



GROUND FLOW LLC DISPATCH

OFFICE: (302) 455-7010

CELL: (302) 563-3784

FAX (877) 408-7952

www.groundflowllc.com

dispatch@groundflowllc.com

Welcome to the Ground Flow Team! We are pleased to represent your company for dispatching services. We understand how important your business is to you and commit to a partnership of integrity, professionalism, and efficiency.

The following documents are **required** for shippers and brokers to book your loads.
One must be completed for each vehicle.

- ✓ Copy of MC/DOT Authority ****MC for 48 States****
- ✓ Signed W9 form
- ✓ Current Cargo & Liability insurance certificates including agent/company contact information
- ✓ Copy of Workmen's Compensation and or Occupational/Accidental Policies
- ✓ Dispatch-Carrier Agreement
- ✓ Complete Company/Carrier profile
- ✓ Limited Power of Attorney
- ✓ Copies of additional permits /certificates (TWIC, HAZMAT, OVERSIZED etc.)



CARRIER - DISPATCH AGREEMENT

The effective date of this agreement is the _____ day of _____ 20____, by and between _____ hereafter referred to as the "CARRIER", and **Ground Flow LLC** hereafter referred to as the "DISPATCHER." CARRIER affirms to be a legally sanctioned motor carrier of property by the Department of Transportation and FMSCA with the following: MC # _____ and USDOT # _____

The relationship of the CARRIER and the DISPATCHER shall, at all times, be that of an INDEPENDENT CONTRACTOR. Neither party shall be considered to be the agent or employee of the other.

CARRIER RESPONSIBILITIES:

CARRIER agrees that it shall be responsible for any loss, delay, destruction, theft, damage, death or liability, of whatever nature, which arises from the transportation of any freight arranged for by the DISPATCHER.

CARRIER shall promptly perform the transports arranged by the DISPATCHER and accepted by the CARRIER and represents that its operations will comply with all applicable state and federal laws and regulations regarding moving intrastate and interstate freight.

CARRIER shall provide all trucks and equipment necessary to perform work under this agreement.

CARRIER will assume full responsibility for all salaries, insurance, taxes, pensions, premiums, contributions and benefits of CARRIER'S drivers in the performance of this agreement.

CARRIER has the sole responsibility to maintain the minimum insurance levels as prescribed by the F.M.C.S.A and by the freight broker or shipper.

AGREEMENT TERMS:

- The CARRIER authorizes the DISPATCHER to execute and sign the set-up carrier packets and rate confirmations on CARRIER'S behalf to acquire loads.
- Rate confirmation will be sent to driver via email on each load secured by DISPATCHER.
- CARRIER must call or text DISPATCHER when loaded with any information requested by Freight Broker or Shipper (such as Bill of Lading number, pieces and weight, ETA).
- CARRIER must call or text DISPATCHER when load is delivered to confirm delivery accepted without exception or other problem.

AGREEMENT TERMS (continued):

- Any exception upon delivery must be immediately conveyed to DISPATCHER before the driver leaves the consignee's facility if detention/TONU/layover pay will be requested
- CARRIER and **GROUND FLOW LLC** agree that disclosure of the identity of one or more of the companies and customers to CARRIER constitutes valuable consideration. During the term of this AGREEMENT, CARRIER shall not, directly or indirectly, solicit or do business involving transportation or of a warehousing nature with any of the company's customers who are serviced by CARRIER because of this agreement.
- CARRIER will follow any reasonable special instructions the DISPATCHER provides for the performance of this agreement.
- CARRIER will meet or exceed the usual/accepted industry standards in the transport of freight.
- DISPATCHER is not responsible for the following: billing issues, load problems, advances, (all advances will have to be handled directly between CARRIER and shipper/broker), handling and storage of paperwork (all documents will be sent to CARRIER) and DOT compliance issues.

Both the DISPATCHER and the CARRIER understand that this agreement does not bind the respective parties to a mutually exclusive service to each other. Rather, the DISPATCHER may enter into similar agreements with other CARRIERS and the CARRIER may enter into similar agreements with other DISPATCHERS.

INDEMNIFICATION:

CARRIER'S liability under this indemnification shall not be limited by the insurance coverages required. CARRIER shall defend, indemnify, and hold **GROUND FLOW LLC** harmless from and against all loss, liability, damage, delay, claim, fine, cost or expense, including reasonable attorneys' fees, arising out of or in any way related to the performance or breach of this agreement by CARRIER, its employees or independent contractors working for CARRIER (collectively the "Claims"), including, but not limited to, claims for or related to personal injury (including death), property damage and claims related to; or arising out of CARRIER'S possession, use, maintenance, custody or operation of the equipment used for providing transportation services.



