

Week		Port Largo Villas	Date:	
Unit		Reservation Agreement		

Name:			Check In:	
Address:			Check Out:	
City, State, Zip			# of Nights	
Phone#			Email:	

1. It is understood that each unit, including the linens and furnishings, are owned by the Port Largo Club Condominium Association, Inc., managed by the PORT LARGO VILLAS RESORT acting solely as management for the Association. Owner(s) agree to compensate the Association for any damage caused by their carelessness or negligence.
2. Occupancy and use of premises and common areas shall be used maturely as to not disturb or offend other guest or residents. Management has the prerogative to terminate this agreement and ask disruptive guests to vacate PORT LARGO VILLAS property without reimbursement of funds.
3. The PORT LARGO VILLAS RESORT is not responsible for articles lost, stolen, misplaced, or left on property. PLEASE CHECK YOUR UNIT BEFORE YOU DEPART.
4. Owner(s) guest(s) agree that PORT LARGO VILLAS RESORT, management, or employees, may enter the premises for the purpose of effecting necessary repairs, maintenance, cleaning, or other emergency purposes.
5. Owner(s) guest(s) acknowledge and understand that CHECK-OUT IS NO LATER THAN 10:00AM. THERE WILL BE A \$100 "LATE DEPARTURE FEE" should you not depart by 10:00AM
6. Owner(s) guest(s) acknowledge that there are _____ registered guests in the unit. MAXIMUM PERSONS PERMITTED ARE 6 (six) and MAY NOT EXCEED THAT NUMBER OF PERSONS. NO "HOUSE PARTIES" OR PETS WILL BE PERMITTED AT ANY TIME.
7. There is an air mattress located in the Unit. The air mattress is not to be removed and/or if the air mattress is damaged or removed, there will be a \$100.00 charge for replacement.
8. All trailers, RV's, jet skis, boats, etc. are to be parked in the 'Trailer Parking" area during your stay. Please check in with the office if you are using a boat slip and pay your boat fee PRIOR to launching your boat. There is a \$100.00 additional fee charged for any person attempting to utilize the boat ramp or boat slips without approval from the office.
9. Parking permits are issued upon Check-in. You must have a Parking Permit for each vehicle and must be always hung from the rear-view mirror. PORT LARGO VILLAS RESORT is not responsible for any loss or damage to vehicles parked on Resort property. Any unauthorized vehicles will be towed immediately, without notice, at owner's expense.
10. The PORT LARGO VILLAS RESORT is not responsible for any technical or other failures in our Wi-Fi computer access.
11. You will be provided with 1 GATE OPENER, this MUST be returned to the office upon check out, failure to do so will result in a \$100 replacement fee charged to card on file.

NOTICE TO GUESTS: This property is privately owned. Management reserves the right to refuse service to anyone and will not be responsible for accidents or injury to guest or for loss of money, jewelry, or valuables of any kind. Owner(s)/Guest(s) authorizes the use of credit card on file for any damages and/or any unpaid charges and agrees not to dispute said charges.

I have received the goods and/ or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholders agreement with the issuer.

The Following is a List of All Individuals Staying in Your Unit
Any additional people staying in the unit will be charged \$50 per day. Maximum is 6

Owner/Guest Signature: _____ Date: _____

Credit Card # _____ Expiration date _____ Verification Code _____

Guest email _____ Guest Phone # _____