



WORCESTERSHIRE ACUTE HOSPITALS CHARITY

Putting patients first

Annual Report | 2021/2022





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Welcome to Worcestershire Acute Hospitals Charity's Annual Report

Worcestershire Acute Hospitals Charity supports patients, staff and services in Worcestershire's acute hospitals. We do this through fundraising campaigns and the effective use of donations, to provide enhancements, additions and added extras which link closely with the strategic aims of Worcestershire Acute Hospitals NHS Trust.

The Trust manages three local hospitals – the Alexandra in Redditch, Kidderminster Hospital and Treatment Centre and Worcestershire Royal Hospital in Worcester – as well as providing a range of healthcare services from sites across our county.

The aim of the Charity is to make the experience less difficult, the environment more comfortable and the working day easier. Our projects support the following three key areas:

- ▶ Improving facilities for patients, staff and visitors
- ▶ Supporting ongoing staff development and welfare
- ▶ Funding additional medical equipment

The Charity exists to provide those added extras that improve the experience for everyone using or providing services. Funds provided by the Charity support developments and activities which are over and above core NHS services. No donations are used to replace core NHS funding.

To ensure the Charity has the biggest impact possible on the health of our county we work alongside the Trust to identify where your support can make a real difference. This may be by enhancing the space in new building developments, supporting the purchase of the most advanced equipment for a new treatment or service or by providing added extras towards staff wellbeing.

Our Vision

Worcestershire Acute Hospitals Charity's vision is for the very best healthcare service for our county and to deliver our mission by being an effective partner for the NHS in Worcestershire, supporting the thousands of patients that access services at our hospitals and the thousands of hardworking staff delivering them.

Worcestershire Acute Hospitals Charity exists to support the staff, patients and services of Worcestershire Acute Hospitals NHS Trust.



Our Values

- ▶ We act with dignity and humility and show respect and consideration for others
- ▶ We embrace being a part of our community and enable our community to be part of us
- ▶ We achieve because we care and are brave enough to ask questions of ourselves
- ▶ We care about our patients, our supporters, our partners and our colleagues
- ▶ We recognise that new ideas, big and small, are essential for our future
- ▶ We consult, collaborate and challenge in our drive to deliver clinical excellence and exemplary patient care

Objectives and Activities

The objectives of the Charity, as stated in our governing document, are:

The Trustees shall hold the Fund upon trust to apply the income and at their discretion, so far as may be permissible the capital, for any charitable purpose or purposes relating to the NHS, wholly or mainly for the services provided by Worcestershire Acute Hospitals NHS Trust.

Public statement by trustees of public benefit

In setting the objectives for the year the Trustees have regarded the Charity Commission's general guidance on public benefit.

Impact Report

The year 2021/2022 was a challenging period for all of the third sector. For Worcestershire Acute Hospitals Charity whilst income has certainly been a challenge there have been significant developments and operational improvements over this financial year.

Income was significantly lower than forecast with the main gaps in unlaunched appeals due to operational pressures and the absence of any significant legacies over the year.

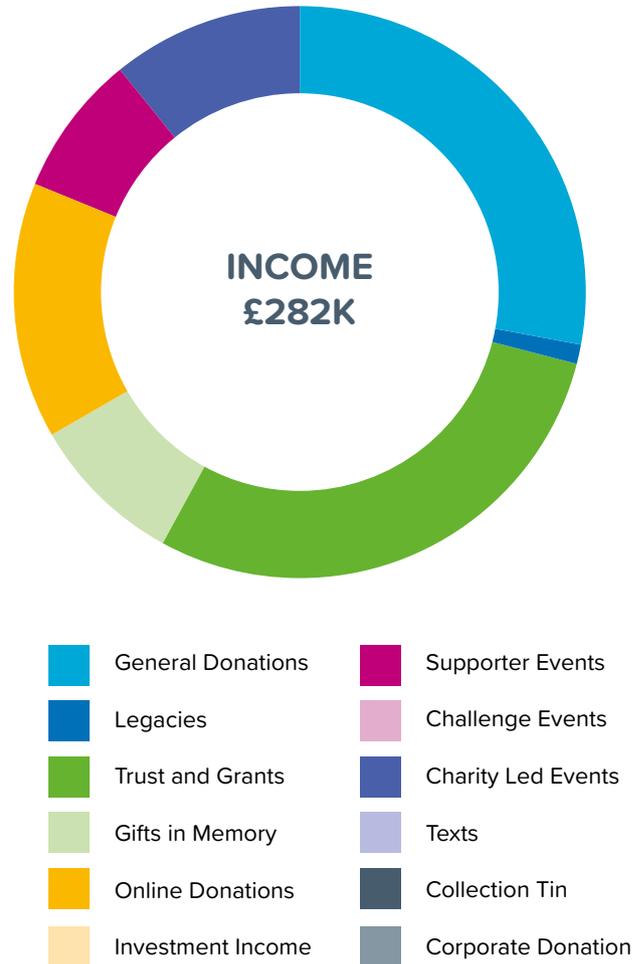
The Charity has focused on increasing expenditure over the financial year. Significant work on reviewing departmental funds, streamlining the general grant process and utilising NHS Charities Together grant income to have the most impact have resulted in increased expenditure on charitable activities.

Income

INCOME	2021/2022	2020/2021
General Donations	77,545	722,400
Legacies	3,675	416,276
Trust and Grants	80,335	191,192
Gifts in Memory	24,670	34,969
Online Donations	40,653	80,113
Investment Income	130	195
Supporter Events	22,273	n/a
Challenge Events	964	n/a
Charity Led Events	30,935	n/a
Texts	266	n/a
Collection Tin	439	n/a
Corporate Donation	487	n/a
Total Income	282,371	1,445,145

