

**Minutes**  
**Carlsbad Soil and Water Conservation District**  
**December 8, 2025, 6pm**  
**In person and Teleconference**

**Supervisors Present**

Fred Beard  
Charles Goodwin  
Jim Carr  
Henry Vasquez

**Others**

Sandi Wilkie – CSWCD	Katie Kuthraupt-NMDA-phone
Riki Lopez-CSWCD	Wyatt Toothman-BLM
Ria Jarquin-Lewis-CSWCD	Sophia Towson-BLM
Emily Metcalf-CSWCD-phone	Natalie Baca-BLM
Dempsey Folsom-BLM	Shiloh McCollum-NMSU 4H Agent
Tristan Henley-BLM	Anabelle Wells BLM/4H
Coley Burgess-CID	

**Supervisors Absent:** Nathan Jurva, Lupe Carrasco, Kristin Pope

**Secretary/Treasurer Jim Carr called the committee meeting to order at 6:00 p.m.**

**Fred Beard moved to approve the agenda, Henry Vasquez seconded the motion and it passed unanimously.**

**Charles Goodwin moved to approve the minutes from the previous meeting; Fred Beard seconded the motion and it passed unanimously.**

**Henry Vasquez moved to approve the financial reports and pay bills; Charles Goodwin seconded the motion and it passed unanimously.**

**Presentations:** The BLM interns presented a summary of their past semester accomplishments and shared their plans for the upcoming semester. Shiloh McCollum introduced herself as the new 4H agent for Eddy county.

**Unfinished Business**

**Project Updates**

BLM – The fuels specialist is mapping out the next Teb treatments. Also have mastication work in the LPC area coming up.

**New Business**

**Payroll – Ria:** A cyber hacker stole Ria's identity and had two of her paychecks diverted to a fraudulent account. A police report was filed and every effort was made to stop the checks but the bank nor QuickBooks could retrieve the funds. The insurance agent advised Sandi that if we were to file a claim, the raise in premiums over the next three years would far outweigh the loss of the two checks. Fred Beard moved and Charles Goodwin seconded to replace those two checks to Ria. Motion passed unanimously.

**New RFP for Herbicide Hand Treatment** – Add Drone work-Henry Vasquez moved and Charles Goodwin seconded to approve issuing a new RFP for hand treatment that will include drone work. Motion passed unanimously.

**Mileage and per diem review**-Fred Beard moved and Henry Vasquez seconded to approve the per diem rate at last year's IRS rate. Motion passed unanimously.

**National 4H Parliamentary Procedure Team dinner**- board is invited to attend.

**Audit update:** The schedule has been altered due to federal government shutdown. No action taken.

**Otis Drainage Project**- After presentation by Coley Burgess of the CID, it was decided to wait until the full board was present before deciding on the CID's proposal and how it would affect the existing ODP.

**Brush Control – none**

**Shade Balls- L Kincaid** Charles Goodwin moved and Fred Beard seconded to approve the application. Motion passed unanimously.

**Reports**

**NRCS** –None

**NMDA** –See attached.

**NMACD** –None

**USFS** –None

**ECES** – none

**CID** - none

**CSWCD** –

**Others** –

**Adjourn** –The meeting adjourned at 6:53 p.m.

Minutes respectfully submitted by Sandi Wilkie

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Chairman- Nathan Jurva

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Secretary/Treasurer – Jim Carr