



Our vision: More People Cycling in South Australia

BIKE SA - EDUCATION AND DEVELOPMENT CASUAL INSTRUCTOR

POSITION DESCRIPTION

The Education and Development Instructor is responsible for the implementation of the Department for Infrastructure and Transport's *Way2Go* Bike Ed program. *Way2Go* Bike Ed is a bicycle-centered education and development program conducted in primary school sites across metropolitan and country South Australia. Target ages include students aged 9-13, in school years 4-6.

Way2Go Bike Ed is an education program for children aged 9 to 13 years and has been conducted in South Australian primary schools since 1995. The aims of the program are to:

- Build knowledge, confidence and understanding of the traffic environment and the law
- Develop physical and cognitive skills to manage such an environment safely, as a cyclist
- Promote and model responsible behaviors, attitudes, and decision-making skills for the safe use of bicycles both on and off the road

The Instructor, Education and Development:

- Reports to the Education Coordinator, Education and Development Manager
- Delivers Education and Development programs as outlined in the project plans of the Education and Development unit of Bicycle SA

POSITION ROLES & RESPONSIBILITIES

1. Delivery of quality education and development programs in South Australia. The main role will be to fulfill the *Way2Go* Bike Ed program as an instructor working within a team of 3-4 people.
2. Positively contribute to increase the profile of Bike SA.
3. Contribute to the delivery and achievement of outcomes of education and development programs and projects.
4. Ensure duty of care and risk management procedures relevant to the implementation of education and development programs are adhered to by, volunteers, teachers and students and self.
5. The incumbent needs to own a bicycle and be able to travel to schools.
6. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PERSONAL ABILITIES/APTITUDES/SKILLS

1. Strong personal commitment to the policies, principles and/or practices of:
 - Bike SA
 - Occupational Health Safety and Welfare
 - Equal Opportunity and Anti-discrimination
 - Client and customer-oriented service provision
 - Personal and professional accountability
2. Demonstrated ability to work in a self-directed manner
3. Demonstrated high level of interpersonal skills
4. Demonstrated ability to work within in a team

5. Ability to accept delegations
6. Demonstrated time management and organisational skills
7. Ability to have a positive mind set while instructing children
8. Physical ability to ride a bicycle

EXPERIENCE

- Working in a team-based environment
- Previous experience working in a teaching/coaching/instructing/leadership capacity of children and youth
- Experienced and competent cyclist

KNOWLEDGE

- Group Dynamics
- Principals of adult and child teaching and learning are highly desirable

OTHER REQUIREMENTS

- DCSI/WWC certificate prior to commencement
- First Aid Certificate prior to commencement
- Supply own good quality bicycle in road worthy condition