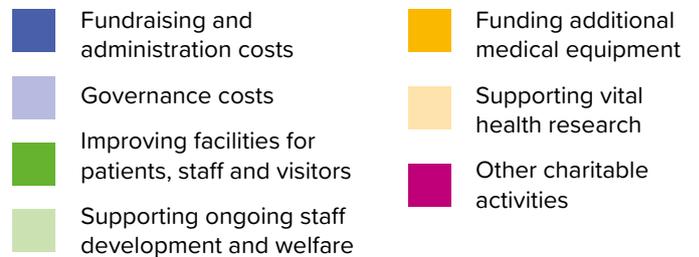
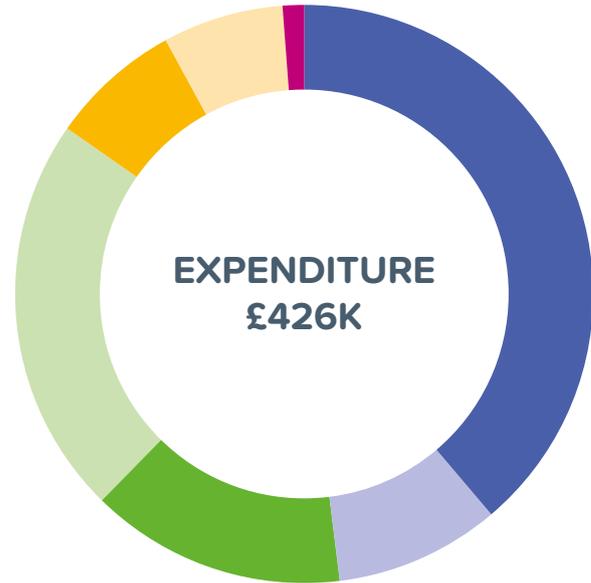
NB: Churches, Charities, and Local Authority Investment Management Ltd (CCLA) Dividends are paid directly into our Ethical Investment Fund so there is no income for 2021/2022 from this source. Fees in 2021/2022 are taken directly from the Investment Dividends.

Donations have been split into further categories for 2021/2022. These were previously in General or Online Donations.



Expenditure

Expenditure	2021/2022
Fundraising and administration costs	165,574
Governance costs	39,003
Improving facilities for patients, staff and visitors	61,043
Supporting ongoing staff development and welfare	95,221
Funding additional medical equipment	31,146
Supporting vital health research	29,249
Other charitable activities	5,303
Total Expenditure	426,539



Welcome from the Chair of the Charitable Funds Committee



Welcome to the annual report for Worcestershire Acute Hospitals Charity for the year 2021/2022. The Charity exists to support the patients, staff and services of Worcestershire Acute Hospitals NHS Trust, who act as the corporate trustee of the Charity.

I am delighted to be reviewing another very busy and productive year, where we continue our aim to support projects over and above the core NHS provision. The Charity's partnership with Worcestershire Acute Hospitals NHS Trust is key to our success and this partnership continues to go from strength to strength. Staff and clinical teams are starting to see a real benefit to having a proactive hospital charity adding value in a variety of different ways.

The Covid-19 pandemic continues to have a significant impact on the Charity both in our

ability to fundraise and engage with staff on site, as well as the challenge to meet the needs of our beneficiaries; our patients and staff.

Though income was certainly challenging this year we continued to see a wonderful amount of support from the Worcestershire community and we hope you enjoy just some of these amazing efforts on page 16.

The year also saw the successful completion of the Charity's first standalone fundraising appeal for Stereotactic Ablative Body Radiotherapy (SABR). We hope this success is a sign of great things to come and demonstrated the will and enthusiasm of so many of our supporters keen to make a difference to their local hospitals.

Towards the end of the year the Charity was awarded a significant grant from the Charities Aid Foundation (CAF) to launch our hospital engagement project and we look forward to seeing the positive results this will have on staff wellbeing across the Trust.

A key area of effort for the Charity has indeed been the welfare and wellbeing of our staff. I have been very pleased to see the Charity play a central role in the wellbeing work taking place across the Trust. The Charity team have hands-on delivered a variety of support and worked to secure and put to use the funding from NHS Charities Together, ensuring this funding is having the most impact possible on our staff's wellbeing.

A final highlight for me was to see the Charity deliver the 2021 Staff Recognition Awards on behalf of the Trust. With the constantly changing restrictions altering plans it was a very challenging task! But by securing corporate sponsorship and pivoting to a hybrid event the evening was a welcome chance to bring our staff together, both in person and virtually, and recognise their incredible contributions over the year.

This is my second report as Chair of the charitable funds committee, and I would like to thank everyone who has supported the work of the Charity this year. And I hope that like me you have been inspired to join us in our mission to ensure our hospitals are the very best they can be for the people of Worcestershire. Thank you.

Colin Horwath

Chair of Charitable Funds Committee



The Radiotherapy team at the Worcestershire Oncology Centre worked with the Charity to fund reusable, biodegradable water bottles for patients undergoing pelvic radiotherapy treatment.

Projects, activities and support

Improving Facilities for Patients, Staff and Visitors

The Charity aims to improve facilities in a number of different ways across our Trust including improved décor and furnishings as well as investments in non-clinical equipment. Projects this year have included the installation of a new suite of staff lockers in our theatres and new treatment chairs for gynaecology patients to

ensure that patient comfort is optimised. The Charity have also funded an additional recliner chair for the Women's Health Unit to allow women who have undergone difficult procedures to recover with a warm drink and pain killers if required. These enhancements have made a significant difference to the comfort of our patients enhancing their experience during an anxious time.



Warm clothing provided to our outdoor teams



Nicky Langford, Community Fundraising Officer, with the memorial tree at Worcestershire Royal Hospital.

Supporting Staff Welfare and Development

A major focus for the Charity over 2021 and early 2022 has been to support our staff as they continue to battle the pandemic and start to tackle huge challenges ahead. Staff wellbeing projects funded and supported by the Charity have included Team Time which encourages staff to share experiences in group sessions, mindfulness courses for staff and the early development of our own financial wellbeing hub for staff due to launch in 2022. The Charity

provided funds to help set up the Trust's own Black and Minority Ethnic (BAME) Staff Network which aims to support and champion our BAME colleagues as well as commissioning an oral historian to document staff experiences during the pandemic.

The Charity provided practical support to our outdoor teams in the swab pods, the cardio pods and members of our A&E team by providing a full suite of warm, branded clothing that they could wear whilst performing their roles outside throughout the winter months.

One project that has provided comfort and reflection for staff was the design and installation of temporary Covid-19 memorials on each of our three hospital sites led by and funded by the Charity. Featuring 834 butterflies to represent the lives lost to Covid-19 at that time and a specially written verse by our chaplains, the memorials provide a visual focal point whilst the Charity works to provide permanent memorials for our communities in 2022.

Funding Additional Medical Equipment

The NHS provides all essential medical equipment which allows the Charity to work with specialist teams to identify areas where charitable support could further enhance the service we provide for our patients.

One project funded for the Oncology team was a Comfort Marker tattoo pen. All patients requiring radiotherapy treatment are required to have permanent tattoos in order for them to be set up in the same position daily. Originally all tattoos were carried out by radiographers with a syringe needle tip and black ink which can be painful. Studies of patients receiving radiotherapy

for breast cancer have shown that the ongoing visibility of the tattoos can affect the patient's mental health long term. The comfort marker tattoo pen is able to deliver a controlled amount of ink to specified depths which fade over time. The injection of ink is relatively pain free and the system comes with an option of using white ink rather than standard black ink. This system is now offered as an alternative tattooing method for patients allowing them to make the best choice for their own needs.

