



## FERNHURST PARISH COUNCIL

# Property Committee Meeting Minutes Tuesday 4 May 2021

A meeting of the **Property, Highways and Environment Committee** was held virtually on

**Tuesday 4 May 2021** at 6.30pm

**Councillors Present:** Mr W Black, (Chairman), Mr J Buchanan, Mr G Inns, Mrs M Jenkins, Mr C Lloyd, Mr G Williamson.

**PHE/61/21 Apologies For Absence:** Mrs H Bicknell, Mrs S Bloomfield, Mrs C Thorne, Mrs M Timms.

**PHE/62/21 DECLARATIONS OF INTEREST:** None.

**PHE/63/21 PUBLIC REPRESENTATIONS:** None.

### **PHE/64/21 PREVIOUS MINUTES**

The Minutes of the meeting held on **12 April 2021** were approved and adopted.

**Proposed:** Cllr Buchanan, **seconded** Cllr Inns.

**PHE/65/21 MATTERS ARISING FROM PREVIOUS MINUTES:** None.

### **PHE/66/21 TREE MANAGEMENT**

West Sussex County Council to be advised of potentially hazardous trees in Church Road.

**Action: (Clerk)**

### **PHE/67/21 WINTER RESILIENCE**

Investigation of potential new sites was being investigated with one in Nappers Wood already identified.

### **PHE/68/21 – HIGHWAYS**

Nappers Wood signage remains to be agreed; clerk to issue street plan to Cllr Inns **Action: (Cllr Inns/Clerk)**

The council awaits the election of the new ward county councillor to seek his support for the speed limit reduction on the A286. Further work required to establish the necessary county criteria. **Action: (Clerk)**

Church Road –The clerk is to meet with Mike Dare, West Sussex County Council Highways engineer on site. **Action: (Clerk)**

Church Road & A286 – The recent resurfacing work on the A286 Haslemere Road has left several drain covers blocked with surplus tarmac. West Sussex Highways to be asked to clear. **Action: (Clerk)**

West Close - signs to inform motorists of children playing on the green at the top of West Close have been requested.

### **PHE/69/21 – VAN COMMON**

Work to control laurel and bamboo continues.

### **PHE/70/21 - PUBLIC TOILETS**

Issues with poor communication from the contractor continue. Sanitary ware is scheduled to be installed w/c 10 May. A new Wallgate unit to replace the original unit has been costed at £2,400.

### **PHE/71/21 PLAYGROUND**

Signage project remains to be completed. **Action: (Clerk)**

The village ranger is to be tasked with immediate repairs to the playground boundary fencing.

**Action: (Clerk)**

### **PHE/72/21 PUBLIC SEATS**

The seat ordered for the site at The Leys/Vann Road is scheduled for June delivery.

### **PHE/73/21 CEMETERY**

A second quotation for the cemetery management software is required together with one for mapping the graveyard. The preferred option supplier is now promising a July 2021 release; in September 2020 advised late 2020. **Action: (Clerk)**

Quotations for work in cemetery from CWD to be accepted. **Action: (Clerk)**

Delivery of Chipper/shredder to be progressed. **Action: (Clerk)**

Duplicate keys to cemetery store and equipment to be obtained. **Action: (Clerk)**

### **PHE/74/21 LITTER CONTROL**

Contact with West Sussex County Council over a possible litter receptacle on Fridays Hill still required. **Action: (Clerk)**

### **PHE/75/21 OTHER MATTERS**

None advised.

**Date of next meeting: TBA.**

**Signed..... Chairman**

**2021**