

**NORTHERN LIGHTS TOWNHOMES**  
**HOA BOARD MONTHLY MEETING**  
**May 2020 MINUTES**

**Members in Attendance:**

Mark Garner	President
Ken Dahlenburg	Vice President
Mary Bowsman	Treasurer
Lee Ann Heldenbrand	Secretary
James Lewandewski	Member at Large

**Members Dropped Off Board:**

Marcus Harlow and Connie Gonyea both dropped off the Board. They had planned to drop off at the Annual Meeting, which was canceled. We want to thank them both for their great addition to the Northern Lights Townhomes Board!

**Rescheduled Annual Homeowners Meeting:**

Because of social distancing, and the need to have an Annual Meeting, it was decided to hold our Annual Homeowners Meeting outside at the circle at the end of Sawyer next to the playground. Saturday, July 18, 2020 \* 10 to 11 a.m. \* Put notice in 2<sup>nd</sup> Qtr. Newsletter \* Everyone bring their own chairs. \* No food or beverages served. \* Allow for social distancing & everyone bring mask if wanted. \* Check website for bad weather. \* Mary notify neighbors next to circle.

**Increase in Number of Board Members:**

At the Annual Board Meeting, discuss increasing the number of Board Members. Discuss the work and time commitment.

**Responsibilities of Board Members:**

Communication with company / Courtesy Notices / Fines:

Lawn & Snow Removal Company - Mark (mulching at park & trees is inconsistent)

Sprinkler System - Mark

Trash Recycle - Mary

Parking - James

Dog Problems - Mary (Lee Ann will address in the 2<sup>nd</sup> Qtr. Newsletter)

E-Mail Responses - Mark (Checks & answers in the a.m. Monday - Friday.)

Facebook - Lee Ann (only homeowners allowed to join - not renters)

Website - Lee Ann (anyone can view, so will not post financial documents on site)

Phone - Ken (Board approved purchasing a new phone. Old one is outdated & awkward to use.)

**Yard, Trees & Landscape:**

James - getting bids on tree trimming & removal along the commons along overflow area (west of Sawyer & north Connor).

James - getting bids on stump grinding, new dirt, & seeding from past Ash Tree replacements that are still bare.

James - getting bids on neighborhood trimming and maintenance.

Mary - doing a walk through with Blades to discuss needed work and mulching.

Mary - contacting city to see about responsibilities for swamp area (west of Sawyer & north of Connor).

Mark - setting up sprinkler maintenance check up and get bid to fix any problems.

Watering on Tuesdays & Fridays.

Lee Ann - post on Facebook - Mowing on Thursdays & Watering on Tuesdays & Fridays.

Mary - going to walk edition and rate driveways & sidewalks that need work (both homeowners & commons sidewalks).

Mark & Mary - going to visit 2056 Connor & give approval for a fence addition (like the ones between units) on an end unit.

**New Apartments:**

\* Discussed new apartment zoning.

\* Encouragement on Facebook for residents to address issue privately.

\* Board cannot approve spending the money it would take to hire our lawyer to argue against apartments without approval of homeowners. Board's hands are tied.

\* We always knew something would go in that location. Looked at area blue prints and are hopeful that problems will be few. Board will have to address them as they arise.