



# **Plymouth Owners Club, Inc. Southern California Region**

plymouthownersclubsocal@gmail.com

## **CONSTITUTION**

### **Article I. Purpose of the Organization**

The purpose of this Club is to encourage the use, preparation and restoration of Plymouth automobiles and Plymouth and Fargo trucks. Emphasizing the technical assistance, online resources, and the exchange of information of these vehicles; to provide and regulate meets, tours and exhibitions for members' vehicles; to provide regional judging standards at these meets, and to discourage any activities, ideas or philosophies contrary to these aims.

### **Article II. Club Membership**

Membership in the Southern California Region Plymouth Owners Club (SC-POC) is open to any person of good character, genuinely interested in Plymouth automobiles, who will subscribe to the principles stated in Article I. The general geographic catchment area for the SC-POC shall be the counties of Los Angeles, Orange, Riverside, and San Bernardino; however, members from other neighboring counties are welcome to join if they do not have an established regional club. Membership shall be continuous upon payment of annual dues as set forth in Article III, Section 2. Ownership of a Club recognized Plymouth is not a prerequisite to membership. Membership in the National Plymouth Owners Club, Inc. shall be required of all members.

**Clause A.** Right of expulsion from membership, or removal from office with cause, is reserved by majority vote of the Board of Directors.

**Clause B.** A new member shall be sponsored by an Active Member.

### **Article III. Dues of the Club**

**SECTION 1.** Active Members: Any member who has paid the annual dues shall be considered an Active Member. An active member is entitled to receive one copy of each Newsletter and may attend any Club meet, subject to any entry fees, which may prevail. The member is also entitled to submit requests for information pertinent to Club business or to Plymouth restoration or history. Active members are also entitled to buy and use the Club car license plate badge and other merchandise to indicate their membership, and are entitled to free ad space in the Club newsletter. Active members enjoy the privilege of voting in Club elections

**SECTION 2.** Club dues shall be paid annually by January 31<sup>st</sup> of the calendar year and will include the National POC dues for that same year. National dues for the SC-POC members shall be paid annually in advance for the current year by January 31<sup>st</sup>. A member not paid by January 31<sup>st</sup> shall automatically be dropped from the Club rolls. Payment of dues during the year shall constitute reinstatement. The amount of annual dues is at the rate established by the board. That rate shall be stated in the By-Laws, and be set by vote of the membership. New members shall pay dues from the date joined plus the yearly National dues. The Treasurer shall submit the National dues to the National Secretary-Treasurer in a lump sum by March 15<sup>th</sup> of each year. National dues received during the year from new members shall be submitted as received.



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## ARTICLE IV. The Club Badge or Emblem

The emblem shall be a facsimile of the sailing ship design used on early Plymouth automobiles and shall bear the inscription "Plymouth Owners Club – Southern California". The Club badge or emblem may be displayed on any or all automobiles owned by a member. In the event of a member leaving, any badge or emblem, loses it's official significance if displayed on any automobile owned by the former member.

## ARTICLE V. Officers and Board of Directors

**SECTION 1.** The elected officers of the Club shall include: President, Vice President, Recording/Corresponding Secretary and Treasurer. Additional, officers such as Sergeant of Arms may be appointed by the President or Board of Directors as deemed necessary. The elected officers shall comprise the Board of Directors, with full authority to act on behalf of the Club.

**SECTION 2.** In the event of a vacancy on the Board, the remaining members of the Board shall appoint a temporary officer to complete the unexpired term.

**SECTION 3.** Duties of the Officers

### **PRESIDENT**

The President shall preside over all regularly scheduled meetings of the Club and all meetings of the Board of Directors. The President shall take such actions as necessary to fulfill the aims of the Club, as stated in Article I, and the protection of its' welfare.

### **VICE PRESIDENT**

The Vice President shall preside over all meetings in the absence of the President and in case of the removal, resignation or death of latter, to take over all duties of the President for the remainder of the term of office. The Vice President shall also coordinate the online presence of the club.

