

HardKnocks

Recovery LLC.



Email: hardknocksrecovery@gmail.com



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Failure is not an option!

8840 East Impala Mesa, Arizona 85209

602-699-9996

General Information

Full Name: _____

Date of Birth: _____ Age: _____

Cell Phone Number: _____

Driver's License # _____

Last Known Address:

Sobriety Date: _____ (Be Honest)

Drug of Choice: _____

Car: Yes___ No___ Make: _____ Model: _____ License Plate #: _____

COVID-19 / Health

Have you been exposed to Covid-19 in the last two weeks? Yes___ No___

Have you tested positive for Covid-19? Yes___ No___

Do you have a fever, aches, pains, sore throat, cough? Yes___ No___

I swear to the best of my knowledge, I do not have COVID-19:

Signed: _____ Date: _____

Medications

Current Medications:

Allergies: _____

Medical: HEP-C / AIDS / Infections? Yes___ No___ Explain: _____

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Background

Criminal

Are you on probation/parole? Yes___ No___

If yes, Name and Number for PO:_____

If yes, what have you been convicted of?

Mental Health

Have you been diagnosed with any psychological disorders? (Schizophrenic, Bipolar, or any other) Yes___
No___

If yes, please explain:

Emergency Contact:

Name:_____

Phone:_____

Relationship:_____

Program Participant Signature

Date

House Manager Initial

Hard Knocks Recovery



Fees / Payment Agreement

Fees:

Fees and security deposits are due on day 1 of your stay with Hard Knocks Recovery LLC. If you are on the week to week schedule you will be prorated based on your move-in date. Bed fees will be collected every Friday. For example, if you check in on a Tuesday you will be prorated for the 3 days (Tuesday, Wednesday, and Thursday). Fees will then be collected every Friday.

Non-Payment:

Sober living can be an expensive endeavor when you are just starting to rebuild your life. Be sure when you decide to stay with Hard Knocks Recovery LLC. that you are accepting the financial responsibility to make payments on time each month/week.

As stated, the above fee is due on the calendar day you checked in.

We will consider circumstances that may delay payment on a case-to-case basis.

Refunds:

Hard Knocks Recovery LLC will provide refunds to residents on a case-by-case basis. Depending on the length of stay, standing within the house, and type of departure will determine any refund.

- Good-standing residents may receive a prorated refund amount based on the date of departure and standing.
- Residents discharged for rules violations (Please see rules) will not receive a refund or program fee refund
- Discharges from relapse will result in non-refund of either program fees

Testing Costs:

- \$100 of the monthly fee is allocated for drug/alcohol testing supplies and administration. No extra charges will be incurred for testing services within the house.

Cost:

- \$50 non refundable Administration Fee/Bed Hold Fee
- If you are kicked out for failing a drug or alcohol sobriety test you will forfeit all fees
- We accept cash, DOC checks, Zelle, Cash App, and your receipts will be generated on payment. Checks made payable to Hard Knocks Recovery LLC.

You will be committing to pay a fee in the amount of \$_____per month. \$_____per week

Due Today \$_____

Program Participant Signature_____ Date_____

House Manager initial_____ Date_____



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The administration of lifesaving medications to unconscious persons

Definitions

1.1.1. Lay Rescuer: Any persons not licensed as a Medical Doctor, Dentist, Podiatrist, Registered Nurse, Advanced Practice Registered Nurse, Paramedic or Physician's Assistant in the State of Arizona.

1.1.2. Unconscious Persons: Any persons without mental capacity to give consent, make decisions, or otherwise participate meaningfully in medical treatment.

1.1.3. Lifesaving Medication: Any substance approved by the Food and Drug Administration for use on humans. Substance is approved for use in medical emergencies.

1.2. Medication Administration

1.2.1. Lifesaving medication may be administered to an unconscious patient by a lay rescuer in the event that lay rescuer has life saving medication available, lay rescuer is reasonably trained in its use and is acting in good faith.

1.2.2. The lay rescuer may administer lifesaving medication to unconscious persons if said lay rescuer reasonably assumes an unconscious person's life is in jeopardy.

1.2.3. Medications may be obtained and stored.

1.3. Care Following Administration of Lifesaving Medications

1.3.1. The lay rescuer must summon appropriate medical attention for any unconscious persons or previously unconscious person in the event life saving medications are administered.

1.3.2. The lay rescuer must remain on the premises with any unconscious persons or previously unconscious person's until such time when a higher level of care is assumed.

1.3.3. The lay rescuer shall comply with any reporting requirements requested by any peace officer or other public health official in the State of Arizona in accordance with State of Arizona Executive Order 2017-04.

1.3.4. Hard Knocks Recovery LLC. shall notify or comply with notification of the appropriate Department of Health of the death of a person who is suspected of opioid overdose under rule A.A.C R9-10-120.

1.4. Care of unconscious persons outside the property limits of Recovery Capital LLC.

1.4.1. Care of any unconscious persons in a public place or at the scene of an emergency are subject to Article 4 Section 32-1471 of the Arizona Good Samaritan law.

Participant Initial _____

House Manager Initial _____



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Wellbeing and Serious bodily Harm

Policy on resident well being and serious bodily harm

2.1. Definitions

2.1.1. - Voluntary intoxication: Shall mean intoxication caused by knowing use of drugs, toxic vapors or intoxicating liquors by person, the tendency of which to cause intoxication the person knows or ought to know, unless the person introduces them pursuant to medical advice or under such duress as would afford a defense to an offense.

2.1.2. - Obvious intoxication: Shall mean inebriated to the extent that a person's physical faculties are substantially impaired, and the impairment is shown by significantly uncoordinated physical action or significant physical dysfunction that would have been obvious to a reasonable person.

2.1.3. - Serious bodily injury: Shall mean bodily injury which involves substantial risk or death, protracted and obvious disfigurement, or protracted loss or impairment of the function of a bodily member organ or mental faculty.

2.2. Reasonable suspicion of voluntary intoxication

2.2.1. Should an employer or employee reasonably suspect a resident is obviously intoxicated, the employee or Employee designee reserves the right to request a breath sample from the resident for a breath alcohol test.

2.2.2. - Should the resident refuse to provide an adequate breath sample, the resident shall be subject to corporate policies governing this topic herein.

2.2.3. - Should an employer or employee reasonably suspect a resident is obviously intoxicated, the employee or employee designee shall act, within the confines of employee personal safety, to prevent the resident from operating a motor vehicle, motorcycle, scooter, or other comparable means of transportation. Acceptable actions include a reasonable means up to and including and contacting of emergency medical services or a peace officer.

2.3. Reasonable Suspicion of serious bodily harm

2.3.1. - Should an employee or employee designee responsibly suspect serious bodily harm be imminent in any resident, employee, or employer designee within the boundaries of company property, any employee shall reserve the right to contact emergency medical services.

2.3.2. - Should emergency medical services be contacted, the company and its designees shall provide all relevant resident history, medical, and social documentation as requested by medical authorities.

2.3.3. Should a resident be evaluated or transported by medical provider or emergency medical services, all reasonable efforts shall be employed to maintain resident confidentiality, so long as it does not interfere with medical treatment.

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Bedrooms:

- Guests are **not allowed in bedrooms** at any time and must stay within the common areas of the houses.
- Residents' rooms must be kept clean. Floors / Countertops / Closets.
- Residents' beds are to be made when the residents are not in the bed.
- Rooms may be searched including personal property at the discretion of the house manager and leadership.

Rule Violation Policy

Based on the principles of honesty, trust, and helping to create a safe and sober environment for all, we request any resident who knows that another resident has violated any rules of Hard Knocks Recovery LLC. report the behavior to the house manager. Violation of house rules can result in consequences that may vary with the severity of the violation.

Consequences can range from a consequence chore to a temporary discharge (72 hours), to final discharge. The severity of the violation and the resulting consequence is at the discretion of the house manager and leadership.

Testing: If tested positive for any substance you will be asked to leave the premises for 72 hours. You will be assigned a day and time to test for reentry. If you fail to show up for that testing time it is considered a failure and you will be asked to leave the house permanently. If you return to the house after 72 hours and test negative, you will be given a second chance. Only one-second chance is given to any resident. Belongings of residents who do not return will be packed up and stored in the garage for no more than 7 days. After that time, belongings will be donated to Goodwill or another charitable organization.

If at any point, it is deemed that you should no longer stay with Hard Knocks Recovery LLC. you will be asked to leave. If the resident refuses to leave authorities will be called and trespassing charges will be filed.

Signed:_____ Date:_____

House Manager Initials _____

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Release from Liability

I have read, understand, and accept the house rules, policies, and guidelines. If I am asked to leave, for whatever reason, I waive my right to written notice and eviction proceedings, I also acknowledge that no refunds of any fees paid will be refunded and agree to leave peacefully.

