

# **SEPTEMBER 2024 MONTHLY MEETING OF THE BOARD OF DIRECTORS OF THE HIGHLANDS SUBDIVISION WATER DISTRICT**

The Board met in a general meeting at 7082 SE Nighthawk on Wednesday, September 18, 2024 at 5:30 pm.

## **Board Members present:**

Bud Stuart  
Larry Scheffler  
Richard Davis  
Ramona Lang  
Rick Mayer

## **Others present:**

Judy Davis  
Tom Sepalia  
Jeff Gehman

## **Secretary's Report & Treasurers Report**

The minutes of the August 2024 meeting were read and approved.  
The Treasurer's Report was examined and approved

## **General Discussion:**

### **Operations**

- We will be acquiring some additional spare parts to keep in the Connex for repairs, including brass valves and fittings, also some spare meters
- The Annual flushing of the water system was completed today (Sept 18) as planned
- We need about 5 yards of fill for the area around the fire hydrant at Cedar and Scenic which was partially washed away during flushing.
- The board also indicated the need to purchase a 6 inch fire hose for the district.

### **Administrative**

- Donna expressed a need for a printer/copier for use in her billing duties. The board approved a motion to purchase the appropriate machine for this Larry will design a form for this purpose.
- Ramona completed the transfer reserve funds to a CD as follows: \$10000 from the money market account and \$10000 from checking in accordance with the motion passed in the last meeting
- Jeff Geheman inquired about hooking up to our water system. Our research indicates there are no legal restrictions with this and he can tentatively go ahead. We will need to make arrangements for the actual hook up to the water main on Quail Canyon when the time comes. He has agreed to pay the hook-up cost covering labor for hookup and meter installation.

### **Board Actions**

- Bud moved and Ramona seconded a motion to approve the minutes of the August 2024 meeting. The motion carried unanimously.
- Bud moved and Rick seconded a motion to approve the Treasurer's Report. The motion carried unanimously.
- Rick moved and Larry seconded a motion to purchase a copier machine for Donna's use in billing. The motion carried unanimously.

**There being no further business, the meeting was adjourned at 6:15 pm**

**Approved by the Board unanimously on October 16, 2024**