The Oncology team also used charitable funds to purchase two VacQfix™ Cushions. This specialist system is used for the immobilisation of patients receiving treatment in the abdomen or thorax and enables patients to be supported in the correct position. This provides a better patient experience and it ensures stability and increases accuracy.



Spotlight on the SABR Appeal for Worcestershire Cancer Patients

Stereotactic Ablative Radiotherapy (SABR), is a highly focused radiation treatment that gives an intense dose of radiation concentrated on a tumour, while limiting the dose to the surrounding organs. SABR delivers radiotherapy in fewer, higher-intensity visits, improving patient experience and clinical outcomes including overall survival.

Worcestershire Acute Hospitals Charity launched a fundraising appeal in August 2021 to provide the radiotherapy team with two abdominal compressors to be used during SABR treatment. These pieces of equipment are over and above the core NHS provision but have a positive impact on patient experience. Abdominal compression works by pressing on the patient's abdomen and reducing their movement as they breathe. Less

movement means a more targeted area can be treated. By reducing the area of the body that is subjected to radiotherapy reduces the potential side effects for the patient.

With the help and support of our community of fundraisers, most notably the Chaddesley Corbett classic car club, Kidderminster and Worcestershire Prostate Cancer Support Group, the Friends of Pershore Hospital and Freemasons, an incredible £24,000 was raised in just a few months. This allowed the Oncology team to purchase two abdominal compressor units for Worcestershire Oncology Centre.

What's next?

Now the abdominal compressors have been funded Worcestershire Acute Hospitals Charity will continue to support enhancements to SABR, ensuring that Worcestershire patients have access to the most cutting edge treatment and the best possible hospital experience.



Staff Recognition Awards 2021

The charity was delighted to deliver an event to recognise the incredible contributions and efforts of our staff and volunteers in the most challenging time for the NHS. It was our first hybrid event due to Covid-19 restrictions and although we couldn't all celebrate together the event brought together staff at mini parties across our sites and over 1000 staff watching the ceremony live streamed from home.

Congratulations to all our winners and a huge thank you to our corporate sponsors including our Gold Sponsor the University of Worcester.



Thank you to our supporters

Thank you to our amazing supporters who have taken on incredible challenges and organised wonderful events to help their Acute hospitals. Thank you!



The wonderful Richard Fox dunked himself into a bin of ice water every day in May 2021 raising an incredible £1,650!



Chloe Dobbs took on her own walking challenge and raised a fantastic £1,312 for the hospital's Stroke Unit.



The much loved Chaddesley Corbett Classic Car show raised an amazing £6,000 for the SABR appeal.



The Charity took part in the first ever national NHS Big Tea in July and supporters from across the county hosted their own tea parties to say a very special thank you to their local NHS.



The charity hosted an outdoor concert at Hartlebury Castle in August that raised £3,500, thank you to everyone who came and supported.



The first ever team of Worcestershire Acute Hospitals Charity runners took part in the Worcester City Run in September collectively raising over £8,000.



Alex Jeffrey took on the Cambridge half marathon and raised a brilliant £2,100.



Adam and Ruth Llewellyn raised a brilliant £250 for the dementia fund with a death defying Wing Walk!

Thank You!

The team at Four Oaks Financial Services completed the Lichfield half marathon and raised over £2,200 to help purchase an additional ECG machine for one of the hospital wards.

The inspirational 90-year-old Marjorie raised £300 for the Charity with a walking challenge.



The Children of Worcestershire Cancer Fund's Charity Ball raised an incredible £9,300 to support their amazing work



Timeless Events hosted a disco and raffle to support the Oncology fund and raised a fantastic £300.



Thank you to the fearless Freemasons whose zipwire challenge raised £2,300 for the SABR appeal!

The Children of Worcestershire Cancer Fund's Charity Ball

raised an incredible £9,300 to support their amazing work.

How did we do?

Key objectives for 2021/2022

- 1. To achieve a fundraising target of £675,000 for the year 2021/2022, within identifiable income streams.**

Income did fall short of where the Charity had hoped to achieve with the final total at £282,371. The lasting impact of the pandemic proved very challenging as it did with so many charities. There were however many significant firsts for the Charity in terms of diversifying income and becoming more proactive. The Charity greatly improved its ability to accept digital donations and built our social media following. The Charity achieved our aim of compiling detailed fundraising data, making our future fundraising more informed and targeted; the building blocks for sustainable income growth.

- 2. To carry out a full departmental fund review working with Divisions to identify priorities and encourage strategic expenditure**

The Charity and finance team completed a full

analysis of all restricted funds followed by a full review of all funds within each Division to ensure none overlapped and they aligned with the Charity's strategic objectives. Each division was presented with a proposed restructure featuring speciality led special purpose funds alongside restricted funds and active current departmental funds. The process for requesting grants from the Charity's general funds was streamlined and applications actively encouraged.

- 3. To reactivate the Charity's Customer Relationship Management (CRM) system to allow the development of a professional supporter stewardship and donor journey**

Harlequin Fundraising CRM is now part of the daily management and operation of the Charity. Supporter records are now routinely created, safely storing our donors' data with identifiable donations attributed to individual records and agreed income streams. Huge steps forward have been taken in the processes needed for prompt acknowledgement of donations and plans are in place ready to collect consent information from

donors so that communications can be sent out under current GDPR compliance.

4. To introduce a full range of Key Performance Indicators (KPIs) for the charity in order to accountability and effectiveness

The Charity is now able to report on a variety of KPIs including donations per income stream and donor records by donor type. This information will begin the process of improving the Charity's overall accountability and will sit alongside an evaluation framework for charitable activity.

Key objectives for 2022/2023

1. The Charity delivers an income that enables its charitable activity aims to be achieved
2. The Charity delivers charitable activity in line with Trust's strategic objectives
3. The Charity remains sustainable and delivers steady growth
4. The Charity demonstrates its impact and practices good governance.

Financial Review

Income and Expenditure

The accounts and annual report are prepared to comply with the Charities Act 2011.

Overall, the assets of the Charity as 31 March 2022 were £4.859 million, compared to £4.609 million in 2020/2021, an increase of £250,000.

In the year 2021/2022, income for our Charity totalled £282,000. Expenditure for our Charity totalled £427,000. Gains on revaluation of the Ethical Investment Fund were £395,000. Net movement in funds for year 2021/2022 were £250,000. Investments within the Ethical Investment Funds are within the responsibilities and priorities of the NHS.

Income – how we have been supported during 2021/2022:

Income during the year decreased by £1.163 million to £282,000 compared to the previous year's income of £1.445 million. Income comprises of donations, legacies, in memory gifts, grants and investments.

