

Land



Public Records Auto-filled Fields: Acres/Lot Sq. Ft., Legal Desc, Tax \$, Tax Year, School Dist, Street #, Street Direction, Unit, City, Zip, Zip4, Year Built

The Public Records/tax record information is provided in the Matrix system. Information should be independently verified for accuracy.

Legend: **Required field** Conditionally required Auto Filled Auto Filled and Required

STATUS

Listing Price: \$ _____

Expiration Date: _____

Listing Date: _____

Coming Soon **Coming Soon End Date:** _____ Cannot be more than 14 days from date listing is entered. Listing will be activated automatically at the end of the On Market Date, unless activated prior to that date.

AGENT

Listing Agent Name: _____ **Co-Listing Agent Name:** _____

ADDRESS

County: _____

Schedule Number: _____

Street Number: _____ **Street Direction:** ___N___E___S___W

Street Name: _____

Street Type:

___Alley ___Avenue ___Blvd. ___Canyon ___Circle ___Court ___Cove ___Drive ___Estates
___Grove ___Heights ___Highway ___Hollow ___Landing ___Lane ___Loop ___Park ___Parkway
___Pass ___Path ___Place ___Plaza ___Point ___Ridge ___Road ___Run ___Square
___Street ___Terrace ___Trace ___Trail ___Vista ___View ___Way ___Not Applicable

City: _____ **State:** Colorado **Zip Code:** _____ **Zip 4:** _____

Subarea: _____

Directions: (255 characters) _____

Legal Description: _____

School District: _____ **Grade School:** _____

Middle School: _____ **High School:** _____

Tax Amount: \$ _____ **Tax Year:** _____

Lot Size Type: ___Acres ___ SqFt **Lot Size Area:** _____ (The System will calculate the other value and both will be displayed on the reports)

Zoning Type: _____ **Zone Entity:** _____

TIP: Typically, if the property is inside City limits, the Zone Entity is the City. If the property is outside City limits, the Zone Entity is the County.

Square Foot Source:

___Appraisal ___Assessor Records ___Plat Map ___Survey ___Vendor Public Record

COOP

If Display on VOW is set to No, then Electronic Advertising, Display Address on Internet, Display w/Public Com, and Display w/Public Auto Val will all be set to No on submission of the listing.

Display Listing on VOW: ___Yes ___No**Electronic Advertising:** ___Yes ___No**Display Address on Internet:** ___Yes ___No**Display w/ Public Comments/Blog:** ___Yes ___No**Display w/ Public Auto Valuation:** ___Yes ___No**Type of Listing Agreement:**

___Exclusive Right to Sell-Lease-Exchange ___Exclusive Right to Sell-Lease-Exchange-Named Prospect Exempt

___Exclusive Agency

Service Level: ___Full Service ___Limited Service **Variable Rate Commission:** ___Yes ___No**COOP Compensation Type:** ___\$ ___%**COOP Compensation AMOUNT:** _____**Commission Remarks** Important Reminders**Incentives:** _____

Photo Required: ___I agree to submit a compliant primary photo within 7 days- **Every listing in PPMLS, regardless of status, is required to have a primary photo.**

Virtually Stage Photos: Y/N - Choose Yes only if one or more photos have been digitally edited.<https://ppar.com/documents/pdf/VirtualStagingFLYER.pdf>**FINANCIALS****Seller Name:** _____ **Possession Date:** _____**Notices:**

___Addenda Required	___Affordable Housing Subsidy Avail	___Auction-Absolute	___Auction-Reserve
___Bank-Owned	___Broker Owned	___Builder Owned	___Colorado Time Share
___Corporate Owned	___Established Rental History	___Estate	___Fannie Mae Homepath Prop
___Fannie/Freddie Owned	___Government Owned	___HUD	___In Foreclosure
___Lead Base Paint Discl Req'd	___Leasehold Title Interest in Land	___No Access	___Not Applicable
___Other Repo	___See Media Link	___Short Sale Addendum Signed	
___Sold "As Is"	___VA Repo	___See Show/Agent Remarks	

Terms Offered:

___Bond	___Builder Leaseback	___Cash	___Conventional	___CTL/Qualify	___FHA
___FHA203K	___Lease/Option	___Owner Carry	___Trade/Exchange	___VA	___VA Vendee
___Other	___See Show/Agent Remarks				

