

**IN THE JUVENILE COURT OF MADISON COUNTY, ALABAMA**

IN THE MATTER OF:

\_\_\_\_\_, CASE NO. JU \_\_\_\_\_  
a minor child under 18 years of age,

**STANDING GENERAL ORDER**

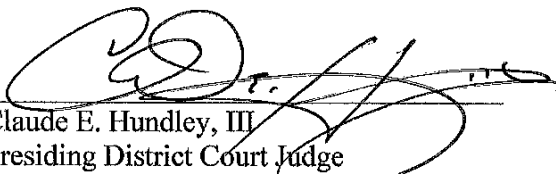
It is ORDERED, ADJUDGED and DECREED by the Court as follows:

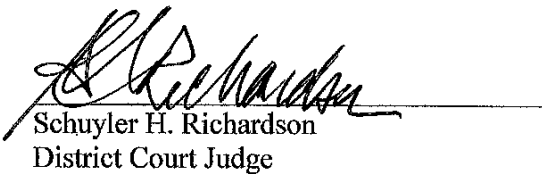
1. This order shall be applicable in each juvenile dependency case filed in this court on behalf of the Madison County Department of Human Resources (DHR). For purposes of this order, the term, "parent," shall include a child's mother, father and any putative father identified to the court.
2. Within seventy-two (72) hours of receiving a copy of this order, each parent of a child placed in the custody (including shelter care custody) of DHR shall provide to DHR the following items: the child's clothing, shoes, medication, along with instruction from medical professionals regarding administration of medicine, if any, medical devices, toys, personal grooming items and any other items personal to the child which will aid and comfort the child in transition from the custody of a parent.
3. Within seven (7) days of receiving a copy of this order, each parent shall provide, or assist DHR in obtaining, copies of the child's birth certificate, social security card, immunization record, school records, and parents' marriage certificate, order of legitimation, affidavit of paternity, decree of adoption, custody orders, divorce decree and decree of legal separation.
4. Within fourteen (14) days of receiving a copy of this order, each parent shall file with the court and serve upon all parties a form CS-41, "Child Support Obligation Income Statement/Affidavit."
5. Within fourteen (14) days of receiving a copy of this order, each parent shall provide DHR a written list of the names, addresses and telephone numbers of the child's adult relatives. DHR shall be authorized to place the child in the physical custody of any relative upon completion of a favorable home study.
6. CERTIFICATE OF COMPLIANCE REQUIRED. Within twenty-one (21) days from receiving a copy of this order, each parent shall file with the court a written certificate of compliance with this order. A recommended sample form for that certificate may be obtained from the clerk of the court, whose office is located in


room 200 of the Madison County Courthouse. If a parent is represented by an attorney, the attorney shall file the certificate. If a parent is not represented by an attorney, the parent shall file the certificate.

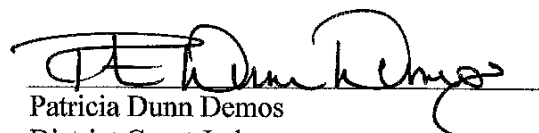
7. Upon receipt of income affidavits, the Guardian *Ad Litem* shall calculate each parent's child support obligation pursuant to the provisions of Rule 32 of the Alabama Rules of Judicial Administration and shall file with the court a proposed child support order.
8. Entry of an order of this court vesting, or a report and recommendation of the referee of this court recommending vesting, a child's custody (including shelter care custody) in DHR shall authorize DHR to obtain and consent to medical treatment, emergency or otherwise, including surgical treatment for the child, and to consent to or give permission for a child to travel within and outside the State of Alabama.
9. Once custody of a child is vested in DHR and for so long a custody of a child is vested with DHR, DHR is required to notify the court and the parties, in writing, of any change in the physical placement of the child within 7 days of change in physical placement.
10. Upon placement of the child into a congregant care facility, DHR is required to notify the court and the child's Guardian *Ad Litem* in writing of any serious occurrence involving the child within 7 days of date of the serious occurrence. A "serious occurrence" is defined under Federal PRTF Reporting Requirements 42 C.F.R. §483.74.
11. Relief from this order may be obtained upon proof that compliance would work an undue hardship on a party or proof that compliance would not be in the best interests of a child.

DONE and ORDERED this 5<sup>th</sup> day of April, 2016

  
Claude E. Hundley, III  
Presiding District Court Judge

  
Schuyler H. Richardson  
District Court Judge

  
Linda F. Coats  
District Court Judge

  
Patricia Dunn Demos  
District Court Judge