The main reason for the decrease in income for 2021/2022 was due to a large donation in 2020/2021 for £625,000 for the new Helipad. There was also a decrease in Legacies, Trusts and Grants and General Donations. We received grants from NHS Charities Together of £182,600 in 2020/2021 but only £13,650 in 2021/2022.

Expenditure – what we have supported during 2021/2022:

Expenditure during the year increased by £24,000 to £427,000 compared to the previous year's expenditure of £403,000.

Please refer to pages 11 to 15 in this Annual Report to hear about some of the worthwhile causes the Charity has supported in 2021/2022.

The main reason for the increase in expenditure for 2021/2022 is due to the increase in purchases and services for staff welfare.

Investment and Reserves

Investment Management

The key objective is to provide a safe investment with regular income. The Trust invests charitable fund monies in Ethical Investments only and any dividends are reinvested, increasing the market value of its investments.

Investments within the Ethical Investment Funds are within the responsibilities and priorities of the NHS.

Worcestershire Acute Hospitals Charity Reserves Policy

Introduction

The corporate Trustee of Worcestershire Acute Hospitals NHS Trust is committed to utilising its Charitable Fund within the objects of the Charity, and not to accumulate funds unless this is necessary to meet the cost of purchase of a particular item or service.

In accordance with the Charity Commission guidance, the Corporate Trustee acknowledges that there is a requirement to hold a minimum reserve balance. This is to allow freedom to initiate expenditure when required, in advance

of donations, and to mitigate the impact of unforeseen circumstances. The policy of the corporate Trustee is that charitable funds should be spent rather than conserved. The corporate Trustee would normally expect that, in the course of any financial year, charitable funds expenditure should at least equal the value of income received in the form of donations, grants and legacies.

It is important, however, that funds are spent prudently and not expended simply to reduce the level of reserves held.

Definition of reserves

Charity Reserves are those funds which become available to the Charity to be spent at the Trustees' discretion in furtherance of the Charity's objectives, but which are not yet spent or committed or could only be realised through the disposal of fixed assets. These are therefore classified as 'free'. Reserves can be categorised as follows:

- a. Restricted Funds – funds which are subject to specific terms e.g. legacies/Grant of Probate (wills) – not free.
- b. Designated funds – funds which have been donated for a specific area e.g. Ward 8 – not free.

- c. Unrestricted Funds – funds which are expendable at the discretion of the Trustees, or designated in consideration of donor’s wishes e.g. Trustwide General Purpose fund – free.
- d. Endowment Funds – funds which are to be held as capital and only the income generated can be expended – not free.

Of the above, Worcestershire Acute Hospitals Charity currently has all types of fund except Endowment Funds.

At each Charitable Funds Committee meeting a breakdown of the above reserves is provided giving details of the fund balance, the number of funds and plans to spend the reserves (expenditure plans).

Reasons for holding reserves

In this document the term Reserves is used to describe that part of the Charity’s funds that are freely available for general purposes. Reserves are therefore the resources a Charity has, or can make available, to spend on any or all of the Charity’s purposes once it has met its commitments and covered planned expenditure. The corporate Trustee considers it necessary to retain Reserves over the longer term to:

- a. Reduce the impact of risks from the external environment should the levels of income reduce significantly that the Charity cannot meet its obligations.
- b. To ensure the Charity can cover its on-going operational costs to process outstanding commitment.
- c. Meet the closure or transfer of the Charity’s affairs should the need arise.

Level of Reserves required

The Charitable Funds Committee (CFC) has been actively seeking to identify appropriate and beneficial uses for accumulated funds. It is intended that Reserves will be monitored on an on-going basis to ensure that existing and new funds are used within a reasonable timescale.

The corporate Trustee has agreed the minimum level of the reserves should range between £100,000 and £150,000 which is equivalent to one year’s operational costs and estimated annual commitments. *Note: annual commitments are not absolute and are reviewed regularly and agreed by the Trustee each year.*

Maintaining, monitoring and reviewing the policy

Day to day management of designated funds has been delegated to specific fund managers throughout the Trust, thus ensuring that they remain under the control of those staff best able to decide on how the funds should be spent in line with donors' wishes.

Fund managers are encouraged wherever possible to combine existing funds, and funds with balances below £500 are reviewed every two years in consultation with fund managers, with the aim of amalgamating these with similar funds, or closing funds where the balance is insufficient for meaningful use, and where further income is not anticipated. In the case of closure, balances will be transferred to General Purpose charitable funds.

Requests to set up new funds are submitted to the Charitable Funds Manager and referred to the Deputy Director of Finance for approval.

Income and Expenditure is monitored by the Finance Department and reported to the CFC. The intention of the monitoring is to ensure compliance with Standing Orders and Standing

Financial Instructions, to ensure value for money, and to check that advantage is taken of all available concessions, e.g. the ability to obtain exemption from VAT on qualifying equipment.

Fund Managers will be reminded that they are not permitted to accumulate funds unless they are saving for a particular item, and managers need to adhere to the Expenditure Plan Policy.

Expenditure plans are monitored by the Finance Department and reported to the CFC. Action will be taken to ensure that managers utilise their funds in an appropriate and timely manner. The Committee reserves the right to:

- a. identify appropriate uses for any funds not being utilised.
- b. appoint alternative fund managers.
- c. approve expenditure on behalf of the fund manager.

Approval and ratification process

This process will be reviewed by the Charitable Funds Committee and ratified by the Board of Directors as Corporate Trustee.

The liquidation of investments and the withdrawal of funds from the Charity's investment portfolio will require Committee approval. Liquidation of funds will only be requested in exceptional circumstances and the full details of any such transaction will be reported to the Charitable Funds Committee and also to the Corporate Trustee at the next available Trust Board meeting.

Short and long term investments should not be liquidated with immediate effect and only be realised in line with their notice period. In the intervening period the Charity will maintain a creditor balance with the Trust's revenue account until the balance can be cleared without incurring a loss of interest.

The Charity will reimburse the Trust for expenses incurred on a quarterly basis.

Should the Charitable Funds Committee decide that cash reserves within the investment portfolio are required to meet estimated commitments; the Committee will delegate responsibility to the Deputy Director of Finance, Head of Financial Services and Financial Planning or Financial Accountant to liaise with the Charity's investment managers to transfer cash to and from the Charity's Business Call account.

Reporting arrangements

Should there be a requirement to liquidate a proportion of the investments in to cash resources the Corporate Trustee will require the Charity's investment managers to provide full details of the transaction. The full details will be notified to the Charitable Fund Committee and also to the Corporate Trustee at the next available Trust Board meeting.

Review of the reserves policy

This policy will be reviewed annually by the Charitable Funds Committee.

