



Dear Prospective Tenant:

Thank you for your interest in this home. Please take a moment to review our leasing procedures.

If you have made the decision to apply for this home, please complete attached rental application and return it to our office with a fee of \$80 (This is a non-refundable fee) . The rental application must be filled completely and signed on page 2 and 3. Additionally, the offer must be accompanied with a check in an amount equal to one month's rent representing the security deposit. Please note that in some cases extra security deposit is required. The deposit can be returned to you only if the application is not approved.

Upon delivery of application we will check credit, verify income, and check any past rental history. Please also submit income verification in the form of copy of pay stub, W2, or letter from employer. If you are self-employed, please provide the first two pages of tax return of the past two years.

The application process takes typically 3-4 business days. All applications must have owner approval. Upon approval from owner we will then draft a rental contract and obtain signatures. Rental contracts must be signed and sent back to us within 3 days of approval.

If you have a pet, then a non-refundable \$300~\$500 of pet fee is required for one pet. Please also submit that in form of separate check when the rental contract is signed. All rental properties are non-smoking inside.

If you have any other questions or need additional information please feel free to contact our office at 919-728-9898 or our agent.

Sincerely,

Ellen Kuo

Ellen Kuo
Founder / Broker in Charge

AUG Realty Corporation
Royal Property Management & Co



RENTAL APPLICATION OF REAL PROPERTY

A NON-REFUNDABLE \$80.00 APPLICATION FEE AND PICTURE IDENTIFICATION ARE REQUIRED TO PROCESS.

NOTICE : Co-Applicants must complete a separate application.

The undersigned hereby make application to rent (location) _____ beginning on _____

At a monthly rental of \$ _____ for period of _____ months.

Full Name _____ Phone (O) _____ (C) _____

Date of Birth _____ Social Security Number _____ E-Mail _____

Name of Co-Applicant _____

Other Occupants :

NAME	RELATIONSHIP	AGE

Pets _____ Breed _____ Weigh _____ How Many _____

CURRENT ADDRESS (street) _____ City / State _____ / _____

How long at this address _____ Y _____ M. Present rental rate \$ _____ per _____

Reason for leaving _____

Owner/Agent _____ Phone (O) _____ (C) _____

PREVIOUS ADDRESS (street) _____ City / State _____ / _____

How long at this address _____ Y _____ M. Present rental rate \$ _____ per _____

Reason (s) for leaving _____

Owner/Agent _____ Phone (O) _____ (C) _____

EMPLOYMENT STATUS : Full-time ___ Part-time ___ Student ___ Retired ___ Unemployed ___ Self-employed ___
(If self-employed, you may be asked for copies of 2 years tax returns as proof of income).

EMPLOYER _____ Human resource Dept. _____

Supervisor _____ Date Employed _____ Position _____

Phone (O) _____ Address _____ Salary \$ _____ per _____

If employed by above less than 6 months, give the following information :

Previous Employer _____ Employed from _____ to _____

Phone (O) _____ Supervisor _____

If student status, please give the school name and phone number : _____

Please list any advisors and phone numbers for personal references : _____

If there are other sources of verifiable income that you would like to be considered as a part of this application, please list details :

Amount \$ _____ per _____ source _____

Amount \$ _____ per _____ source _____



OTHER REFERENCES _____

YOUR DRIVER'S LICENSE NUMBER _____ State _____

Your Vehicle Make / Model _____ Color _____ Year _____ Tag # _____ State _____

Second Vehicle Make / Model _____ Color _____ Year _____ Tag # _____ State _____

Other Vehicles _____

Have you ever been :	Sued for non-payment of rent ?	_____	yes	_____	no.
	Evicted or asked to move ?	_____	yes	_____	no.
	Broken a rental agreement or lease ?	_____	yes	_____	no.
	Declared bankruptcy ?	_____	yes	_____	no.
	Convicted of any criminal acts ?	_____	yes	_____	no.
If any of the above questions are yes, please explain : _____					

In case of emergency, please contact my nearest relative (NAME) : _____	
Address _____	City / State _____ / _____
Phone (O) _____ (C) _____	Relationship _____

How did you learn of this property ? _____

This application becomes part of the lease when applicant is acceptable to the Landlord. The applicant acquires no right to the premises until a lease is signed and accepted by Landlord. This information is submitted as a representation for the procurement of a Lease and is correct to the best of my knowledge. I authorize "AUG REALTY" or "ROYAL PROPERTY MANAGEMENT" to obtain information from my present and previous landlords, obtain a consumer credit report from Equifax, to do a criminal background check and to verify the accuracy of this application.

Signature of Applicant _____ Date _____



APPLICANT – PLEASE DO NOT WRITE BELOW

Reference Verification :

Name	Date / Time	Comments
_____	_____	_____
_____	_____	_____

Approved _____ Declined _____ By _____ Date _____

Applicant Notified By _____ Date _____