

Please Keep This Copy for Your Records

Welcome to Fairfield County Music Studio!

We are excited to have you as part of our music community. To ensure a positive and productive environment for all students, please review our studio policies.

1. Attendance

- **Lesson Schedule:** Students are expected to attend lessons at the scheduled time. Please arrive on time, as lessons will start and end as scheduled.
- **Cancellation Policy:** If you need to cancel a lesson, please notify us at least 24 hours in advance. Cancellations made with less than 24 hours' notice will be charged the full lesson fee.
- **Make-Up Lessons:** There are no make up lessons available.

2. Payment

- **Lesson Fees:** Tuition is due at the beginning of each lessons. Payment can be made via cash, check, credit card, or online payment through *MYMUSICSTAFF*.
- **Late Fees:** Payments not received by the due date will incur a late fee of \$1 per day with a maximum late payment of \$10.

3. Studio Behavior

- **Respect:** Students are expected to show respect to instructors, peers, and studio property. Disruptive behavior will not be tolerated. If siblings choose to come to the lesson please be respectful of the educational setting.
- **Cell Phones:** Please turn off or silence cell phones during lessons to maintain a focused learning environment.
- **Food and Drink:** Please refrain from eating in the studio. Water is allowed, but please use a spill-proof container.

4. Materials

- **Practice Materials:** Students are expected to come to lessons prepared with the necessary materials (e.g., books, instruments, sheet music).
- **Practice:** Regular practice is essential for progress. Students should aim to practice at the same time every day if possible this will encourage discipline and a routine.

5. Health and Safety

- **Illness:** If you are feeling unwell or exhibiting symptoms of illness, please stay home and notify your instructor. Virtual lessons are available.
- **Injury:** If a student has an injury that affects their ability to participate, please inform the instructor so appropriate accommodations can be made.
- **Recording:** the use of audio and video recording is implemented at Fairfield County Music Studio.

Please Keep This Copy for Your Records

6. Communication

- **Feedback:** We encourage open communication. If you have questions or concerns, please reach out to Mike Donnarummo the studio owner:
Mike@FairfieldCountyMusicStudio.com
- **Updates:** Important announcements will be communicated via email through MYMUSICSTAFF. Please ensure we have your current contact information.

7. Termination of Lessons

- **Withdrawal:** If you decide to discontinue lessons, please provide written notice at least two weeks in advance.
- **Policy Changes:** We reserve the right to update our policies as needed. Any changes will be communicated in advance.

Policies take effect August 15, 2024.

Thank you for being part of Fairfield County Music Studio and thank you for giving the gift of music! By signing this document you agree to the Studio's policies.

Michael V. Donnarummo

Owner

Educational and Creative Director

Fairfield County Music Studio

56 Huntington Plaza

Shelton, CT 06484

www.FairfieldCountyMusic.com