Structure, Governance and Management

Worcestershire Acute Hospitals Charity was created as an umbrella charity under a Trust Deed executed on 16 April 1996 and constituted with a sole Corporate Trustee, the Board of Directors of the Worcestershire Acute Hospitals NHS Trust. The Charity was established in 1996. The CFC (the Committee) is constituted as a standing committee of the Trust Board as the Corporate Trustee.

The Committee is authorised by the Trust Board to act within its terms of reference. All members

of staff are directed to co-operate with any request made by the Committee.

The Committee is authorised by the Trust Board to instruct professional advisors and request the attendance of individuals and authorities from outside the Trust with the relevant experience and expertise if it considers this necessary.

The Committee must act in accordance with any statutory/legal requirements or best practice required by the Charity Commission.

The Committee has been established to manage funds held in trust either as charitable funds or as non-charitable funds. The Committee reports to the Trust Board as a Corporate Trustee.

All Board Directors are Trustees of the Trust's Worcestershire Hospitals Charity (WAH). The Committee shall be appointed by the Trust Board from amongst the Trust Board members and shall consist of three Non-Executive Directors and three Executive Directors. The Chair of the CFC will be a Non-Executive Director of the Corporate Trustee.

The CFC meetings will be held at a minimum of twice a year and members are expected to attend at least 50% of meetings. The Chair of the Committee shall draw attention of the Trust

Board to any issues that require disclosure to the Full Board, or require executive action.

The Corporate Trustee (WAHT) has adopted policies for the effective management of charitable funds and has set up a CFC to drive these policies forward and make decisions about new policies and their implementation.

The CFC has delegated authority from the Corporate Trustee to approve major decisions and be responsible for the activities of the Charity. The Charity also has a number of working groups to monitor various aspects of the Charity's operations.

The role of the CFC is to act on behalf of The Trustees and is responsible for ensuring that Charitable Funds are properly managed and administered. This means that proposals by managers to undertake specific projects need to be within the overall policy objectives laid down by the Board. Managers always exercise their delegated powers in a prudent manner.

Information contained within this guide reflects the current guidance for management and administration of Charitable Funds held within the Trust's charity.

Fundraising and Administration Costs

Administration costs, including the salaries of staff engaged on charitable fund work and the costs of professional investment advisors are charged to charitable funds. The charges are modest and also include other relevant professional fees and commissions. These are apportioned on a regular and equitable basis across all of the General Purpose Funds.

The capital held by the Charity is retained in an investment portfolio administered on behalf of the Corporate Trustee by Investment Managers. The Corporate Trustee decides how the income from these investments is utilised after the offset of administration and fundraising costs.

Risk Management

Internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies,

aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of the policies, aims and objectives of Worcestershire Acute Hospitals NHS Trust, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Worcestershire Acute Hospitals NHS Trust for the year ended 31 March 2022 and up to the date of approval of the annual report and accounts.

Corporate Risk Register

The Trust has a Corporate Risk Register in place which outlines the key corporate risks for the Charity and action identified to mitigate these risks. This register has been formed from the risks identified within corporate services, Trust Committees and through other risk identification activities.

Worcestershire Acute Hospitals Charity

Charity Registration Number 1054612

Accounts for year ending 31 March 2022

The following data will be used throughout the
Financial Statements:

- This year: 2021/2022
- Last year: 2020/2021

Foreword

The Trust Board, as Corporate Trustee of the Charitable Fund, act as Trustees on behalf of the Trust in the management and administration of the Charity. These accounts have been prepared by the Trustees under section 98(2) of the National Health Service Act 1977 (as amended) in the forms which the Secretary of State has, with the approval of Treasury, directed.

Worcestershire Acute Hospitals Charity

Worcestershire Acute Hospitals Charity 1054612 is registered with the Charity Commission and includes funds donated for the benefit of Worcestershire Acute Hospitals NHS Trust.

Main purpose of the Charity

The main purpose of the Charity is to apply income for any charitable purpose relating to the National Health Service wholly or mainly for the services provided by Worcestershire Acute Hospitals NHS Trust.

Accounts for year ending 31 March 2022

The Worcestershire Royal Hospital, The Alexandra Hospital and Kidderminster Hospital are a group of three hospitals working together under the umbrella of the Worcestershire Acute Hospitals Charity, registered charity no 1054612.

Putting Patients First

We put patients first in everything we do, by supporting the services of the Worcestershire Acute Hospitals Trust which includes the Alexandra Hospital Redditch, Kidderminster Hospital, Worcestershire Royal Hospital, as well as community sites in Bromsgrove, Evesham, Malvern and Tenbury.

All funding provided by the Charity is for over and above core NHS Trust services. Your donation is never used to replace NHS Trust services within the Worcestershire Acute Hospitals NHS Trust.

Statement of Trustees' responsibilities

The Trustees are responsible for:

- ▶ keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the funds of the Charity and to enable them to ensure that the accounts comply with the requirements in the Charities Act 2011 and those outlined in the directions issued by the Secretary of State;
- ▶ establishing and monitoring a system of internal control, and safeguarding assets
- ▶ establishing arrangements for the prevention and detection of fraud and corruption

The Trustees are required under the Charities Act 2011 and the Statement of Recommended Practice 2015: Accounting and Reporting by Charities to prepare accounts for each financial year which show a true and fair view of the Charity's incoming resources and application of resources during the year, and of its state of affairs at the end of the year.

In preparing those accounts, the Trustees are required to:

- ▶ apply on a consistent basis suitable accounting policies
- ▶ make judgements and estimates which are reasonable and prudent
- ▶ state that applicable accounting standards have been followed, subject to any material departures
- ▶ disclosed and explained in the accounts
- ▶ prepare the financial statements on the going concern basis, unless it is inappropriate to do so

The trustees confirm that they have met the responsibilities set out above and complied with the requirements for preparing the accounts:

- ▶ as far as they are aware, there is no relevant audit information of which the Charity's auditors are unaware

- ▶ they have taken all appropriate steps as required in order to make themselves aware of any relevant audit information, and to establish that the Charity's auditors are aware of that information

The financial statements set out on pages 33 to 53 attached have been compiled from and are in accordance with the financial records maintained by the trustees.