Possession Date: _____**Possession Terms:**

___Buyer Rent ___DOD ___DOD + Days ___Negotiable/TBD ___Seller Rent ___Sub. Tenant ___See Show/Agent Remarks

Earnest Money: \$ _____ **Earnest Money Holder:** _____

EM Promissory Note Acceptable: ☐ Yes ☐ No **Closing/Title Company:** _____

(If selection not in the computer, contact the RSC office at 635-5040)

Title Evidence: ☐ Abstract ☐ Title Insurance ☐ None ☐ Other

Current Appraisal: ☐ Conventional ☐ FHA ☐ VA ☐ See Show/Agent Remarks

Assumable Loan: ☐ Yes ☐ No

Assumption Information: ☐ Escalate ☐ Fee ☐ Private ☐ Substitution Required ☐ Other ☐ See Show/Agent Remarks

2nd Mortgage: ☐ Yes ☐ No

Existing Loan: ☐ Yes ☐ No **Loan Balance:** \$ _____ **Payment:** \$ _____

Payment Includes: _____ **Interest %:** _____



SubPrice: \$ _____ **SubPrice Per:** _____ Acre _____ Sq. Ft.

Adjacent Parcel for Sale: ☐ Yes ☐ No

Covenants: ☐ Yes ☐ No **Complex Name:** _____

HOA Name: _____ **HOA Phone:** _____

Association Dues: \$ _____

Dues Frequency: ☐ Annual ☐ Monthly ☐ Not Applicable ☐ Quarterly ☐ Semi-Annual

Lot Description:

<input type="checkbox"/> 360-degree View	<input type="checkbox"/> Backs to City/County/State/National OS	<input type="checkbox"/> Backs to Golf Course
<input type="checkbox"/> Backs to Open Space (OS)	<input type="checkbox"/> Borders BLM	<input type="checkbox"/> Borders National Forest
<input type="checkbox"/> Cul-de-sac	<input type="checkbox"/> Flag Lot	<input type="checkbox"/> Foothill
<input type="checkbox"/> Level	<input type="checkbox"/> Meadow	<input type="checkbox"/> Mountain View
<input type="checkbox"/> Spring/Pond/Lake	<input type="checkbox"/> Stream/Creek	<input type="checkbox"/> Trees/Woods
<input type="checkbox"/> View of Rock Formations	<input type="checkbox"/> See Prop Desc Remarks	<input type="checkbox"/> View of Pikes Peak
<input type="checkbox"/> City View	<input type="checkbox"/> Corner	<input type="checkbox"/> Hillside
<input type="checkbox"/> Golf Course View	<input type="checkbox"/> Rural	<input type="checkbox"/> Sloping

Lot Location:

☐ Hiking Trail ☐ Near Fire Station ☐ Near Hospital ☐ Near Park ☐ Near Public Transit ☐ Near Schools
☐ Near Shopping Center

Landscaped: ☐ All ☐ Front ☐ Rear ☐ None **Nearest Town:** _____

Restrictions:

<input type="checkbox"/> Architectural Control	<input type="checkbox"/> Easements	<input type="checkbox"/> Encroachment Noted	<input type="checkbox"/> Hillside Ordinance
<input type="checkbox"/> Min Rights Reserved	<input type="checkbox"/> No HUD Standard Manufactured	<input type="checkbox"/> No Mobile	<input type="checkbox"/> No UBC/IBC Standard Modular
<input type="checkbox"/> Wetland	<input type="checkbox"/> Wildlife Habitat	<input type="checkbox"/> None	<input type="checkbox"/> See Show/Agent Remarks

Street Description:

<input type="checkbox"/> City/Town Road	<input type="checkbox"/> County Road	<input type="checkbox"/> Driveway	<input type="checkbox"/> Easement	<input type="checkbox"/> Gravel	<input type="checkbox"/> Highway
<input type="checkbox"/> Maint. Agreement	<input type="checkbox"/> Paved	<input type="checkbox"/> Private Road	<input type="checkbox"/> None	<input type="checkbox"/> Other	<input type="checkbox"/> See Prop Desc Remarks



Topography:

