

## GCBA Executive Board Meeting Minutes

April 21, 2021

Called to order: 6:34pm

Board Members Present: Larry Theurer, Phil Bartosh, Brenda Theurer, Shannon Warder, Denzil St. Clair, Tracey McKenna, Sarah Marie

Board Members Absent: Sheila Maurer

Guests: Sheila St. Clair, Michelle Killen-Keith

Quorum: Yes

Treasurer Report:

Savings: starting balance \$13,008.12 and \$0.22 interest, ending balance \$13,008.34

Checking: 2 checks cleared in February for \$240 QRC Dummies Books and \$100 Fairground building fee, \$300 cleared Joe Kovalski, \$1482.00 D&O Check and \$360 Farm Bureau check cleared. Outstanding check for \$100 to fairground for building rental has not cleared.

Four deposits total for \$110 (memberships). Starting balance \$5884.87, ending balance \$5784.88.

Brenda asks for the transfer of \$5000 from checking to savings be rescinded from the minutes.

Denzil makes motion to accept report, Phil accepts, all in favor except Brenda abstains.

Brenda asked if the board wanted to offer the fairgrounds more money since we are using the facilities more often. Denzil and Tracy do not think we need to, Larry added that it is a donation and the fairgrounds appreciates whatever amount the association gives.

Tracey makes a motion to pay the fairgrounds \$100.00 every month going forward without asking for a motion to do so at each meeting. Shannon seconds, all in favor, none opposed.

Brenda reports the 50/50 raffle collected \$86, split was \$43, Kristine Barnet won the raffle. Michelle Killen-Smith said she will include in the upcoming newsletter.

Brenda tested the online banking login procedures and all was good. Phil and Brenda are now able to access online banking.

Secretary Report: Shannon reports receiving mail: 3 renewals and 2 bank statements. Shannon gave correspondence to Brenda.

GCBA has received a few requests via the "Contact Us" tab on the website. Shannon assisted Amy Fischer from the Music Settlement with pictures and information about beekeeping and also gave Amy a deep box full of drawn out frames to use as "show and tell" with the children. This was all well received by Amy and the Music Settlement. Michelle will get this public interaction in the newsletter.

Shannon motions GCBA re-establish the Public Education Program within the association, Sarah seconds, all in favor, none opposed. Shannon and Tracey will chair the committee and ask for volunteers from the

membership at the next meetings. Denzil suggests the association develop a standard PowerPoint presentation.

Sheila asks if the association has a laptop, Brenda confirms it does and she has possession of it. Tracey asks if the laptop can be made assessable to the association. Denzil suggests it is difficult to maintain equipment because it is difficult to store and keep accountability. Tracey suggests the association address this in the By-Laws.

Tracey asks about the storage unit, what is in it, how does the association access it? How does the association maintain and store equipment and wants to discuss it further. Denzil says LCBA does not maintain equipment, everyone uses their personal equipment.

Denzil moves to accept the Secretary Report, Phil seconds, all in favor, none opposed.

Shannon reports the first newsletter went out at the beginning of the month. Shannon informed Kathy the webmaster that she no longer has to work on developing the newsletter. Group shared ideas for newsletter content. Do not always want to focus on what other associations are doing, we want to draw attention to our association.

Tracey brings up the need to update the website, Denzil agrees and will ask LCBA what they pay their webmaster. Larry is going to talk with Kathy to determine the future of using her website and what exactly the relationship is between Kathy and GCBA. Denzil states that we need to advertise in the newsletter and at every meeting for a webmaster.

Larry is checking on getting the covered pavilion for GCBA to use the week of the fair in August. Fairground is having their meeting soon and Larry will check.

Discussion of upcoming membership meetings:

May meeting is the panels of knowledgeable beekeepers. Group thinks we should get new faces on the panel. Larry will ask Randy Leiby and Gene Gargas, Sheila will ask Lacey Postelthwait, Shannon will ask Tim Angelone. Phil confirms he will do a smoker demo at 6:15pm.