By Order of the Trustees

Signed: 

Trustee: Colin Horwath, Chairman*

Date: 24/01/2023

**the Board may authorise another trustee to sign in place of the Chairman*

Unconsolidated statement of financial activities for year ending 31 March 2022

	Note(s)	Unrestricted funds 2021/22 £,000	Restricted funds 2021/22 £,000	Total 2021/22 £,000	Total 2020/21 £,000
Income from:					
Donations and Legacies	3	169	2	171	1,254
Grants	3	80	-	80	191
Trading Activities	3	31	-	31	-
Total:		280	2	282	1,445
Expenditure on:					
Charitable Activities	4	213	32	245	269
Fundraising Costs	4	165	-	165	115
Other	4	17	-	17	19
Total:		395	32	427	403
Net Income before gains/(losses) on investments		(115)	(30)	(145)	1,042
Gains and losses on investment assets		395	-	395	555
Net movement in funds	14	280	(30)	250	1,597
Prior Year Adjustment		645	(645)	0	0
Total funds brought forward 1 April		2,516	2,093	4,609	3,012
Total funds carried forward		2,796	2,063	4,859	4,609

Balance sheet as at 31 March 2022

	Note	2021/2022 £,000	2020/2021 £,000
Fixed Assets			
Investments	8	3,808	3,413
Total fixed assets:		3,808	3,413
Current Assets			
Cash at bank and in hand	13	1,120	1,274
Total current assets:		1,120	1,274
Creditors: amounts falling due within one year	10	69	78
Net current assets		1,051	1,196
Total assets less current liabilities		4,859	4,609
Total net assets		4,859	4,609
The funds of the Charity			
Unrestricted funds	14	2,796	2,516
Restricted income funds	14	2,063	2,093
Total charity funds		4,859	4,609

The financial statements on pages 33 to 53 were authorised for issue by the Trustees on

Signed: 

Trustee: Colin Horwath, Chairman

Date: 13 September 2022

Cash Flows for year ending 31 March 2022

	Note	Total funds 2021/22 £,000	Total funds 2020/21 £,000
See Note 13			
Cash flows from operating activities:			
Net cash provided by (used in) operating activities	13	(154)	1,066
Cash flows from investing activities:			
Purchase of investments		0	500
Net cash provided by (used in) investing activities		0	(500)
Change in cash and cash equivalents in the reporting period		(154)	566
Cash and cash equivalents at the beginning of the reporting period	13	1,274	708
Cash and cash equivalents at the end of the reporting period	13	1,120	1,274

Notes to Accounts

Note 1

1.1 Basis of Preparation

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

1.2 Basis of accounting

The financial statements have been prepared under the historic cost convention, with the exception of investments which are included at fair value, in accordance with:

- ▶ Accounting and Reporting by Charities – Statement of Recommended Practice (SORP);

1.3 Prior Year Adjustments

Adjustments to Funds Balances of £645k reclassified as Designated (Unrestricted) from Restricted.

During the year the charity reviewed the donations and source documentation and reclassified the following Funds from restricted to designated.

The reclassification did not change the Balance Sheet Total Funds just the classification.

- ▶ Covid -19 NHS Charities Together
- ▶ Cancer Alliance
- ▶ Rory The Robot
- ▶ Wellness Garden Alex

Note 2.1 - Accounting policies

The following accounting policies have been applied by the charity.

Incoming Resources

Fund Structure	Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified in the accounts as a restricted fund. Funds where capital is held to generate income for charitable purposes and cannot itself be spent are accounted for as endowment funds. Other funds are classified as unrestricted or designated funds. Funds which are not legally restricted but which the Trustees have chosen to earmark for set purposes are designated funds.
Incoming Resources	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none">▶ the charity becomes entitled to the resources;▶ the trustees consider it probable they will receive the resources; and▶ the monetary value can be measured with sufficient reliability.
Gifts in kind	<ul style="list-style-type: none">▶ Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.▶ Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.▶ Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
Incoming Resources from Legacies	These are accounted for as income resources once the receipt of the legacy becomes reasonably certain. This will be once confirmation has been received from the representatives of the estates that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled.

Resources expended and irrecoverable VAT	All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.
Recognition of expenditure and associated liabilities as a result of grant	<p>Grant payable are payments made to linked, related party of third party NHS bodies and non-NHS bodies, in furtherance of the charitable objective of the funds held on trust, primarily relief of those who are sick.</p> <p>Grant payments are recognised as expenditure when the conditions for their payment have been met or where there is a constructive obligation to make payment.</p>
Contractual income and performance related grants	This is only included in the SoFA once the related goods or services have been delivered.
Investment income	This is included in the accounts if receivable.
Fixed asset investments	Fixed asset investments are initially recognised at their transaction value and are subsequently measured at their fair value (market value) as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on the revaluation and disposals throughout the year.
Cash and Cash equivalents	Cash at bank and in hand is held to meet the day to day running costs of the charity as they fall due. Cash equivalents are managed by our Investment Fund Managers and are always invested in Ethical Funds.

Note 2.2 - Accounting policies

The following accounting policies have been applied by the charity.

Expenditure And Liabilities

Creditors	Creditors are amounts owed by the charity. They are measured by the amount the charity expects to have to pay to settle the debt.
Debtors	Debtors are amounts owed to the charity. They are measured on the basis of their recoverable amount.
Allocation of support costs	Are those costs which do not relate directly to a single activity. These include some staff costs, costs of administration, internal and external audit costs and IT support. Support costs have been paid from general funds between fundraising costs and charitable activities on an appropriate basis. The analysis of support costs are shown in note 4.
	Governance costs are classified as a support cost and have therefore been apportioned between fundraising activities and charitable activities.
Fundraising Costs	The costs of generating funds are those costs attributable to generating income for the charity, other than those costs incorrect in undertaking charitable activities.
Charitable activities	Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs, where not wholly attributable, are apportioned between the categories of charitable expenditure.
Realised gains and losses	All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between the sales proceeds and opening carrying value. Unrealised gains and losses are calculated as the difference between the market value at the year end and opening carrying value (or purchase date if later).

Note 3 - Income

		Year Ending 31 March 2022 £,000	Year Ending 31 March 2021 £,000
3.1			
Income from donations and legacies	Analysis		
	Donations from individuals or suppliers	167	838
	Legacies	4	416
	Total:	171	1,254
3.2			
Analysis of income from Grants	Analysis		
	Grants from NHS Charities Together	14	182
	Other Grants	66	9
	Total:	80	191
3.3			
Analysis of income from Trading Activities	Analysis		
	Events organised by the fundraising team	31	-
	Total:	31	-

*CCLA Dividends are paid directly into our Ethical Investment Fund so there is no income for 2021/2022 from CCLA. Investment fees in 2021/2022 are taken directly from the Investment Dividends.