BILLING TERMS

DISPATCHER will invoice CARRIER to pay for the above freight dispatch service performed based on the rate of **10%** of gross revenue per truck per week. Payment to DISPATCHER by CARRIER shall be complete and final without recourse. CARRIER will pay each Monday for the previous Monday through Sunday work week. Failure to pay within 3 days will result in DISPATCHER ceasing to book loads. DISPATCHER shall resume booking loads when the invoice is satisfied.

Acceptable forms of payment are Visa, Mastercard, PayPal and Venmo.
DISPATCHER will provide CARRIER with weekly receipts.

A \$ 25 late fee will be assessed for all late payments.

AGREEMENT EXECUTION

This agreement constitutes the entire agreement between DISPATCHER and CARRIER and may not be amended, modified, or waived except by written agreement, signed by DISPATCHER and CARRIER.

DISPATCHER and CARRIER have executed this agreement as of:

DISPATCHER: Ground Flow LLC		CARRIER:	
Print Name: Shola Philip		Print Name:	
Signature:		Signature	
Phone:	302-563-3784	Phone:	
Fax:	877-408-7952	Fax:	
Email:	dispatch@groundflowllc.com	Email:	



PAYMENT AUTHORIZATION FOR INVOICES

Cardholder name: _____

Billing Address: _____

Credit Card Type: Visa ___ M/C ___ Discover ___ Amex Credit ___ PayPal: _____

Card Number: _____ Expiration Date: _____

CVV Code: _____ (Last 3 digits located on the back of the credit card)

Amount to charge: _____ (USD)

I authorize **GROUND FLOW LLC**, hereinafter called DISPATCH, to charge for the amount listed above to the credit card provided herein. I agree to pay for this purchase in accordance with the issuing bank cardholder agreement

Cardholder - Please sign and date

Signature: _____ Print name: _____

Date: _____

Preferred Payment Method

COMCHECK: _____

CHECK: _____

ACH: _____

If ACH, please provide banking information and a voided check for account verification.

Bank Name: _____ Routing: _____ Account: _____

Name on account: _____ Branch _____

Remit payment to:

Company Name: _____ Address: _____

City: _____ State: _____ Zip: _____

Account Holder/Authorized Party: _____

Remitters email address: _____

I certify that the information in this packet is complete, the information above is true and correct, and that I, as a representative of the above named company, is authorized to disclose, complete and or provide information requested in this packet.

Authorized Printed Name: _____

Authorized Signer: _____

CARRIER PROFILE

Dear Carrier Partner, to be certain we have an accurate profile of your organization and full knowledge of your transportation services and needs, complete the carrier profile below and return all documents.

Please email all paperwork to: dispatch@groundflowllc.com

Legal Company Name DBA: _____

Physical Address: _____

Phone: _____ Fax: _____

Email: _____ FMCSA Safety Score: _____

EIN#: _____ USDOT#: _____ MC#: _____

Do you factor your receivables through a 3rd party factoring company? Yes _____ No _____

If "YES" please list contact information below:

Factoring Company Name: _____

Complete Address: _____

Contact: _____ Phone: _____ Fax: _____

Equipment/Driver Info:

Hazmat: _____ TWIC: _____ Number of drivers: _____

Number of trucks: _____

Types of Truck: Van: _____ Reefer: _____ Flats: _____ SD: _____

Year, make and models: _____

	Air Ride	Vented	Plated	E Tracks	# of Straps	Load Bars	Wood Walls	Tarps	Chains	
Trailer #1										
Trailer #2										
Trailer #3										

Route Preferences:

1. From State: _____ To State: _____
2. Additional States: _____
3. Sleeper? Yes : _____ No: _____
4. Home Daily? _____ Over the Road: _____
5. Avoided Routes/Lanes: _____
6. Furthest willing distance: _____
7. Minimum miles per load: \$ _____ Max. DH Miles: _____
8. Preferred workdays: _____ Weekends? _____



LIMITED POWER OF ATTORNEY:

I, _____ (CARRIER) grant consent to **Ground Flow LLC** (DISPATCHER) as my true and lawful attorney-in-fact, for me in my name, place and stead, to send and receive on my behalf information from my Insurance Agent and Company, direct shippers and brokers that **I agree to haul freight for by signing the rate confirmation:** including transferring documents associated with load bookings; accept loads and adding additional insured to insurance company; discussing accounts and invoicing shippers and brokers to receive and accept payments on my and my company's behalf.

Modes of communication for requesting and receiving information and documentation may include telephone, email, fax, or mail.

The affiant being duly sworn affirms and says that he or she is the signer(s) of the foregoing power of attorney, and that he or she has read the fore going power of attorney and understand its contents.

Name of Motor Carrier: _____

Signature of Motor Carrier: _____

Address of Motor Carrier: _____

MC/DOT # of Motor Carrier: _____

Date: _____

Dispatcher signature and date: _____