

Appendix — A

NEIHA STYLE SHEET

All articles must contain a statement about the existing knowledge on the topic concerned so that there is no repetitive research. This should include preferably the following:

- a. Any work(s) previously done on the topic? State in a paragraph.
- b. Why is it necessary to write about the topic?
- c. How is it going to contribute to the existing body of knowledge?
- d. What purpose this paper is going to serve?

NEIHA follows the documentary-note styles (=bibliographical citations in footnotes or endnotes) and **not** the author-date system (=citing sources in the text, usually in parenthesis, by author's last name, date of publication and page number).

Endnotes

Endnotes should be given in running numbers, beginning with 1 and followed consecutively throughout the article

Other References (some examples)

p.or pp.= for page or pages

Preface, Foreword, Introduction

e.g. Verrier Elwin, Foreword to *A Philosophy of NEFA*, Culture Publishers, Shillong, 1959, p.103.

Two Authors

Liam P. Unwin and Joseph Galloway, *Peace in Ireland*, Stronghope Press, Boston, 1990, pp.20-26.

Three Authors

P.D. Brett, S.W. Johnson and C.R.T. Bach, *Mastering String Quartets*, Amati Press, San Francisco, 1989, pp.56-78.

More than Three Authors

Charlotte Marcus et. al., *Investigations into the Phenomenon of Limited Field Criticism*, Broadview Press, Boston, 1990, p.34.

As cited in

K. J. Azam, *Political Aspects of National Integration*, Meenakshi Prakashan, Meerut, 1981, p.167, as cited in K. K. Misra, "Tribalism and National Integration," in *Social Change*, Vol. XXVIII, 1993.

Article in a Review

J. Varickasseril, "Faith in First Thessalonians," *Indian Missiological Review*, Vol. 18, No. 4, 1995, pp.48-60.

Editor, Translator, Compiler

John Stuart Mill, *Autobiography and Literary Essays*, ed. John M Robinson and Jack Stillinger, Toronto, University of Toronto Press, 1980, p.15.

Publication by an Organisation

International Monetary Fund, *Survey of African Economics*, Vol. VIII, Algeria, Mali, Morocco and Tunisia, Washington, D. C., International Monetary Fund, 1977.

Subsequent Editions

John H Hazard, *The Soviet System of Government*, 5th ed., Chicago, University of Chicago Press, 1980, p.25.

Reprint

Albert Schewitzer, *J S Bach*, Trans, Ernest Newman, 1911; reprint, 1966, Dover Publication, New York.

No Ascertainable Publication facts

John Burton, *A Deadline to Remember* (n.p., n.d.).

Unpublished Theses, Dissertations

Andrew J King, "Law and Land Use in Chicago, A Pre-history of Modern Zoning", Ph.D. Thesis, University of Wisconsin, 1976, pp.32-37.

Papers Read at Meetings

S. K. Bose, "Demonetisation in 19th Century Assam," Paper read at 18th Session, North East India History Association, Tripura University, 1997.

Non-Book Materials (Sound Cassette, filmstrip, slides etc.)

An Incident in Tiananmen Square, 16 mm., Gate of Heaven Films, San Francisco, 1990.

Abbreviations

anon.	anonymous
cf.	confer, compare
chap.	chapter
<i>et.al.</i>	and others
ed.	edited by, editor
eds.	edited by editors
edn.	edition
f.	and following (pl.ff)
<i>ibid. or ibidem</i>	in the same place
<i>id.</i>	the same
<i>idem</i>	the same author
<i>loc.cit.</i>	in the place cited
misc.	miscellaneous
n.d.	no date
no.	number (pl. nos.)
n.p.	no place; no publisher; no page
<i>op.cit.</i>	in the work cited
passim	throughout; here and there
sic.	so thus
<i>sic.</i>	mistakenly stated
s.v. or sub voce	under the word (pl. s.vv.)
trans.	translator, translated by
vol.	volume, (pl. vols.)