

Employment Application



Position applying for: _____

Today's Date: _____

Name: _____

Address: _____

Cell Phone: _____

City, State Zip: _____

Home Phone: _____

Email: _____

Are you able to perform the essential functions of the position with our without accommodations? _____

I am able to provide a valid North Dakota Driver's License:

Yes _____ No _____

If not ND, issuing State: _____

Endorsements: _____

Expires: _____

If necessary for the job are you older than 20? _____

I am legally eligible for employment in the U.S.: _____

I Can Work the following days: (circle all that apply)

M T W Th F

Are you seeking permanent position? _____

I will be able to report to work _____ days after being notified I am hired

EDUCATION

	Elementary	High School	College/University/Trade
Circle Years Completed	5 6 7 8	9 10 11 12	13 14 15 16 17 18
Did you Graduate?	Yes No	Yes No	Yes No
Major:			
School Name / City, State			

EMPLOYMENT HISTORY

List most recent employment first. Include summer or temporary jobs. Be sure all your experience or employers related to this job are listed here. In the summary following this section or on an extra sheet of paper if necessary. No more than 10 years history recommended.

Employer namer and address:	Position title/duties, skills:	Start Date	End Date:
Pay: \$ _____ Per: _____	Supervisor: _____ Phone: _____	Reason for Leaving:	
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Describe special training, skills, or other qualifications you have that pertain to this position:
