



FERNHURST PARISH COUNCIL

Property Committee Meeting Minutes Monday 11 October 2021

A meeting of the **Property, Highways and Environment Committee** was held at Fernhurst Village Hall on

Monday 11 October 2021 at 6.00pm

Councillors Present: Mr W Black, (Chairman), Mrs H Bicknell, Mr G Inns, Mrs M Jenkins, Mr J Smith,

PHE/122/21 Apologies For Absence: Mr J Buchanan, Mrs S Bloomfield, Mr C Lloyd, Mrs C Thorne, Mr G Williamson.

PHE/123/21 DECLARATIONS OF INTEREST: None.

PHE/124/21 PUBLIC REPRESENTATIONS: None.

PHE/125/21 PREVIOUS MINUTES

The Minutes of the meeting held on **6 September 2021** were approved and adopted.

Proposed: Cllr Jenkins, seconded Cllr Inns.

PHE/126/21 MATTERS ARISING FROM PREVIOUS MINUTES: None not covered below.

PHE/127/21 TREE MANAGEMENT

West Sussex CC Highways dept. have not responded to the notification of the diseased trees in Church Road. The clerk was instructed to progress. **Action: (Clerk)**

PHE/128/21 WINTER RESILIENCE

New grit bins are to be filled and others requiring it, replenished. The ancillary road clearing/gritting agreement has been confirmed.

PHE/129/21 – HIGHWAYS

Nappers Wood signage remains to be agreed. **Action: (Cllr Inns/Clerk)**

The correctly numbered sign for West Close has now been installed.

Repairs to the kerbstones on Hogs Hill/Ridgeway have been executed.

The problem of cyclists riding the wrong way up Church Road appears much diminished.

The pedestrian cut-through at the top of West Close has been cleared of excess vegetation.

Dog waste pollution on the footpath at the northern end of Fernhurst Primary School has diminished.

PHE/130/21 – VAN COMMON

Ditches and a blocked culvert have been cleared.

PHE/131/21 - PUBLIC TOILETS

The refurbishment contract is practically complete with a snagging list. The cost remains below £47,000. A sign and kick-plate for the disabled facility door are required. One toilet paper dispenser requires moving in the ladies' facility. **Action: (Clerk)**

Barge board and soffit cladding and painting is required.

PHE/132/21 PLAYGROUND

New flat style swing seats and chains are required for the larger swings. Fencing repairs and a picnic table are required. A resolution of the non-closing self-closing gate is sought. Signage project remains to be completed. **Action: (Clerk)**

PHE/133/21 PUBLIC SEATS

Minor maintenance issues only.

PHE/134/21 CEMETERY

A new maintenance contract for the cemetery was accepted by the full council. **Action: (Clerk)**

The dates to grind out tree stumps on the western/southern boundaries have been agreed. Contractor to be engaged to trim laurel growth at the western and possibly eastern boundaries. **Action: (Clerk)**

The clerk was instructed to ensure that all necessary keys for the cemetery store and equipment were in the council's possession. **Action: (Clerk)**

A replacement "Garden of Remembrance" is required. **Action: (Clerk)**

A potential plan to safely reinstate some memorials that have fallen or tilted is to be examined with expense to the council being a major factor. **Action: (Clerk)**

PHE/135/21 ENVIRONMENTAL ISSUES

Chichester District Council and the South Downs National Park Authority have recently created new initiatives for enhance environmental protection.

PHE/136/21 OTHER MATTERS

None to report.

Date of next meeting: 8 November 2021

Signed..... Chairman

2021