

Job specifications – Casual / Bike SA Team Leader

Overview:

The Team Leader is responsible for overseeing the daily execution of Bike SA programs, ensuring high-quality delivery and participant experience. Working closely with the Program Coordinator, they provide leadership to a small team of Bike SA instructors, supporting their development and performance. The role involves maintaining program standards, coordinating logistics, and fostering a positive team environment to achieve Bike SA's goals.

Key Responsibilities:

- Manage a small team of BikeSA instructors effectively and train new instructors on the job
- Operate within South Australian school environments to deliver programs.
- Guide the implementation of activities and skills training to improve students' cycling abilities.
- Supervise and mentor students, prioritising their safety, confidence, and overall enjoyment.
- Oversee the maintenance and operation of the bike fleet, applying basic bicycle mechanics to ensure optimal performance.
- Ensure high-quality program delivery that meets organisational standards.
- Provide clear and accurate reports to management.

Skills & Qualities:

- Experience in coordinating educational programs and facilitating instruction.
- Excellent interpersonal skills with the ability to communicate effectively with individuals of all ages.
- Proficient in riding a bicycle across various terrains.
- Strong verbal and written communication skills.
- Proven ability to deliver a high level of customer service.
- Current Class C Driver's License with the capability to drive a manual transmission vehicle.
- Solid understanding of cycling laws and regulations.
- Responsible for identifying risks and hazards related to cycling activities.

Required certification

- Current Working with Children Check (WWCC).
- RRHAN-EC Certificate
- Current first aid certification ([HLTAID011](#)).
- Intermediate level of bike maintenance knowledge.

Additional Information

- Experience working with children and youth, including vulnerable or at-risk individuals.
- Previous experience in teaching, coaching, or leading outdoor recreational activities.
- Knowledge and experience in bike riding, including mountain biking and/or BMX.
- Passion for promoting cycling as a recreational activity.
- Experience with driving a manual vehicle and towing a trailer

Pay Guide

The pay rate for BikeSA falls under the current **Fitness Industry Award** guidelines.

Apply Here

- Please email us your resume and CV at programs@bikesa.asn.au.