### **RECORDING/CORRESPONDING SECRETARY**

*The Recording/Corresponding Secretary has two fold responsibilities as follows:*

#### **Recording Duties:**

1. Keep a record of all the proceedings of the Club – usually called the minutes.
2. Keep on file all committee reports.
3. Keep the Club's official membership roster and call the roll when required.
4. Make the minutes and records available to members upon request at a reasonable time and place.
5. Notify officers, members and delegates of their election or appointment, furnish committees with whatever documents are required for the performance of their duties and have on hand at each meeting a list of all existing committees and the members.
6. Submit the regional report to the National POC for publication
7. Perform any and all other duties specified in the Club by-laws.

#### **Corresponding Duties:**



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1. Notify members of all regular and special meetings and handle the general correspondence of the Club as directed by the president or board of directors. The corresponding secretary should serve as the custodian of the stationery and other related supplies.
2. Read correspondence as requested by the president at a general membership meeting, and perform other duties as requested or required by the by-laws.
3. Compose and send correspondence, including thank you notes, as directed by president and/or by-laws. The corresponding secretary should also make phone calls as requested and order stationery or other necessary supplies as needed.
4. Inform the National Plymouth Owners Club, Inc. Vice President of the new president and board of directors following elections.

## **TREASURER**

1. The Treasurer shall keep a true and accurate account of the monies of the Club and pay all lawful debts. The Treasurer shall received all income of the Club and make provision for the deposit of Club funds in a Club bank account.
2. The counter-signer shall be any one of the other Club officers.
3. All Club expenses are to be paid using Club funds.
4. The Treasurers Report should be a part of every general membership meeting and part of the official minutes.
5. The Treasurer is responsible for preparing and filing all IRS, FEC, state and local tax forms required by law.
6. The Treasurer shall submit to the Club membership a financial statement at the conclusion of each year.
7. The Treasurer will monitor and expend any and all expenses or donations deemed necessary by the Officers of the club. This would include but not limited to items such as funeral, charity, or other charitable donations.

**SECTION 4.** The staff of elected officers named in Article V shall be elected for a term of two years by secret ballot. Nominations will be made during the October meeting and the election shall be completed November of each election year. For the initial formation of the SC-POC board, elections will be held by December 21, 2019 for terms that will start in calendar year 2020.

**SECTION 5.** Election shall be by vote of the active members, and shall be valid if 30% or more of the current members return proper ballots. A plurality of one vote shall be the requisite for election. In the event of a tie, the Board of Directors shall vote to break it.

**SECTION 6.** Voting for Officers shall be by secret official ballot.

**SECTION 7.** The counting of ballots shall be by tellers appointed by the President before voting begins. Only official ballots shall be counted.

**SECTION 8.** Officers so elected shall be responsible for conducting the affairs of the Club according to the principles heretofore described. A President shall serve no more than two consecutive terms. The remaining officers of the staff may serve as indefinite number of terms. New officers shall assume office on December 1<sup>st</sup>.

**SECTION 9.** In the event of a vacancy occurring in any of a vacancy occurring in any of the elected staff



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offices other than the Presidency, but including a Vice Presidential vacancy occurring upon assumption of the Presidency by the Vice president, under the provision of Article V., SECTION 2., the Board shall immediately appoint a member of the Club for one full calendar year prior to his holding an office.

**SECTION 10.** After the initial establishment of the SC-POC, in subsequent years each staff officer named in Article V, SECTION 1, shall have been a member of the Club for one full calendar year prior to his holding an office.

## **ARTICLE VI. Publications**

**SECTION 1.** A Regional Newsletter shall be published monthly by the Secretary and mailed or electronically e-mailed the week prior to the monthly meeting to all active members.

**SECTION 2.** Any brochure, letterhead, or similar publication of the Region must contain, as a minimum, the National Club emblem and found date.

## **ARTICLE VII. Committees**

The President, with the advice and counsel of the Board of Directors, shall have the authority to appoint temporary committees for the furtherance of the Club, as set forth in Article I. Members of such committees shall serve until the end of the Presidential term unless sooner relieved of their duties by the President. Standing committees shall be designated in the By-Laws of the Club.

## **ARTICLE VIII. By-Laws**

By-Laws of the Club shall be adopted or amended by a majority vote of a quorum of 30% of the Club membership.