Note 4 - Resources expended

		Year Ended 31 March 2022 £,000	Year Ended 31 March 2021 £,000
	Analysis		
4.1 Expenditure	Audit/Independent Examination (see Note 5.2)	21	2
	Bought in services from NHS	17	19
	Computer Hardware and Software	3	7
	Furniture, Furnishing and Fittings	24	29
	Medical and Surgical Equipment	31	38
	Office Equipment	1	-
	Other	6	20
	Patient functions and events	1	-
	Patient therapeutics	15	11
	Patients welfare and amenities	9	28
	Printing, Stationary, Books and Journals	1	2
	Rebuilding and refurbishment	7	41
	Research - Salaries	29	36
	Software Support for charity	2	2
	Staff education and resources	8	12
	Staff Welfare and amenities	87	40
	Subscription Fees including Memberships	-	1
	Total:	262	288

		Year Ended 31 March 2022 £,000	Year Ended 31 March 2021 £,000
	Analysis		
4.1 Fundraising Costs	Fundraising Salaries - Income Generation	86	111
	Fundraising Salaries - Charitable Activities	22	-
	Fundraising Salaries - Grant Support	22	-
	Fundraising Event Costs and Consumables	35	4
	Total:	165	115
4.3 Changes in Resources Available for charity Use	Net Movement in Funds for the Year		
	Unrestricted funds	280	634
	Restricted funds	(30)	963
	Total:	250	1,597

4.4 Analysis of Support Costs				
Net Movement in Funds for the Year	Expenditure	Governance Costs	Total 2022	Total 2021
	£,000	£,000	£,000	£,000
Expenditure prior to apportionment (if relevant)	32	17	49	152
Adjust for reapportionment of Support costs*	-	(17)	(17)	(19)
Expenditure as restated	32	-	32	133

*All support costs are paid from the General Funds on a monthly basis.

The charity does not make grants to individuals. All grants are made to the Worcestershire Acute Hospitals NHS Trust within our charitable aims.

The trustee operates a scheme of delegation under which fund advisors approve expenditure from the funds they are responsible for.

Note 5 - Details of certain items of expenditure

	2021/2022	2020/21
5.1 Trustee expenses		
Number of trustees who were paid expenses	-	-
No expenses paid during the year	-	-
5.2 Fees for examination or audit of the accounts		
	Year Ended 31 March 2022 £,000	Year Ended 31 March 2021 £,000
Independent examiner's or auditor's fees for reporting on the accounts *	21	2

*Includes 20/21 Audit Fees as charges were higher than expected. The Audit Fees for 2021/2022 include the 2020/2021 costs plus costs for 2021/2022.

Note 6 - Paid employees

The charity has no direct paid employees; staffing is provided by way of bought-in services re-charged from Worcestershire Acute Hospitals NHS Trust. This arrangement enables flexibility in the use of staff time between the Trust and its charity.

Note 7 - Grant making

7.1 Total value of grants		
Purpose for which grants made	Grants to institutions 2021/2022 Total £,000	Grants to institutions 2020/2021 Total £,000
Charitable purposes relating to the National Health Service in Worcestershire	427	403
Total:	427	403

7.2 Grants made to institutions			
Worcestershire Acute Hospitals Charity	Purpose	Total amount of grants paid £,000 2021/2022	Total amount of grants paid £,000 2020/2021
Worcestershire Acute Hospitals NHS Trust: grants £1000 or over	Charitable purposes relating to the National Health Service in Worcestershire	397	387
Worcestershire Acute Hospitals NHS Trust: grants under £1000	Charitable purposes relating to the National Health Service in Worcestershire	30	16
	Total grants to institutions:	427	403

Note 8 - Investment assets

8.1 Fixed assets investments		
	£,000	
Carrying (market) value at beginning of year	3,413	
Add/(deduct): net gain/(loss) on revaluation	395	
Carrying (market) value at end of year	3,808	

8.2 Analysis of investments	8.2	
	Year ended 31 March 2022 £,000	Year ended 31 March 2021 £,000
Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	3,808	3,413
Total:	3,808	3,413

Breakdown of holdings at 8.2 above:	Year ended 31 March 2022	Year ended 31 March 2021
COIF Ethical Fund	3,808	3,413
Total:	3,808	3,413

All investments were moved to the Ethical Investment Fund in January 2020 to ensure our Investments fully aligned to the Trust's Ethics and ensure the charity does not invest in anything the NHS might deem inappropriate for Healthcare.

Note 9 - Debtors and prepayments

There was no accrued income this year as CCLA reinvest our dividends from January 2020.

Note 10 - Creditors and accruals

10.1 Analysis of creditors	Amounts falling due within one year		Amounts falling due after more than one year	
	2021/2022 £,000	2020/2021 £,000	2021/2022 £,000	2021/2022 £,000
Other creditors	69	78	-	-
Total:	69	78	-	-

The Trustees recognise liabilities in the accounts once they have incurred either a legal or constructive obligation to expend funds.

Commitments amount to £441k, as detailed below; there are no liabilities and provisions		
	£,000	£,000
Total as at 31 March 2021		169
Amounts charged to SoFA in year 2021/2022	169	
Amounts released due to change in value		(169)
Still outstanding as at 31 March 2022		-
Items arising during the year ended 31 March 2022		441
Commitment's as 31 March 2022		441

This total relates to sums reserved where, for example, a purchase order has been raised for which no invoice has yet been received. This ensures that funds are not over-committed. The actual costs may differ from the amounts set aside to cover any liability.

It is anticipated that £441k will be either charged to the SoFA in the year.

10.3 Security over assets - None

Note 11

There were no Endowment Funds in 2021/2022 but there were Restricted Funds.

Restricted Funds in Year 2021/2022	2021/2022 £,000	2020/2021 £,000
	2,063	2,093

During the year the following funds were reclassified as designated from restricted.

During the year the charity reviewed the donations and source documentation and reclassified the following Funds from restricted to designated. The reclassification did not change the Balance Sheet Total Funds just the classification.

- ▶ Covid-19 NHS Charities Together
- ▶ Cancer Alliance
- ▶ Rory The Robot
- ▶ Wellness Garden Alex

Note 12

- ▶ The only transactions with related parties are with the Worcestershire Acute Hospitals as corporate trustee.
- ▶ All expenditure paid for on behalf of the charity is reimbursed to the Trust.
- ▶ The total paid to the Worcestershire Acute Hospitals in 2021/2022 was £411k and the amount owing as at 31 March 2022 was £69k.

Note 13 - Worcestershire Acute Hospitals Charity Cash Flow Statement 2021/2022

13.1 Reconciliation of Net Movement in Funds to net cash flow from Operating Activities	Year Ended 31 March 2022 £,000	Year Ended 31 March 2021 £,000
Net Movement in Funds for reporting period (As per statement of Financial Activities)	250	1597
Adjustments for:		
(Increase)/Decrease in debtors	- 395	-555
Increase/(Decrease) in creditors	-9	24
Net cash provided by (used in) operating activities	- 154	1,066

13.2 Cash in hand	Year Ended 31 March 2022 £,000	Year Ended 31 March 2021 £,000
Cash in hand	1,120	1,274
Total Cash and cash equivalents	1,120	1,274

Note 14 - Additional Disclosures

The following are significant matters which are not covered in other notes.

The Worcestershire Acute Hospitals Charity processed transfers between funds of £8k. This is due to Fund closures and mergers. These transfers do not effect the total funds carried forward figure.

Details of Material Funds

Fund Balances have been amended as some Restricted Funds have been changed to Designated so now included in Unrestricted Fund Balances.

14.1 Unrestricted Funds

	Fund balance brought forward 1 April 2021	Fund balance brought forward 1 April 2020	Income		Expenditure		Fund balance carried forward 31 March 2022	
	2021/2022 £,000	2020/2021 £,000	2021/2022 £,000	2020/2021 £,000	2021/2022 £,000	2020/2021 £,000	2021/2022 £,000	2020/2021 £,000
Specialist Medicine	268	151	27	135	9	15	286	271
Surgical	579	567	-	8	4	-	575	575
Women & Children	266	238	57	37	36	18	287	257
Specialised Clinical Services	213	238	61	36	36	51	238	223
Corporate	165	32	16	236	78	104	103	164
Other (Inc. General)	224	264	119	104	232	143	111	225
Investment Gain/Loss	801	246	395	555	-	-	1,196	801
	2,516	1,736	675	1,111	395	331	2,796	2,516

14.2 Restricted Funds

	Fund balance brought forward 1 April 2021	Fund balance brought forward 1 April 2020	Income		Expenditure		Fund balance carried forward 31 March 2022	
	2021/2022 £,000	2020/2021 £,000	2021/2022 £,000	2020/2021 £,000	2021/2022 £,000	2020/2021 £,000	2021/2022 £,000	2020/2021 £,000
Specialist Medicine	545	550	-	-	-	5	545	545
Surgical	-	-	-	-	-	-	-	-
Specialised Clinical Services	400	169	2	268	32	37	370	400
Corporate	1,148	556	-	631	-	39	1,148	1,148
Other (Inc. General)	-	-	-	-	-	-	-	-
	2,093	1,275	2	899	32	81	2,063	2,093

14.3 Details of Material Funds - Restricted

Name of Fund	Description of the nature and purpose of each fund
Avis Irene Austin Legacy - Rheumatology Only	Any charitable purpose relating to Rheumatology.
F I Archer Legacy - Diabetes	For the sole purpose of Diabetes Care.
In Memory Mr Trevor Protheroe	For the sole purpose of Equipment, Haematology, Worcester.
Marjorie Capewell Legacy	Any charitable purpose relating to Oncology, Alexandra Hospital.
Mrs Dorothy Hackney Legacy	To purchase Cardiac Equipment only.
Mrs Dorothy Hackney Legacy	For purposes of Research into Myeloma and Heart Disease only
Walter & Olive Baldock Asset Protection Trust	For purposes of Research into Myeloma and Heart Disease only
County Air Ambulance Trust T/AS Help Appeal	For the sole purpose of the Helipad.

Note 15 Additional Disclosures

Prior Year Analysis 2020/2021

Unconsolidated statement of financial activities for year ended 31 March 2021

	Unrestricted funds £,000	Restricted income funds £,000	Year ended 2021 £,000	Year ended 2020 £,000
Income from:				
Donations and Legacies	349	1,096	1,445	544
Investments	-	-	-	71
Total:	349	1,096	1,445	615
Expenditure on:				
Charitable Activities	136	133	269	500
Fundraising Costs	115	-	115	92
Other	19	-	19	11
Total:	270	133	403	603
Net Income before gains/(losses) on investments	79	963	1,042	12
Accounts for year ended 31 March 2022	555	-	555	(188)
Total expended:	634	963	1,597	(176)
Net movement in funds	634	963	1,597	(176)
Reconciliation of funds:				
Total funds brought forward 1 April	1,882	1,130	3,012	3,188
Total funds carried forward	2,516	2,093	4,609	3,012

Independent Auditor's Report to the Trustees of Worcestershire Acute Hospitals Charity

Opinion

We have audited the financial statements of Worcestershire Acute Hospitals Charity (the 'Charity') for the year ended 31 March 2022 which comprise Statement of Financial Activities, Balance Sheet, Cash Flow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- ▶ give a true and fair view of the state of the Charity's affairs as at 31 March 2022, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;

- ▶ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ▶ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Trustees' Annual Report, other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information

and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- ▶ the information given in the financial statements is inconsistent in any material respect with the Trustees' report; or
- ▶ the Charity has not kept adequate accounting records; or
- ▶ the financial statements are not in agreement with the accounting records and returns; or
- ▶ we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement set out on page 31 the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the

Charity or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of

non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The procedures undertaken in order to identify and assess risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, are as follows:

- ▶ We have considered the nature of the industry and sector, control environment and Charity's performance;
- ▶ We have considered the results of our enquiries of management and those charged with governance about their own identification and assessment of the risks of irregularities;
- ▶ For any matters identified we have obtained and reviewed the Charity's documentation of their policies and procedures relating to:
 - ➔ identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;

- ➔ detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
- ➔ the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations.

- ▶ We have considered the matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud, which included incorrect recognition of income and accounting estimates, and these were identified as the greatest potential area for fraud.

In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory frameworks that the charitable company operates in, focusing on provisions of those laws and regulations that had a direct

effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the Charities SORP (FRS 102) - Accounting and Reporting by Charities and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and Charities Act 2011.

In addition, we have considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the Charity's ability to operate or to avoid a material penalty. These included the accounting requirements of the National Health Service Act 1977 (as amended) and Data Protection Regulations.

Our procedures to respond to the risks identified included the following:

- ▶ Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- ▶ Documenting and validating the control environment for income and carrying out walkthrough testing;

- ▶ Undertaking substantive sample-based testing or proof in total calculations on all material income streams to ensure income has been recognised appropriately and accurately;
- ▶ Enquiring of management and those charged with governance concerning actual and potential litigation and claims;
- ▶ Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- ▶ Reading and reviewing minutes of meetings of those charged with governance; and
- ▶ In addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; and assessing whether the judgements made in making accounting estimates are indicative of a potential bias.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not

detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from an error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it.

A further description of our responsibilities is available on the FRC's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor%E2%80%99s-responsibilities-for>. This description forms part of our auditor's report.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

For and on behalf of Bishop Fleming LLP
1-3 College Yard
Worcester
WR1 2LB

Bishop Fleming LLP

Date: 26 January 2023

Bishop Fleming LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.



Published: January 2023