Resolution	
Any type of Amend(s)	
Pre-approval Letter	
Title Commitment	
Tax Certificate	
Any other disclosures provided by the Listing Agent	
Commission Disbursement Authorization (CDA) Note: C21 will do the CDA	
<b>After Closing</b>	
Copy of the Agent Commission Check	
Buyer's Settlement Statement	
Seller's Settlement Statement (if received from title)	
Title Company Closing Instructions (if executed at Closing)	
MLS Print Out (Closed)	