



Health and safety policy

Our commitment to safety

At **Woodville Recycling Limited**, the health, safety, and well-being of our employees, contractors, visitors, and the communities in which we operate are our top priorities. We are dedicated to maintaining a safe working environment by identifying risks, assessing potential hazards, and implementing control measures to ensure the safety of everyone involved in our operations.

Our policy complies with all relevant health and safety laws, industry standards, and best practices.

Roles and responsibilities

Management commitment

- The management team is accountable for developing and implementing an effective health and safety management system.
- Adequate resources will be allocated to support health and safety initiatives, including risk management, training, and the provision of necessary equipment.
- Management will regularly review and update health and safety procedures to ensure they remain compliant with legal requirements and reflect industry best practices.

Employee responsibilities

- All employees are responsible for their personal safety and the safety of those around them.
- Employees must promptly report any hazards, unsafe conditions, accidents, or near-miss incidents to their supervisor or the health and safety team.
- Employees are expected to follow all safety protocols, use equipment correctly, and adhere to company policies and safe working practices.

Training and development

- We will provide comprehensive health and safety training to all employees, ensuring they have the knowledge and skills to carry out their duties safely.
 - Refresher training will be conducted regularly to reinforce safe working practices and encourage a culture of continuous improvement in health and safety.
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Risk assessment and hazard control

Identifying hazards

- Regular risk assessments will be conducted to identify and assess potential hazards associated with our waste management operations.
- All employees will be made aware of the specific risks related to their roles and the control measures in place to manage those risks.

Implementing controls

- Control measures will be implemented to either eliminate or mitigate identified hazards.
 - Personal protective equipment (PPE) will be provided to employees where necessary, and all employees must use PPE correctly to ensure their safety.
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Emergency preparedness

Emergency response plans:

- We will develop and maintain comprehensive emergency response procedures to handle incidents such as spills, fires, and accidents.
- Regular emergency drills will be conducted to ensure all employees are familiar with the procedures and prepared to respond effectively in an emergency.

Communication in emergencies:

- Clear communication channels will be established to ensure that health and safety information is easily accessible to all employees.
 - We will also communicate our health and safety standards to contractors, clients, and other stakeholders, ensuring that everyone understands and adheres to our safety protocols.
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Promoting a safety culture

Internal communication

- We encourage open dialogue regarding health and safety issues, where all employees feel comfortable reporting hazards or suggesting improvements.
- Health and safety updates and information will be shared regularly across the organisation to promote awareness and engagement.

External communication

- Contractors, clients, and other relevant stakeholders will be informed of our health and safety policies and requirements, ensuring they align with our safety standards during any interaction or collaboration.
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Continuous improvement

Incident reporting and investigation

- All incidents, accidents, and near misses will be thoroughly investigated to identify root causes and implement corrective actions to prevent recurrence.
- The lessons learned from these investigations will be used to improve safety measures and prevent future incidents.

Performance monitoring

- We will regularly monitor and review the effectiveness of our health and safety practices, ensuring they meet the evolving needs of our business and regulatory requirements.
 - Measurable objectives will be set for health and safety performance, and we will strive for continuous improvement in all areas of our safety management system.
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Our commitment to a safe workplace

At **Woodville Recycling Limited**, we believe that health and safety are everyone's responsibility. By working together to uphold the principles of this policy, we can ensure a workplace where everyone returns home safe and unharmed each day. We are committed to fostering a proactive safety culture and ensuring that our health and safety practices continuously improve.