

SOUTHWEST PUBLIC TRANSIT
Management Board Meeting
Thursday, March 20, 2024
***** 10:30 a.m. @ Transit HQ*****
located
207 1st St. SE
Bowman, ND 58623

Agenda

1. Call to Order & Pledge of Allegiance

2. Review Agenda

3. Review/Approve Minutes of Last Meeting

4. Financial Reports

- A. Profit & Loss Comparison – Month of Feb. and Year to Date (attachments)
- B. Budget vs. Actual - Year to Date (attachment)
- C. Expense Checklist, Deposit Detail – Month of Feb. (attachments)
- D. Balance Sheet – 02/28/25 (attachment)

5. Old Business

- A. Adams County Representative – Welcome Harvey!
- B. Vehicle - #21
- C. Bank Signatures
- D. Shah Software
- E. Civil Rights Audit – 5/5 (service animal)
- F. Final Budget
- G. Organization Chart

6. New Business

- A. Staffing – Welcome Tammy Wolff!
- B. Online Bill Pay – Verizon, MDU, Consolidated
- C. Consolidated Phone Bill
- D. Referral & Sign On Bonus
- E. Sick Leave/Vacation Changes
- F. My Schedule – last day

7. Other Business

8. Adjourn

NEXT MEETING: May 15, 2025 in Hettinger at 10:30 a.m.

Meeting Locations: Bowman: January, March, June, September
Hettinger: February, May, July, October
No Meetings April, August, November, December