June meeting the St. Clairs have secured Jon Reichel to discuss Maintaining Strong Hives. Shannon will forward Jon's bio to Larry and update the website.

July meeting should be a picnic.

Tracey suggests we need to plan now for fair in August, and suggests GCBA start a committee, Sheila agrees and offers to chair the committee this year. Sheila also suggests that GCBA completely revamp the GCBA booth for fair. Shannon will create sign-up sheets for fair and Michelle will create a Sign-Up Genius to add to the newsletter.

Shannon makes a motion to initiate a Fairground Planning Committee, Tracey seconds, all in favor, none opposed.

Sarah reports on purchasing the mic system for the association. Denzil makes motion to buy the mic for under \$100, Sarah seconds, all in favor, none opposed. Sarah will purchase on Amazon and will be reimbursed.

Board commented on John Rose giving an excellent presentation. Sheila shared that a woman commented to her that he was the best presenter on Varroa Mites that she had heard.

Larry asked if for the upcoming Field Day GCBA would give complimentary memberships to the country inspectors who are serving on the panel. Denzil and Phil suggested since the inspectors are acting in the capacity of their positions they typically would not receive anything gratuitously. No motion needed, board agreed NOT to give complimentary memberships.

Shannon makes motion to approve Jon Reichel as guest speaker for June, Phil seconds, all approve, none opposed. Jon will donate back to GCBA any fee he would have charged.

Larry discussed the deadline for entering honey in the fair, he will get the applications as soon as he gets them.

Larry suggests possibly doing a honey extraction in August. Board will discuss at a later date purchasing a new extractor.

Denzil suggests "winter prep" as topic for September.

Larry will check with Dan Zerkush from Lake Metroparks to come to November meeting to present about mead.

Shannon will look at membership roster to determine the true list of membership. She will send email to those who have not renewed to see if they want to renew.

Board discussed edits to By-Laws, Article III: General Membership Meetings.

Denzil suggests making the change to Section 1: Regular Meetings A. "Regular meetings of the membership will occur monthly. The Executive Committee may change the regular meeting date to reschedule meetings cancelled due to weather or other circumstances, or cancel a meeting altogether pending 100% board approval." Phil added we need to coordinate with what the metroparks is doing to not incur a fee for non-use of the facility.

Larry asked why we would remove "the second Wednesday of every month" being removed? Tracey commented that By-Laws are very hard to change, but there may be times when the board may need/want to change the day of the week for a meeting, upon approval and discussion with the board. Overall thought is to not make the By-Laws too constricting so the board can have options to be flexible. Denzil pointed out the board is not changing the By-Laws at this meeting, but rather bringing up the topics that need to be discussed later.

Denzil had no changes in B., neither did anyone else. Tracey had a change for C. "Regular meetings of the membership are held to fulfill the purpose and promote the goals of GCBA."

Denzil suggested Section 2: Annual Meetings, add third bullet point "discuss other GCBA business as deemed necessary or appropriate."

Tracey suggested Section 3: Special Meeting "the President or two members of the Executive Committee may call special meetings of the membership."

“Members may also call a special meeting, in writing and signed by no less than ten active members, sent either by first class mail or email, to any member of the Executive Committee.” Denzil suggests to add “a roll call must be called to determine quorum status.”

Tracey suggested Section 4: “The voting members present in person or by the use of authorized communications equipment at any meeting of voting member shall constitute a quorum for meeting”

Denzil comments that he worries allowing meetings to take place via phone or video could potentially lead to the meetings going away.

Brenda asked Shannon is she sent Executive Committee Minutes to the membership. Sheila suggested posting the minutes on the website is good enough, Shannon say she does n’t want to overload the membership with emails. All agreed.

Denzil motions to end meeting, Tracey seconds, all in favor, none opposed.

Meeting Adjourned: 9:01pm