

# **JANUARY 2025 MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE HIGHLANDS SUBDIVISION WATER DISTRICT**

The Board met in a general meeting at 7082 SE Nighthawk on Wednesday, January 15, 2025 at 5:30 pm.

## **Board Members present:**

Richard Davis  
Ramona Lang  
Rick Mayer  
Larry Scheffler

## **Others present:**

Judy Davis  
Dock Kerbow  
Justin Alderman

## **Secretary's Report & Treasurers Report**

The minutes of the December 2024 meeting were read and approved.

The Treasurer's Report was examined and approved.

## **General Discussion:**

### **Operations**

- The water connection for Jeff Gemming has been completed and is functional

### **Administrative**

- George Stuart resigned as President and from the board as of December 19, 2024, citing health reasons and added stress as reasons Vice President Rick Mayer will head the meetings until such time as a new board member is appointed.
- Donna Stuart resigned as the billing person for the water district because of health concerns. We are beginning the process of finding a person to replace her. We will be putting together an agreement and probably request a background check on whoever the replacement will be.
- Vacancies for Board member and billing person will be posted with large notices on the three HSPOA bulletin boards.
- Rick Mayer was appointed to serve as the registered agent for the water district.
- Tracy Quinn continues to serve as the meter reader for the district.
- Dianna Scheffler is in the process of setting up a Zoom link for future meetings. She is also in the process of setting up a web page.
- We will be having a training class with Nicki Fischer of the SDAO tomorrow at 7002 SE Davis Loop beginning at 1:30 pm. The POA board is also invited.

## **Board Actions**

- Rick moved and Richard seconded a motion to approve the minutes of the December 2024 meeting. The motion carried unanimously with no abstentions.
- Larry moved and Ramona seconded a motion to approve the Treasurer's Report. The motion carried unanimously with no abstentions.
- Rick moved and Larry seconded a motion to post the board position vacancy in large letters on the community bulletin boards.
- Ramona moved and Larry second a motion to appoint Rick as our registered agent for the HSWD.
- Rick moved and Larry seconded a motion to adjourn. The motion carried unanimously with no abstentions.
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**There being no further business, the meeting was adjourned at 6:40 pm. The next board meeting will be February 19<sup>th</sup> at 7082 SE Nighthawk at 5:30 pm.**