



COUNTRYSIDE MANOR EMPLOYEE EXPECTATIONS

1. Ensure the safety and security of all residents.
2. Arrive to work on time. A resident's care depends on you being there.
3. Display a strong work ethic. Complete all duties as listed.
4. Respect resident's property. Theft will not be tolerated.
5. Treat all residents and employees with respect.
6. You are required to report misconduct, suspected neglect or abuse to the Manager or Owners.
7. Only the CMAs are permitted in the medication room.
8. Comply with all requirements of DADS/HHSC.
9. For safety purposes, each employee must carry the facility key on their body at all times.
10. Stay current on required trainings.
11. Follow all emergency procedures.
12. Maintain confidentiality of all residents.
13. Keep the facility clean.
14. Seize opportunities to socialize with residents in order. Be patient. You may be answering the same question repeatedly.
15. Encourage good nutrition, however do not force any resident to eat.
16. If a resident becomes agitated, keep a calm, supportive voice and refrain from physical restraint.
17. Treat each resident with care and concern.

Please sign that you have read and understand the above expectations:

Printed Name

Signature

Date