



FDB's COVID-19 PRECAUTIONS REV09APR2020

We can only imagine how busy you, our customers are, trying to keep up with the recent and urgent consumer demand for food and medicine.

Therefore, to protect you, our customers, the food & medicine supply and public health; FDB will be taking the following precautions concerning COVID-19:

When we visit your facilities, we will:

- All Service Specialists who provide pest prevention services for you will be taking temperatures at the beginning and end of each shift. If anyone has a temperature of 100.4 F or higher will be sent home and shall stay home for 7 days and not return to the workplace until such time that they are free of fever or any other symptoms of illness for at least 48 hours without use of any symptom reducing medication.
- Keep at a minimum of six (6) feet from any of your staff and your visitors.
- Use our own pens, tools and equipment (unless your GMPs require a specific pen issued by your facility).
- Not ask you to sign our tablets; this is an excellent time for you to use your online logbook to review and sign any and all of your documents,
 - By simply reviewing and pressing R-1 you will sign, time stamp and date all pages.
- Follow your Good Manufacturing Practices, including washing and sanitizing our hands more often than usual
- Not come in contact with any food, medicine, packaging, product contact surfaces or utensils
- Provide all Quality Meetings and Audit Support via conference call or Zoom.

You are welcome to add any other suggestions and recommendations to this list to keep us all safe. As always, you are welcome to call me anytime to discuss your concerns regarding our COVID-19 precautions, or any other matters.

Sincerely,

A handwritten signature in black ink that reads 'Chris Del Rossi'.

Chris Del Rossi, A.C.E.

Founder & Managing Director

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