<input type="checkbox"/> Drainage Areas	<input type="checkbox"/> Flood Plain	<input type="checkbox"/> Foothill	<input type="checkbox"/> Hillside	<input type="checkbox"/> Lake	<input type="checkbox"/> Level	<input type="checkbox"/> Meadow	<input type="checkbox"/> Pond
<input type="checkbox"/> Rock Outcroppings	<input type="checkbox"/> Rolling	<input type="checkbox"/> Sloping	<input type="checkbox"/> Spring	<input type="checkbox"/> Steep	<input type="checkbox"/> Stream/Creek	<input type="checkbox"/> See Prop Desc Remarks	

Vegetation:

<input type="checkbox"/> Aspen	<input type="checkbox"/> Brush/Shrubs	<input type="checkbox"/> Grass	<input type="checkbox"/> Heavily Treed	<input type="checkbox"/> Lightly Treed	<input type="checkbox"/> Moderately Treed
<input type="checkbox"/> Other Trees	<input type="checkbox"/> Pines	<input type="checkbox"/> Scrub Oak	<input type="checkbox"/> Tall/Mature	<input type="checkbox"/> Treed	<input type="checkbox"/> See Prop Desc Remarks

Extra Features:

<input type="checkbox"/> Addl Water Rights	<input type="checkbox"/> Existing Survey	<input type="checkbox"/> Fence-Cross	<input type="checkbox"/> Fence-Partial	<input type="checkbox"/> Fence-Perimeter
<input type="checkbox"/> Gas Tap Paid	<input type="checkbox"/> HOA Required \$	<input type="checkbox"/> HOA Voluntary \$	<input type="checkbox"/> Horses Allowed	<input type="checkbox"/> Manufactured Homes Allowed
<input type="checkbox"/> Partial Taps Paid	<input type="checkbox"/> Perc Test Results	<input type="checkbox"/> Protective Covenants	<input type="checkbox"/> Sewer Tap Paid	<input type="checkbox"/> Soil Test Results
<input type="checkbox"/> Underground Utilities	<input type="checkbox"/> Water Ditch Rights	<input type="checkbox"/> Water Share(s)	<input type="checkbox"/> Water Tap Paid	<input type="checkbox"/> See Prop Desc Remarks

Extras: (255 characters) _____

Exclusions: (255 characters) _____

UTILITIES/HVAC

Total Wells: _____ **Existing Well Permit:** ____Yes ____No **Well Permit #:** _____

Well Type:

____Commercial ____Domestic ____Household ____Household with Rider ____Industrial ____Irrigation
____Livestock ____Other ____See Prop Desc Remarks

Utilities at Property Line:

____Cable ____Electricity ____Natural Gas ____Telephone ____None ____See Prop Desc Remarks

Existing Water:

____Cistern ____Spring ____Well-active ____Well-capped ____None ____See Prop Desc Remarks

Available Water:

____Municipal System ____None Known ____Private System ____Water Dist/Comm System ____Well

Available Sanitation:

____Assoc/Comm System ____Municipal Sewer ____Private System ____Septic Installed ____Septic Required
____See Prop Desc Remarks

REMARKS/VT

Property Description Remarks: (2000 characters). Use only to describe the physical attributes of the property. Do NOT include ANY contact, showing, financial, date information, or broker remarks

Virtual Tours Can add one or two. "http://" is not required.

URL 1: _____

URL 2: _____

SHOWING

Appointment Contact: _____

Agent/Showing Remarks: (1000 characters) _____

OPEN HOUSE

When **ACTIVE** Status is selected on Status tab, Open House info may be added including multiple open house dates and times.

Date: _____ Start Time: _____ End Time: _____

Date: _____ Start Time: _____ End Time: _____

Open House Type: ____Virtual

Virtual Open House URL: http://_____

Virtual Open House Notes: (300 char) _____

You can add up to **50** .jpg or .gif photos to each listing while it is incomplete or after it is active.

The primary photo must be of the outside of the property and must be submitted within 7 days of activating the listing.

Every listing in PPMLS, regardless of status, is required to have a primary photo.

PPMLS Rules - Section 1.2.0, Accuracy of Listing Data- Subscribers are required to submit accurate listing data and required to correct any known errors.