Policies and Procedures



Updated: January 2024

Privacy Policy

Review: January 2025

First Act Arts ("we," "us," or "our") is committed to protecting the privacy of our members, parents/guardians, and all individuals associated with our youth theatre group. This Privacy Policy outlines how we collect, use, disclose, and protect personal information in accordance with the UK Data Protection Act 2018 and the General Data Protection Regulation (GDPR).

Information We Collect

Personal Information: We may collect and store personal information such as names, addresses, contact details, emergency contact information, and relevant medical information for the safety and well-being of our members.

Photographs and Videos: We may capture and use photographs or videos for promotional purposes, with explicit consent from parents/guardians.

Communication Records: We may keep records of communications with members, parents/guardians, and staff for administrative and quality purposes.

How We Use Your Information

Membership Administration: To manage and administer memberships, attendance, and communication related to youth theatre activities.

Emergency Situations: To ensure the safety of members by having access to emergency contact and medical information.

Promotional Activities: With explicit consent, we may use photographs or videos for promotional materials, including our website, social media, and marketing materials.

Information Sharing

We do not sell or share personal information with third parties for commercial purposes.

We may share information with authorized third-party service providers who assist us in conducting our activities, provided they adhere to data protection standards.

Your Rights

Members, parents/guardians, and staff have the right to access, rectify, or erase their personal information. Requests can be submitted in writing to Christopher Phillips, via email to contact@firstactarts.co.uk Consent for photographs or videos can be withdrawn at any time by contacting us on any platform.

Deputy Managing Director: Ceris Shadwell



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Security Measures

We implement reasonable security measures to protect personal information from unauthorized access, disclosure, alteration, and destruction.

Changes to the Privacy Policy

We reserve the right to update this Privacy Policy as necessary. The latest version will be posted on our website.

Contact Us:

If you have any questions or concerns regarding our privacy practices, please contact us at contact@firstactarts.co.uk

By participating in First Act Arts Limited, you acknowledge that you have read and understood this Privacy Policy.

FIRST ACT ARTS LTD.