

ARABIAN REINING HORSE ASSOCIATION

BYLAWS



ARTICLE I – NAME & ORGANIZATION

Section 1: This club shall be known as the Arabian Reining Horse Association (“ARHA” or “Club”).

Section 2: The purpose of the ARHA is to encourage the development of the public interest in the promotion, exhibition, and enjoyment of the Arabian and Half-Arabian Reining Horse.

Section 3: The principal office or place of business shall be the home of the duly elected President of the Club, with a permanent, separate Post Office Box for Club correspondence.

Section 4: The fiscal year of the Club shall be January 1st through December 31st of each year.

Section 5: There shall be no capital stock. All new members shall be given an electronic copy of the Bylaws.

Section 6: As a Chartered Club of the Arabian Horse Association, ARHA shall abide by the current rules of the Arabian Horse Association and the United States Equestrian Federation.

ARTICLE II – OFFICERS & DUTIES

Section 1: The Officers of the Club shall be: President, Vice-President, Secretary, and Treasurer. The President, Vice-President, and Treasurer shall be nominated and elected from the Board of Directors at the first meeting of the calendar year. The Officers shall hold office for a period of one year. The Secretary shall be appointed by the President and shall also hold office for a period of one year.

Section 2: The President shall preside at all general meetings and Board of Directors meetings of the Club. The President shall appoint all special and standing committees and chairpersons, with the exception of the chairperson of the Nominating Committee, as defined in Article II, Section 3 here. The President shall serve as ex-officio member of all committees. The President shall conduct the business of the Club in accordance with the Club Bylaws.

Section 3: The Vice-President shall preside at all general meetings and Board of Directors meetings in the absence of the President. The Vice-President shall act as chairperson of the Nominating Committee. In the event of vacancy in the office of President, the Vice-President shall succeed to that office for the remainder of that term, or the President may appoint another board member to fulfill these duties.

Section 4: The Secretary shall keep the minutes of all meetings and safeguard the records of the Club and shall be ex-officio Secretary of all Board meetings. The Secretary shall conduct, supervise, count, and record the balloting of all elections and perform such other duties as usually pertain to this office, including those specifically assigned by the President or the Board of Directors.

Section 5: The Treasurer shall keep and safeguard the funds of the Club and keep accurate records of them. The Treasurer shall be required to report monthly receipts and disbursements of all monies handled through this office. The Treasurer shall also act as Membership Chairperson, unless the President appoints a Membership Chairperson separately.

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Section 6: Chairpersons of all committees shall serve for a period not to exceed one year, unless appointed for a second term.

Section 7: As an AHA chartered Club; all Officers must be an individual, affiliate, voting member of the Arabian Horse Association through the ARHA at the time of election and during their terms of office. As the Board sees fit, the Board of Directors may appoint an executive vice president to conduct the day-to-day business for ARHA.

Section 8: Officers may only hold the same office for two consecutive terms.

ARTICLE III – DIRECTORS & DUTIES

Section 1: The Board of Directors of the Club shall consist of nine members: eight elected from the general membership and the most recent past president.

Section 2: The eight Directors elected from the general membership shall hold office for a period of two years. Four Directors shall be elected from the general membership each year, such that the terms of the elected Directors are staggered.

Section 3: The secretary shall serve as an ex-officio member of the Board of Directors.

Section 4: As an AHA chartered Club, all Directors must be an individual, affiliate, voting member of the Arabian Horse Association through ARHA at the time of election and during their term of office.

Section 5: The Board of Directors shall meet as necessary to conduct the business of the Club.

Section 6: Meetings of the Board of Directors may be called by the President, any three members of the Board, or any four general members in solid standing. Each Director shall receive written or telephone notice of the time and place of each meeting at least ten (10) days in advance. The first meeting of the year shall take place in January, during which time officers will be elected.

Section 7: A quorum at any meeting of the Board shall be three or more Directors. A majority of the quorum shall decide any question that may arise. No business shall be conducted until a quorum is present.

Section 8: The duties of the Directors shall be to advise the Club in promoting, encouraging, and fostering interest in the Arabian Reining Horse. The Directors shall review and act on potential member applications and function in the capacity of an Ethics Review Committee.

Section 9: All vacancies in the offices of the Club, except that of President, shall be filled by appointment from the Board of Directors. Those so appointed shall serve for the remainder of the term. If vacated, the office of President shall be filled by the Vice-President for the remainder of the term. Excepting the office of President, a vacancy on the Board for any reason shall be filled by the nominee with the next highest number of votes from the previous election or by the appointment of the President if that person is unable or unwilling to serve.

Section 10: The club shall indemnify and hold all Directors, Officers, and Committee Members harmless from all liability, obligations, claims, causes of action, or expenses of any kind, including reasonable attorney's fees, that may arise or be incurred by them as a result of the

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performance of their duties for or on behalf of the Association, to the full extent of the laws of the State of Colorado.

Section 11: The Board of Directors shall use their best efforts to participate at the Annual Face to Face Meeting of the ARHA in person.

Section 12: Any Director failing to uphold the integrity of the ARHA or fulfill his or her responsibilities for a period of 12 months shall be replaced by the nominee with the next highest number of votes from the previous election or by the appointment of the President if that person is unable or unwilling to serve.

Section 13: Delegates to the ARHA Annual Convention will be selected and voted on by the Board of Directors at the Annual meeting.

Section 14:

ARTICLE IV - MEETINGS

Section 1: The general membership meeting shall be held annually during the U.S. National Arabian and Half-Arabian Championship Horse Show. The time and place will be determined by the Board of Directors. Each member shall receive a written or telephone notice of each meeting at least ten (10) days in advance.

Section 2: Special meetings of the general membership may be called by the President at any time and place by written or telephone notice to all members at least ten (10) days in advance.

Section 3: A simple majority of voting members present will be sufficient to carry any issue. A quorum for a general membership meeting shall be at least ten per-cent (10%) of total current membership, including members of the Board of Directors.

Section 4: All meetings shall be conducted by Robert's Rules of Order, Henry M. Robert III and others, *Robert's Rules of Order Newly Revised*, 11th ed. (Da Capo Press, 2011), to the extent that such rules are applicable and are not inconsistent with these Bylaws or with any other special rules of order that ARHA may adopt.

Section 5: Electronic or telephonic meetings shall be appropriate methods of meeting for the Board of Directors, with the exception that the Annual Meeting of ARHA and the annual general meeting shall occur in person as specified herein.

Section 6: Each meeting shall have an agenda and shared with all invited attendees at least 3 hours before the meeting via email.

Section 7: The Secretary shall summarize the Meeting Minutes for each meeting. If the Secretary is unable to attend, then the President will nominate someone else

ARTICLE V – NOMINATIONS & ELECTIONS

Section 1: The Nominating Committee shall consist of four members: the Vice-President, acting as chairperson; one Director appointed by the President, and two other members from the general membership excluding, if possible, Officers and members of the Board.

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Section 2: The Nominating Committee shall report at the annual General Meeting held at the U.S. National Arabian and Half-Arabian Championship Horse Show. Nominations from the floor shall be taken at this meeting.

Section 3: Ballots will be mailed or delivered via electronic notice to all members within two (2) weeks of the General Meeting. Ballots will be gathered and counted by ARHA's attorney or other neutral location.

Section 4: Voting shall be by secret ballot for any office for which there is more than one candidate. The candidates shall be elected by a majority of the voting members.

Section 5: Installation of Officers and Directors shall be held at or before the January meeting per Article II Section 5. Term of office shall begin upon installation.

ARTICLE VI – MEMBERSHIPS, VOTING, RIGHTS, & DUES

Section 1: Eligibility for active membership in good standing:

- (a) Any individual of good character and reputation interested in Arabian Horses, promoting Good Horsemanship, and the promotion of Arabian Reining Horses.
- (b) Membership approved by the Board of Directors.
- (c) Payment of annual dues for membership year, which shall run from January 1 to December 31.

Section 2: Types of membership:

- (a) Individual Affiliate Voting membership: a person who is a current Arabian Horse Association member, through ARHA, may vote, hold office, be on a committee, be eligible to be a delegate, or participate in eligible prize money programs at the regional and national level of Arabian Horse Association.
- (b) Individual Associate Non-Voting membership: a person who is not a current affiliate Arabian Horse Association member, through ARHA, has no voting rights in this club is not eligible to hold office or be a delegate.
- (c) Youth Non-Voting membership: open to any individual 18 or younger as of December 1 of the previous calendar year. An individual with this membership has no voting rights and is not eligible to hold office or be a delegate.
- (d) Arabian Horse Association Life (voting) membership: a life member of Arabian Horse Association who has listed this club as his or her "designated" club may vote, hold office, or be a delegate in this club. Life members shall pay an annual associate membership fee to ARHA.

Section 3: Voting rights are granted only to individual affiliate voting members paying Arabian Horse Association affiliate dues through ARHA. Voting by proxy shall not be allowed.

Section 4: Dues

- (a) Dues for the succeeding calendar year shall be proposed by the Board of Directors and set by vote of the general membership at the October meeting.
- (b) The Arabian Horse Association and ARHA membership year is counted by the anniversary date of the member.
- (c) Dues shall be paid to the membership chair of ARHA or online to Arabian Horse Association.
- (d) New members may join Arabian Horse Association and ARHA at any time, but dues shall not be prorated.

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- (e) ARHA shall transmit to Arabian Horse Association the sum assessed by Arabian Horse Association when collected by ARHA per Arabian Horse Association individual affiliate voting members' dues. These dues shall be transmitted to Arabian Horse Association according to that organization's specifications and within thirty (30) days of receipt by ARHA.

ARTICLE VII - FINANCIAL

Section 1: This Club is not a non-profit organization. All funds shall be used in accordance with our stated purpose and to provide for the continued functioning of the Club.

Section 2: To access Club funds shall require approval by the Board of Directors.

Section 3: At the close of the fiscal year, the books shall be reviewed and approved by the Board of Directors and documents shall be maintained for 5 years by the Treasurer.

Section 4: Should the Club be dissolved, any remaining assets shall be donated for equine research, youth of the Arabian Horse Association, or other selected benevolent use.

ARTICLE VIII - AMENDMENTS

Section 1: These Bylaws may be altered and amended at any meeting of the Club providing a quorum is present, and by a majority vote of the voting members present at such meeting and providing the proposed amendment or alteration was presented in writing to all members in good standing at least ten (10) days prior to the meeting.

Section 2: All amendments passed shall be dated, signed, and sent to Arabian Horse Association along with a cover letter signed by both the Club President and Secretary.

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Cotton McNutt
President

09/02/2019
Date

Revision Dates: August 2019, July 2015, March 2014, August 2011, January 2005 & December 2001