



FERNHURST PARISH COUNCIL

Parish Council Meeting Minutes Wednesday 19 April 2023

Minutes of the Meeting of Fernhurst Parish Council held at Fernhurst Village Hall on
Wednesday 19 April 2023 at 7.00pm

Councillors Present: Mr W Black (Vice-Chairman), Mr J Buchanan, Mr S Flatt,
Mrs M Jenkins, Mr J Smith.

In Attendance: Chichester District Councillor Norma Graves, K Jones (Clerk).

60/23 Apologies for Absence: Mrs H Bicknell, Mr M Giffin, Mr G Inns, Mr C Lloyd,
Mr G Williamson.

61/23 Declarations of Interests: None.

62/23 Public Representations: None.

63/23 Previous Minutes: The Minutes of the meeting of the **8 March 2023** were approved.

Proposed: Cllr Buchanan, seconded, Cllr Jenkins.

64/23 Matters Arising From The Minutes Not Covered Below: None.

65/23 County Council Commentary: No report.

66/23 District Council Commentary: Cllr Norma Graves advised the meeting of her
impending standing down at the May 4 elections, having served Fernhurst since 2007. On
many occasions she had sought to further the interests of Fernhurst residents; promoting the
opening of the current Post Office/Village Store and the visit of the High Sheriff of West
Sussex to the Fernhurst Hub to name just two.

The council thanked Cllr Graves most warmly for her many years of service and wished her a
long and fulfilling retirement from public service.

67/23 Grants: The clerk was instructed to actively solicit grant applications in the 2023/2024
financial year. **Action: (Clerk)**

68/23 S.106 & CIL Money: Activity to create a road safety programme remains ongoing.
Action: (Cllr Buchanan)

Contractors have been engaged for the project to relocate the Fernden Lane bus shelter, but
no start date has yet been established. **Action: (Clerk)**

69/23 E-Mail & Website Facilities: The clerk submitted a quotation from Geosphere Ltd (T/A
ParishOnLine) to host the council's domains and website and email facilities.

Resolved: To accept the submitted Geosphere Ltd quotation.

Proposed: Cllr Buchanan, seconded Cllr Flatt.

Action: (Clerk)

70/23 Fernhurst Club & Fernhurst Youth Club: It was noted that very little work had been carried out on the Club and work on the now sold residential section appeared to have halted.

There were no developments to report on the now defunct Fernhurst Youth Club.

71/23 Neighbourhood Plan: No report.

72/23 Fernhurst Water Drainage Issues: The drains on Hogs Hill/Old Glebe have been cleared by West Sussex County Council. Church Road is to be examined in an attempt to locate the final ditch outlet. **Action: (Clerk)**

73/23 May Elections: Seven valid sets of nomination papers have been submitted, all from current members, in respect of the eleven councillor positions at Fernhurst. The council as constituted on the 4 May will seek to co-opt to its full complement. Councillors who had submitted valid nomination papers were reminded of the necessity to submit “Expenses Returns”, even if no election expenses have been incurred. **Action: (Councillors)**

74/23 Cemetery Management & Cemetery Mapping Software: An updated quotation has been received from Rialtas after some delay and pursuing which is regarded as unacceptable. The clerk was instructed to request reduction in the proposed costs. **Action: (Clerk)**

75/23 Correspondence & Other Matters:

- **Annual Parish Meeting** – to be held May 24 – local organisations to be invited to attend and address the meeting. **Action: (Clerk)**

76/23 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS

Finance and Administration

- Bank reconciliations for March were approved.
Proposed Cllr Buchanan, seconded, Cllr Smith
- List of payments for April were approved.
Proposed Cllr Buchanan, Seconded Cllr Smith

Planning Committee

- Chairman’s Comments: None to note.

Property, Highways and Environment Committee:

- Cllr Black updated the meeting on outstanding work and projects. The improving weather will enable the outstanding work on the Playground and cemetery memorial restoration.

77/23 UPDATES ON LOCAL ISSUES

- **Services and Facilities for Young People:** No report to note.
- **Fernhurst Village Hall:** No report to note.
- **Policing:** No report.

- **Fernhurst Primary School:** No report to note.
- **Fernhurst Recreation Ground:** No report to note.

Date of Next Meeting: 10 May 2023

Chairman Signed: **Date:**