
OPEN ENROLLMENT 2024-2025 Time has arrived

From Cheryle Hack <chack@andersonauto.com>

Date Mon 8/19/2024 2:42 PM

To All Users <allusers@andersonauto.com>; Anderson Powersports <everyone@apsaz.net>

 1 attachment (178 KB)

Anderson - OE Coming Soon.pdf;

Welcome to Open Enrollment for all of Anderson Auto Group!!!!

It is that time of the year again some of you have been through this before and some are brand new to Open Enrollment. We will walk, talk, and help you through the entire process to ensure we meet our deadlines.

This year's enrollment will begin on August 26th, 2024, and will run through September 8th, 2024. This is the only period of time during the year when you can make changes to your benefits without a qualify event. This is a mandatory enrollment period, so if you decide to waive coverage on any of the various plans, you must still complete the process through Paycom. We have enhancement the process in Paycom, so you are able to compare plans and medical options.

We will have Benefits Advisers at each location along with the HR Department to help assist each person during the 1st week of enrollment. Please see the attachment for locations, dates, and times. Our goal is to ensure every employee is fully aware of the benefits options that Anderson Auto Group has to offer and you are comfortable with the decision you make as they will remain in effective till September 30, 2025.

For anyone that will be out the first week of enrollment, the HR department will be available to answer any questions you may have, or you are welcome to call the Benefit Education Center at 1-866-916-1404.

Once the Open Enrollment Window opens in Paycom you will receive a notification that it is time to enroll, you will need to follow the steps to complete enrollment, by 09/08/2024. Things to keep in mind when enrolling, check your beneficiaries, are they still correct, do you need to add or change them, if you are increasing your life insurance or signing up for new programs, remember to complete your EOI (Evidence of Insurability).

Log into Paycom Employee Self Service Portal, Select Benefits, and the Plan year 2025 Enrollment.

Select the Start Enrollment

Follow the enrollment instructions

Submit and Finalize before you log out.

Remember the rates that are provided to you are based on pay checks deductions.

If you have any questions or concerns, please contact HR at HR@andersonauto.com, or call the Benefits Education Center at 1-866-916-1404.

If anyone is missed off this email, please spread the word to let them know to watch their Paycom for ANNUAL ENROLLMENT 2025. This starts on August 26, 2024. Flyers will be distributed to each location, but attached is one for you if you would like to post it.

Important Dates:

Monday 8/26	Open Enrollment Begins- You may begin the Open Enrollment process in Paycom
Tuesday 8/27	Benefit Educators and HR will be at Anderson Chrysler and Nissan
Wednesday 8/28	Benefit Educators and HR will be at Anderson Ford Bullhead and Powersports Bullhead City
Thursday 8/29	Benefit Educators and HR will be at Anderson Ford Kingman, Anderson Honda, Anderson Kingman Chevrolet and Powersports Parker
Friday 8/30	Benefit Educators and HR will be at Anderson Toyota and Powersports North and South Lake Havasu
9/2/2024 through 9/7/24	HR will be making the rounds through all the Dealerships/Powersports stores to ensure everyone is getting enrolled and the Benefit Educators will be available by phone.

Thank you all for support!!!!

Cheryle Hack

Benefits Coordinator

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