## **ARTICLE IX. Amending Procedure**

An amendment to the Constitution of the Southern California Region Plymouth Owners Club may originate with any five active members in good standing, signed by them, and presented to the President who shall bring it before the membership at large. An amendment may also originate with the Officers and/or Board of Directors. Such proposed amendment shall be incorporated into the Constitution upon receiving a two-thirds vote with a quorum of 30% of the official Club roster.



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## BY-LAWS

### I. MEMBERSHIP

1. Application for Club membership shall be submitted to the Treasurer or Secretary along with payment of dues for the remainder of the current year plus one year National dues.
2. Dues for renewing membership shall be- \$65 per year for regional dues and include-the yearly National dues (currently \$30). New members shall pay \$65 for regional and National dues (the regional portion of the yearly dues may be pro-rated according to the month the member joins using the rate in the table below, and the yearly National dues. Dues are payable by January 31<sup>st</sup> of a given year. Members not paid by the date designated by the board or the annual General Membership meeting date shall be considered inactive and may be removed from the membership rolls. A member so removed may be re-instated at any time by payment of current dues.

Current Year Dues for New Membership Period	Amount of Regional Dues To Be Paid
January – February	100%
March – April	80%
May – June	60%
July - August	40%
September - December	25%

3. All members shall maintain membership in the National Plymouth Owners Club, Inc.

### II. MEETINGS

1. Roberts Rules of Order shall apply at all club meetings.
2. Quarterly General Membership Meetings shall be normally held at a time and date in the month established by the Board of Directors. Location of the next general membership meeting is designated at the prior quarterly meeting. Notification of time and location of the next general membership meeting shall be printed in the monthly electronic newsletter.
3. Officers of the Board will meet on a monthly basis. Any member is welcome to attend the Officers of the Board meetings. Notification of the time and location of the monthly officers meeting will be sent out via email to all members. Depending on circumstances (i.e. distance) as determined by the SC-POC president, the following options may be available:



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- a. A conference call may be held in lieu of a physical officers of the board meeting.
  - b. An absent member must obtain the debriefing of the missed Quarterly meeting from one of the club officers. The debriefing must be within two weeks following the meeting. The club officer that was contacted will have the date and time that the debriefing took place to the minutes at the next meeting.
4. Meeting order of business shall be:
- a. Call to order by the Presiding Officer.
  - b. Establishment of a Quorum
  - c. Motion to approve of the minutes of the previous meeting by the President or presiding officer.
  - d. Treasurer's Report
  - e. Reports of Committees
  - f. Unfinished Old Business
  - g. New Business
  - h. Tech Time
  - i. Location of the next month or quarterly meeting
  - j. Adjournment

### **III. CLUB RESTORATION POLICY AND JUDGING**

Restoration and Judging shall be in accordance with the National Plymouth Owners Club rules and By-Laws. The regional club may establish criteria for judging modified vehicles.

### **IV. TOOL LOAN PROGRAM**

1. Specified tools as decided by the membership shall be purchased by the Club, for use by active members only.
2. A tool keeper shall be appointed by the President. The tool keeper shall maintain a roster of all tools owned by the Club and their location. A status report on the tools and locations to be reported at each monthly meeting.
3. Tools may be loaned only to active paid up members.
4. Tools may be kept out for a maximum of four weeks, unless other arrangements are made with the tool keeper. This allows for use from one meeting until the next.
5. Members shall be responsible for the safekeeping and maintenance of tools in their possession.
6. The President will appoint a member to keep a record of the club tools and any tools offered by individual members who are willing to loan their tools to other club members.



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## V. PLYMOUTH PARTICIPATION POINTS PROGRAM

1. The Points Program is to encourage members to become more involved in the hobby and to:
  - a. Boost attendance at meetings
  - b. Stimulate restoration projects
  - c. Increase use of vehicles
  - d. Encourage member participation at events
  - e. Reward active members who promote the Plymouth Owners Club, Inc.
2. Annual awards will be designated by the membership.
3. All active members in good standing will be eligible to participate.
4. Awards will be determined on a point system. A point awarded each time the member drives his qualifying Plymouth to:
  - a. A Club meeting
  - b. An official Club Event
  - c. A recognized swap meet
  - d. A recognized auto show
  - e. Working on other SC-POC members with their Plymouths
  - f. Other events as designated by the membership in the Points Program Rules. (Additional points to be awarded for distance over 100 miles and for winning at an auto show.)
5. Points accrue to the owner of the vehicle. Members attending an event with more than one vehicle will receive points for only one vehicle. Vehicles attending events without their owners do not earn points. The Program runs from January 1<sup>st</sup> through December 31<sup>st</sup> each year.
6. The President will appoint a member to keep a record of points earned by members during the year.

