



FERNHURST PARISH COUNCIL

Parish Council Meeting Minutes Wednesday 21 June 2023

Minutes of the Meeting of Fernhurst Parish Council held at Fernhurst Village Hall on
Wednesday 21 June 2023 at 7.00pm

Councillors Present: Mrs H Bicknell, (Chairman), Mr W Black, Mr S Flatt, Mrs M Jenkins, Mr C Lloyd.

In Attendance: Chichester District Councillor Eleanora Newbery, K Jones (Clerk).

102/23 Apologies For Absence: Mr J Buchanan, Mr G Inns.

103/23 Declarations of Interests: None.

104/23 Public Representations: None.

105/23 Previous Minutes: The Minutes of the meeting of the **10 May 2023** were approved.

Proposed: Cllr Lloyd, seconded, Cllr Jenkins.

106/23 Matters Arising From The Minutes Not Covered Below: None.

107/23 County Council Commentary: No report.

108/23 District Council Commentary: Chichester District Councillor Eleanora Newbery updated the council on developments within CDC. At the request of the council Cllr Newbery agreed to approach CDC Estates Dept. to help facilitate disabled access to the Crossfield shops in general and the Post Office/Store in particular. **Action: (Cllr Newbery)**

109/23 Councillor Co-Option: Two prospective councillors were in attendance and addressed the council in support of their applications. Question and answer sessions followed.

Resolved: To co-opt Sophie Strongman and Mike Giffin as members of Fernhurst Parish Council.

Proposed: Cllr Bicknell, seconded, Cllr Black

110/23 Register of Members Interests: Following the May election of councillors the clerk requested that all fill out a new Register of Members Interests form. The clerk is to mail the form to all councillors. **Action: (Clerk)**

111/23 Review of Internal Audit Report & 2022-2023 AGAR: The council examined the Internal Audit Report which had previously been circulated to councillors, together with the

Annual Internal Audit Report in the AGAR. The clerk acknowledged items C and M were avoidable and caused by omission and error. Items L & N were owing to website problems.

Resolved: To approve Section 1, Annual Governance Statement 2022/2023, and authorise the Chairman and clerk to sign.

Proposed: Cllr Black, seconded, Cllr Jenkins

The council examined Section 2, Accounting Statements 2022/2023 which had been signed by the clerk/RFO.

Resolved: To approve Section 2, Accounting Statements 2022/2023 and authorise the Chairman to sign.

Proposed: Cllr Lloyd, seconded Cllr Flatt

112/23 S.106 & CIL Money: Activity to create a road safety programme remains ongoing as does the Fernden Lane bus shelter relocation which is scheduled to begin early July. **Action: (Cllr Buchanan & Clerk)**

113/23 E-Mail & Website Facilities: The clerk has to establish a work flow to re-establish a functioning and informative website. **Action: (Clerk)**

114/23 Fernhurst Club & Fernhurst Youth Club: The Youth Club site has been tidied but the club is highly unlikely to re-open at the existing premises.

115/23 Neighbourhood Plan: No report.

116/23 Christmas Arrangements: Caterers are to be booked: **Action: (Cllr Bicknell)**
A licence for the Christmas Lights is to be obtained from CDC. **Action: (Clerk)**

117/23 Correspondence & Other Matters: None to report.

118/23 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS

Finance and Administration

- Bank reconciliations for May were approved.
Proposed Cllr Lloyd, seconded, Cllr Jenkins
- List of payments for May were approved.
Proposed Cllr Lloyd, Seconded Cllr Jenkins

Planning Committee

- Chairman's Comments: None to note.

Property, Highways and Environment Committee:

- Chairman's Comments: None to note

119/23 UPDATES ON LOCAL ISSUES

- **Services and Facilities for Young People:** No report to note.
- **Fernhurst Village Hall:** No report to note.
- **Policing:** No report.
- **Fernhurst Primary School:** No report to note.
- **Fernhurst Recreation Ground:** None to note.

Date of Next Meeting: 12 July 2023

Chairman Signed: **Date:**