I will protect the confidentiality and anonymity of all clients of Hard Knocks Recovery LLC. I understand and accept that any breach of this confidentiality is my responsibility alone, and Hard Knocks Recovery LLC has no liability whatsoever.

I am solely responsible for my physical, emotional, and personal well-being. Additionally, I am responsible for the self-administration of my personal legally prescribed non-narcotic medications as directed by a physician. In the event of a medical emergency, Hard Knocks Recovery LLC. will call 911 for paramedic assistance.

I understand that Hard Knocks Recovery LLC is not liable for any loss or damage to personal property while a client. Upon departure from 1, I will inform the staff of my intentions, and someone will observe while I pack my belongings. When moving in or out of Hard Knocks Recovery LLC. property, or at any time staff feels it's appropriate to do so, my property in the room is subject to being searched for drugs, alcohol, weapons, or any other form of contraband that would not be allowed in a sober living environment.

The staff of Hard Knocks Recovery LLC. is not responsible for my personal belongings if I am AWOL and/or discharged; the staff will bag or box my property as safely as possible and store my belongings for a maximum period of seven (7) days. You may retrieve your property during those seven days only by contacting staff and making an appointment to do so. I further acknowledge that after seven (7) days, if I have not picked up my personal belongings, Hard Knocks Recovery LLC. is not a storage facility, and we'll dispose of my property in any fashion deemed necessary.

I acknowledge that Hard Knocks Recovery LLC., or any employee is not responsible for any physical or mental injury sustained by myself or any guest that I may have on the premises up to and including death.

Participant Initial

House Manager Initial

Hard Knocks Recovery



House Rules

General Rules:

- Zero Tolerance for drugs, alcohol, and any other mind-altering substances.
- Zero Tolerance for stealing on or off-premise. (Personal possessions OR Food)
- Zero Tolerance for the destruction of house or residence property.
- Zero Tolerance for sexual activity between guests and residents on Recovery Capital LLC property.
- Zero Tolerance for physical confrontation, verbal confrontation, threats, or taunting of staff or residents.
- Residents are required to submit to a drug/alcohol screen upon the request of the house manager. Body search and visual confirmation of urination will be required. **Refusal to test is considered a positive test.**
- Residents will be up and out of bed by 9am. (Actively working, seeking employment, or attending meetings) Saturday and Sunday excluded.
- All residents must be employed, attending full-time IOP or be a full-time student. A new residence without a job or not enrolled in a program will need to secure a job within 30 days of arrival.
 - a. Residents not meeting these requirements will need to attend 1 meeting a day.
- Curfew is 11 pm Sunday - Thursday. 12am Friday - Saturday night.
- Residents are not allowed in bedrooms other than their own - unless the resident of that room is present.
- Any visitor found on property suspected of drug or alcohol use will be asked to leave immediately.
- Residents who have been asked to leave due to their own breach of rules will not be permitted on the property. **(law enforcement will be called)**
- Residents must attend a mandatory House Meeting every Sunday night at 7:00pm.
- Residents must sleep in their beds every night unless prior arrangements have been made with the house manager.
- Overnight passes are given at the discretion of the house manager. Assigned chores must be covered during absence.
- There is absolutely no loitering or gathering in the front of the property.
- Residents will participate in ongoing mandatory house chores.

Sobriety & Family:

- All residents must attend 3 - self-help meetings per week, work, or counseling.
- Parents that are paying fees for residence will be contacted immediately upon house violations.

Common Area:

- All guests must leave the property by 10pm.
- Quiet time starts at 10pm. Loud music or excessive noise is not permitted.
- You are responsible for your guests. Clean up after them and make sure they are behaving properly.

Participant Initial

House Manager Initial



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Fair Housing Non-Discrimination Policy

Hard Knocks Recovery LLC., does not and shall not discriminate based on race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors.

Hard Knocks Recovery LLC., acknowledges that the Fair Housing Act of 1988 prohibits cities from implementing policies that exclude or discriminate against people with disabilities and requires them to make "reasonable accommodations" to allow them equal opportunity to use and enjoy housing. Furthermore, alcoholism and drug addiction are considered mental and physical impairments under the act, and individuals working through recovery are included in that protected Act.

Hard Knocks Recovery LLC., is an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression.

Participant Initial _____

House Manager Initial _____

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