

# **AUGUST 2024 MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE HIGHLANDS SUBDIVISION WATER DISTRICT**

The Board met in a general meeting at 7082 SE Nighthawk on Wednesday, August 21, 2024 at 5:30 pm.

## **Board Members present:**

Bud Stuart  
Larry Scheffler  
Richard Davis  
Ramona Lang  
Rick Mayer

## **Others present:**

Judy Davis  
Tom Sepalia  
Jeff Gehman

## **Secretary's Report & Treasurers Report**

The minutes of the June 2024 meeting were read and approved.  
The Treasurer's Report was examined and approved

## **General Discussion:**

### **Operations**

- We are still waiting on repairs to the lower PRV on Nighthawk
- A new power strip and battery backup were installed at the reservoir
- New meters need to be installed at #4, #5, and # 152. #4 and # 5 need to be backfilled.
- We need to acquire some additional spare parts to keep in the Connex for repairs, including brass valves and fittings, also some spare meters
- The board agreed that the annual water line flushing will occur on September 18. Donna will include a notice in the water bills

### **Administrative**

- Donna reported that our accident insurance carrier is now SAIF. For SAIF purposes we need to report hours contributed by the board on a volunteer basis. They need to be listed as either Meetings or Work in the field. Larry will design a form for this purpose.
- A motion was made and approved to transfer reserve funds to a CD as follows: \$10000 from the money market account and \$10000 from checking
- Bud moved and Ramona seconded a motion to approve the minutes of the May 2024 meeting. The motion carried.
- Bud moved and Larry seconded a motion to approve the Treasurer's Report. The motion carried.

### **New Service**

- Jeff Geheman who lives on Quail Canyon asked the board to explore the possibility that he might be able to get service from our District. The board was generally in agreement but we need to make sure there are no restrictions that might prevent this.

### **Board Actions**

- Bud moved and Rick seconded a motion to approve the minutes of the June 2024 meeting. The motion carried unanimously
- Rick moved and Larry seconded a motion to approve the Treasurer's Report. The motion carried unanimously
- Rick moved and Larry seconded a motion to transfer \$10000 from the money market account and \$10000 from checking account to a CD. The motion carried unanimously

**There being no further business, the meeting was adjourned at 6:15 pm**

**Approved by the board on September 18, 2024**