

Wildcat Services Ltd.

Privacy Policy

22nd May 2024

This Privacy Notice sets out how we, Wildcat Services Ltd. (forthwith known as Wildcat), process your personal data. We take the privacy of your personal data very seriously and all data captured is held in accordance with the requirements of data protection laws.

Wildcat is the controller for personal data collected on this website. If you have any requests about your personal data, or queries about how we handle it, you can contact us by emailing support@wildcatservices.co.uk or by post to:

Wildcat Services Ltd.
Lochaber Croft
Tullynessle
Alford
Aberdeenshire
AB33 8QQ

We are incorporated in Scotland, Company Number SC799358.

We will process your personal data in accordance with the products and services we provide, and the lawful bases identified below.

Activity	Why we need to process your personal information	Lawful basis to process personal information
Making an application to join Wildcat	Processing your employment application or providing information relating to employment	Contract
Purchasing the products and services offered by Wildcat	Processing your company and contact information	Contract
Email marketing to business contacts	To send information and marketing messages by email	Legitimate interest
Email marketing where consent has been given	To send information and marketing messages by email	Consent
Postal Marketing	To send occasional marketing communications by post	Legitimate interest

Segmentation, analytics, marketing profiling	To provide targeted and appropriate marketing messages	Legitimate interest
Registering for an event	Provide you with information relating to the event	Contract
Compliance	The processing is necessary for compliance with a legal obligation to which we are subject	Legal requirement
Vital interest	In rare cases the processing may be necessary to protect the vital interests of you or of another person	Vital interest
Public interest	The processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller	Public interest

The legal basis on which we rely are:

Contract

Where the processing of your personal data is necessary for us to administer the contractual relationship between you and Wildcat or to take necessary steps in anticipation of a contract or agreement.

Consent

If you sign-up for our services and check a box to give you consent to receive Wildcat marketing emails. We always make it clear what your data will be used for. You can unsubscribe from marketing emails anytime using the link provided in every email.

Legitimate interests

We have a legitimate interest in promoting relevant products and services. We also carry out marketing profiling and segmentation to ensure our communications are relevant and well targeted. But if you ask us not to send you marketing communications, we won't send them. When we collect contact information that we would like to use for marketing, we will give you the opportunity at that time to tell us not to send it.

If at any point you would like to opt-out of receiving marketing communications from us or would like to change the channels (such as email or post), please visit manage your communications preferences or contact us at support@wildcatsevoices.co.uk. Alternatively, you can contact us by post at the address at the top of this notice.

Use of cookies

This website uses cookies, which are text files placed on your device when you use a website. When you use our website, we will ask you whether you agree to us using cookies for certain purposes. It's up to you whether to agree to us using cookies. For more details of the cookies we use please see our Cookie Notice.

Who we may share personal data with

We may use sub-contractors to carry out our business, including our obligations to you. These will be businesses such as mailing houses, email broadcasters, marketing agencies and other suppliers. We will endeavour to ensure that they respect your privacy and abide by all data protection laws.

We may share personal data with other organisations or public bodies for legal purposes, such as the police, law enforcement agencies, fraud prevention agencies and other bodies where is necessary or appropriate for the prevention or detection of crime or to protect the rights, property, or safety of any person.

How long do we keep personal data?

We keep personal data in connection with the services for which it was collected for an appropriate period of time and in accordance with the law.

If you withdraw your consent or opt-out of marketing communications, we will keep your contact details only to ensure that we do not contact you again for marketing purposes.

Your data rights

You have rights in respect of your personal data.

- The right to be informed – you have the right to be told about collecting and using your personal data. This Privacy Notice sets out the purposes for which we process personal data, how long we will keep your data, who we will share your data with. If you have any questions on how and why we process your data, please get in touch with us at marketing@Wildcat-industrial.co.uk
- Right of access – you have the right to know whether we are processing your personal data, and to obtain a copy of that data (known as a Subject Access Request). Please provide as much information as possible about your request to enable us to locate your data. We may need to confirm your identity before we can consider your request. We will aim to respond to your request within 28 days of receipt.
- Right to rectification – you have the right to have any incorrect personal data corrected or completed if it is incomplete. You can make this request by email or in writing.
- Right to erasure – this right, often referred to as the “Right to be Forgotten”, allows you to ask us to erase personal data where there is no valid reason for us to keep it. We will look at any request and inform you of our decision within 28 days of receiving the request.
- Right to restrict processing – you have the right to ask us to restrict the processing of your data. We will look at any request and inform you of our decision within 28 days of receiving the request.
- Right to object – you have the right to object to our processing of your personal data based on legitimate interests.
- Direct marketing – you have an absolute right to ask us to stop processing for the purposes of direct marketing. We will action your request as soon as possible.

- Right to lodge a complaint to the supervisory authority – if you are unhappy with any aspect of our handling of your data you have the right to make a complaint to the local regulator for data protection. The UK regulator for data protection is the Information Commissioner's Office (ICO). However, we would like to help, and we would appreciate it if you would give us the opportunity to resolve any concerns you may have.

If you want to know more about this right, the ICO has more guidance on their website, which you can access by [clicking here](#).

We may change this Privacy Notice over time and any changes will be published on this page.