## VI. ADDITIONS AND AMENDMENTS

Additions and amendments to the Club By-Laws shall be adopted by majority vote of a quorum of 30% of the Club membership at any regularly scheduled meeting.

**SECTION 1.** The staff of elected officers named in Article V shall be elected for a term of one year by secret ballot. Nominations will be made during the Fall general quarterly membership meeting and the election shall be completed by November of each year.

**SECTION 2.** Election shall be by vote of the active members and shall be valid if 30% or more of the current members return proper ballots. A plurality of one vote shall be the requisite for election. In the event of a tie, the Board of Directors shall vote to break it.

**SECTION 3.** Voting for officers shall be by secret official ballot.



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**SECTION 4.** The counting of ballots shall be by tellers appointed by the President before voting begins. Only official ballots shall be counted.

**SECTION 5.** Officers so elected shall be responsible for conducting the affairs of the Club according to the principles heretofore described. A President shall serve no more than one consecutive term. The remaining officers of the staff may serve an indefinite number of terms. New officers shall assume office on December 1<sup>st</sup>.

**SECTION 6.** In the event of a vacancy occurring in any of the elected staff offices other than the Presidency, but including a Vice Presidential vacancy occurring upon assumption of the Presidency by the Vice President, under the provision of Article V.,

SECTION 2., the Board shall immediately appoint a member to fill the remainder of the term.

**SECTION 7.** Each staff officer named in Article V, SECTION 1, shall have been a member of the Club for one full calendar year prior to his holding an office.

**SECTION 8.** Officers so elected shall be responsible for conducting the affairs of the Club according to the principles heretofore described. New officers shall assume office on January 1<sup>st</sup>.

## **VII. PUBLICATIONS**

**SECTION 1.** A region Newsletter shall be published monthly by the Secretary and mailed or electronically e-mailed the week prior to the monthly meeting to all active members.

**SECTION 2.** Any brochure, letterhead, or similar publication of the Region must contain, as a minimum, the National Club emblem and founding date.

**SECTION 3.** Any online publications of SC-POC such as You Tube videos must have the approval of the region president and at least one other board member.

## **VIII. COMMITTEES**

The President, with the advice and counsel of the Board of Directors, shall have the authority to appoint temporary committees for the furtherance of the Club, as set forth in Article I. Members of such committees shall serve until the end of the Presidential term unless sooner relieved of their duties by the President. Standing committees shall be designated in the By- Laws of the Club.

## **IX. BY-LAWS**

By-Laws of the Club shall be adopted or amended by a majority vote of a quorum of 30% of the Club membership.

## **X. AMENDING PROCEDURE**





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An amendment to the Constitution of the Southern California Region Plymouth Owners Club may originate with any five active members in good standing and signed by them. The amendment is presented to the President who shall bring it before the membership at large. An amendment may also originate with the Officers and/or Board of Directors. Such proposed amendment shall be incorporated into the Constitution upon receiving a two-thirds vote with a quorum of 30% of the official Club roster.

**XI. OFFICAL LOGO AND ADDRESS OF THE SC-POC**

This is the official logo of the SC-POC



The following are the social media addresses for the SC-POC:

- Instagram: @plymouthownersclubsocal
- YouTube Channel: Plymouth Owners Club SoCal

The following is the mailing address for the SC-POC. All correspondence may be addressed to:

The President of the SC-POC  
520 Princeton Circle #E  
Fullerton, CA 92831  
(562) 569-3863  
plymouthownersclubsocal@gmail.com

Approved as amended on December 12, 2019

President: \_\_\_\_\_ Vice President: \_\_\_\_\_

Secretary: \_\_\_\_\_ Treasurer: \_\_\_\_\_