



FERNHURST PARISH COUNCIL

Parish Council Meeting Minutes Thursday 13 January 2022

Minutes of the Meeting of Fernhurst Parish Council held at Fernhurst Village Hall on
Thursday 13 January 2022 at 7.00pm

Councillors Present: Mrs H Bicknell, (Chairman), Mr N Barker, Mr W Black, Mr J Buchanan, Mrs M Jenkins, Mr C Lloyd, Mr J Smith, Mr G Williamson.

01/22 Apologies for Absence: Mrs S Bloomfield, Mr G Inns.

In Attendance: K Jones (Clerk).

02/22 Declarations of Interests: Cllr Bicknell declared an interest in the grant application from the Fernhurst Revels. Cllr Smith declared an interest in the grant application from the Fernhurst Village Hall.

03/22 Public Representations: None

04/22 Previous Minutes: The Minutes of the meeting of the **16 December 2021** were approved.

Proposed: Cllr Black, seconded: Cllr Lloyd.

05/22 Matters Arising From The Minutes Not Covered Below: Cllr Black requested the clerk to distribute the final council budget for the 2022/2023 financial year to members.

Action: (Clerk)

A meeting of the Human Resources Committee via ZOOM was arranged for 11.30am Tuesday 18 January. **Action: (Cllrs, Bicknell, Black, Buchanan, Lloyd, & Clerk)**

06/22 County Council Commentary: No report.

07/22 District Council Commentary: No report.

08/22 Delegation of Powers: Following due discussion and consideration the council decided on no further action.

09/22 Annual Parish Meeting: The date of Wednesday 20 April was agreed for the meeting, starting at 7.00pm. The clerk was instructed to book the Village Hall. **Action: (Clerk)**

The Full Council meeting dates for March and April were agreed as the 16th and 13th, room availability permitting. **Action: (Clerk)**

10/22 Grant Applications: Following discussion:

Resolved: To pay the following grant applications using S.137 powers:

Fernihurst Village Hall - £1,500

Fernihurst Hub - £800

Fernihurst Revels - £300

Fernhurst Scout Group - £2,000

Proposed: Cllr Lloyd, seconded Cllr Buchanan

11/22 S.106 & CIL Money: The S.106 money available to the council is specifically for road safety improvements in the parish and requires a tripartite agreement between the Parish Council/South Downs National Park Authority/ West Sussex County Council.

Cllr Barker agreed to investigate the purchase and installation of Speed Indicator Devices in the parish. **Action: (Cllr Barker)**

Cllr Buchanan agreed to investigate the possible contribution of Closed Circuit Television Cameras to safer roads. **Action: (Cllr Buchanan)**

12/22 Christmas 2022: The following dates were confirmed:

Christmas Lights – **Tuesday 6 December**

Council's Christmas Party – **Sunday 11 December**

13/22 Fernhurst Open Day – 12 March 2022: A rota to represent the council at this event between 10.00 – 2.00 is to be agreed. **Action: (All)**

14/22 E-Mail & Website Facilities: The council has been compelled to move its current domain owing to the insecurity of the current domain hosts systems. The website has been successfully transferred to a new host and simplified domain. The clerk advised that moving email facilities to the new domain was proving time consuming and now beyond his technical knowledge. He advised and the council agreed to engage the services of a suitable contractor.

Resolved: To Engage the Services of a Suitable Contractor to Complete The Transfer of Email Facilities.

Proposed: Cllr Buchanan, seconded Cllr Lloyd

15/22 Councillor Vacancy: The statutory notice of a vacancy is to be posted. **Action: (Clerk)**

16/22 Correspondence & Other Matters:

A request has been received to allow a classic car rally to use the village green as a car park for a lunch stop on Saturday 30 July. The meeting agreed to the request on the condition that permission would be withdrawn if ground conditions would result in damage to the green.

Action: (Clerk)

Another complete set of office keys and alarm fob is still required. **Action: (Clerk)**

17/22 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS

Finance and Administration

- Bank reconciliation for December was approved.
Proposed Cllr Black, Seconded Cllr Barker
- List of payments for January was approved.
Proposed Cllr Black, Seconded Cllr Barker

Planning Committee

- No chairman's comments to note.

- Planning Committee meeting minutes of the **16 December 2021** were received and noted.

Property, Highways and Environment Committee: Cllr Black advised of progress with respect to the Cemetery improvements, general tidying of the borders and removal of overgrown trees and shrubbery. The Fernhurst Archive has helped trace a number of living relatives with problematic graves in the cemetery. The council has strived to work with relatives and compromise where possible.

The cemetery records and management require computerisation and the Archives have agreed in principle to assist in loading historical data.

Cllr Barker agreed to scan and circulate the results of Cllr Bloomfield's playground ideas competition run at Fernhurst School. **Action: (Cllr Barker)**

18/22 UPDATES ON LOCAL ISSUES

- **Services and Facilities for Young People:** Efforts continue to recruit committee members and youth leaders.
- **Fernhurst Village Hall:** No report.
- **Policing:** No report.
- **Fernhurst Primary School:** A playground design competition is ongoing.
- **Fernhurst Recreation Ground:** No report.

Date of Next Meeting: 10 February 2022

Chairman Signed:

Date: