



FERNHURST PARISH COUNCIL

Parish Council Meeting Minutes Monday 26 April 2021

Minutes of the Parish Council Meeting held virtually on
Monday 26 April 2021 at 7.00pm

Councillors Present: Mrs H Bicknell, (Chairman), Mr W Black, Mr J Buchanan, Mr G Inns, Mrs M Jenkins, Mr C Lloyd, Mr J Smith, Mr G Williamson.

47/21 Apologies for Absence: Mrs S Bloomfield, Mrs C Thorne, Mrs M Timms.

In Attendance: K Jones (Clerk).

48/21 Declarations of Interests: None.

49/21 Public Representations: None

50/21 Previous Minutes: The Minutes of the meeting of the **10 March** were approved.
Proposed: Cllr Inns, **seconded:** Cllr Lloyd.

51/21 Matters Arising From The Minutes Not Covered Below: It was reported that pavement repairs in Old Glebe have been carried out.

52/21 District Council Commentary: None to note.

53/21 Councillor Code of Conduct: The previously circulated updated "Councillor Code of Conduct" was approved.

Resolved: To approve and adopt the "Councillor Code of Conduct"

Proposed Cllr Smith, **seconded** Cllr Buchanan

Cllr Buchanan requested that the new code was made available on the council's website.

Action: (Clerk)

54/21 Council Risk Register: The updated and previously circulated Council Risk Register was approved.

Resolved: To approve and adopt the revised council Risk Register.

Proposed: Cllr Jenkins, **seconded** Cllr Inns.

55/21 E-Mail and Website Facilities:

It was agreed to trial the free 2MB email facility with the new website host. **Action: (Clerk)**

56/21 S.106 & Community Infrastructure Levy (CIL) Money: The CIL levy that will arise on the Syngenta development remains to be calculated and advised by the South Downs National Park Authority. The council has been advised this information is expected to be available by the end of April. The council has received an additional £2k of CIL money in April.

57/21 Syngenta Development. No new news.

58/21 West Sussex Association of Local Councils Ltd. Following discussion it was agreed to renew the council's subscription to the WSALC Ltd for the 2021/2022 financial year.

Proposed: Cllr Williamson, seconded Cllr Smith.

59/21 Annual Parish Meeting. The Chairman thanked everybody for their contribution to a remotely held and successful Annual Parish Meeting on 22 April.

60/21 Fernhurst Club. The meeting discussed the Fernhurst Club and its current issues. The meeting agreed to keep open lines of communication with Martin O'Dell in its efforts to assist.

61/21 Grant Applications. An approach has been received from the Fernhurst Recreation Ground Trustees seeking council assistance in funding the purchase of grounds maintenance equipment and the creation of compounds for waste vegetation. The council has forwarded a grant application form and awaits a response.

A general funding request has been received from Fernhurst Village Hall. The council has forwarded a grant application form and awaits a response.

62/21 Correspondence & Other Matters:

Councillors' & Clerk's Announcements: The council has been in correspondence with Chichester District Planning officers in connection with a planning application at Pondfield Farm. The council agreed to maintain its objections.

Proposed: Cllr Buchanan, seconded Cllr Lloyd.

63/21 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS

Finance and Administration

- Bank reconciliations for March were approved.

Proposed: Cllr Lloyd, seconded Cllr Inns.

- Authorisation of list of payments for April approved.

Proposed: Cllr Lloyd, seconded Cllr Inns.

Planning Committee

- Cllr Buchanan advised the meeting that the council had been advised of engineering works that have been carried out at Pondfield Farm, potentially without the benefit of planning consent. The clerk was instructed to inform Planning Enforcement at Chichester District Council. **Action: (Clerk)**
- Planning Committee meeting minutes of the **23 February 2021** received and noted.
- **Property, Highways and Environment Committee:** Cllr Black advised the meeting that the tree safety contract had been completed and signed off.
- Re-pointing the western section of the cemetery wall will start in the second week of May.
- The quality of the work in the Public Toilets to date has been rated as good. The contractor has not exhibited good sub-contractor co-ordination or the ability to meet completion dates: completion is now expected by 28 May.
- The minutes of the Property, Highways & Environment Committee meeting of the **8 March 2021** received and noted.

64/21 UPDATES ON LOCAL ISSUES

- **Services and Facilities for Young People:** Cllr Inns advised the meeting he was to be the new chairman of the Youth Club Committee.
- **Fernhurst Village Hall:** Still closed but hoping to reopen in May.
- **Policing:** A knife amnesty has been announced by Sussex Police.
- **Fernhurst Primary School:** No report
- **Fernhurst Recreation Ground:** Fundraising for the pavilion development still active.

Date of Next Meeting: 5 May 2021

Chairman Signed:.....

Date: