

Ambitious finance professional with strong track-record of delivering top performance. Possess large spectrum of experience in managing software implementations, financial statement preparation, and software user-training.

### Computer Software Applications

- Microsoft Office
- Lawson
- Meditech
- McKesson G/L
- EPIC Patient Accounting
- Kaufman Hall Budget & Hospital Advisor
- Peachtree Accounting
- ADP Payroll
- QuickBooks
- Medtract
- Sage Intacct
- Visionware Productivity

### Work History

#### The Lile Kuhl Group, LLC

##### *Interim Leadership, Consulting & Project Management*

4/2019-Present

- Provide interim financial and software services to health care organizations

#### Humane Indiana

##### *Accounting Manager*

5/2018-10/2018

- Converted accounting system from Sage Intacct to QuickBooks resulting in substantial annual savings
- Created detailed budgets at department, project, grant and corporate reports resulting in manager initiated, volume driven budgets
- Brought the organization's financial information up-to-date and created standard monthly reports providing the directors and executive team timely information
- Standardized daily procedures and created templates to ensure consistent, accurate reporting

#### Kaufman Hall and Associates

##### *Software Implementation Consultant*

3/2016-3/2018

- Led budgeting and performance reporting software implementation projects and developed valuable client relationships
- Collaborated with client executives to understand client business objectives and design optimal processes and software configurations to fulfill these goals
- Developed project plans, monitoring and tracking progress; resolving client, project and consulting issues
- Configured client systems and validating client software user-adoption
- Delivered software, trained client teams and recommended best practices
- Provided advisory services to help clients best use the software product

#### The Franciscan Alliance

##### *Site Financial Manager*

11/2015-3/2016

- Oversaw the month-end close for two campuses, including contractual allowance, statistics entries and preparation of reports for the corporate office.

#### The Methodist Hospitals, Inc.

##### *Senior Financial Analyst II*

2008 – 10/2015

- Implemented Kaufman Hall Budget Advisor, automating monthly board reports, operational reports and productivity reporting. Decreased the annual budget process by 6 weeks
- Reduced biweekly productivity process time by 20 hours per month by streamlining operations
- Reduced quarterly benchmark reporting process from 80 to 40 hours by restructuring the process
- Conducted monthly operational review meetings with operational departments, ensuring budget targets and productivity targets are met
- Performed all System Administrator duties for corporate & 350 department budgets
- Prepared & distributed monthly board of directors and leadership financial reports

- Trained financial and operations staff on use of budget and reporting software
- Prepared and maintained biweekly and daily productivity
- Analyzed service line patient data
- Held sole responsibility for all statistical information on financial reports
- Completed business plans
- Served as financial coach to operations leaders

**Westlake Special Education** 2006 – 2008  
*Instructional Assistant*

**Anchor Health Systems, Inc.** 2005 – 2006  
*Controller*

- Brought all accounting functions including payroll in-house
- Balanced accounts receivables to general ledger
- Created policies and procedures manual
- Led the financial operations including financial statement preparation
- Created all corporate, department and job cost budgets
- Supervised accounting and patient billing staff of seven

**Great Lakes Safety and Supply** 2004 – 2005  
*Controller*

- Implemented a new software system and formalized accounting process
- Created an employee manual
- Resolved all past tax discrepancies
- Performed all general ledger duties and produced monthly and annual financial reporting
- Analyzed accounting and personnel needs and created appropriate policies and procedures
- Handled all human resource issue
- Supervised finance staff

**St. John Evangelist Church** 2001 – 2003  
*Accountant*

*Volunteer* 2000 – 2001

- Oversaw the conversion to new accounting software including staff trainings and manuals
- Entered all accounts receivable, payables and contributions
- Presented financial information to the congregation on a quarterly basis

**Network Electric, Inc.** 1997 – 2000  
*Controller*

- Managed all aspects of a software system conversion including training staff, creating policies and procedures, and producing daily job costing reports
- Managed office staff of 10 employees
- Produced financial, budgetary and job costing statements

**Ingalls Home Care** 1994 – 1997  
*Accounting Manager*

- Set up a managed-care coding mechanism
- Reduced staff by 27% by streamlining operations
- Prepared annual budgets, monthly & annual financial statements
- Supervised accounting staff
- Participated in hospital project teams and taught Excel and Word to hospital staff
- Supervised Joint Commission audits, benefits, workers compensation audits and disputes
- Completed all payroll tax reports

## EDUCATION

BBS Accounting, Purdue University Northwest  
 Leadership Development Program, Landmark Education  
 The Life Coach School Certification