

SOUJANYA FOUNDATION

Regd no IV/34/22-23

Regd Office: 220/1, SHRIMATA, OPP CMC,
YELLAPUR ROAD, SIRSI-581401, KARNATAKA STATE
Email: soujanyafoundationsirsi52@gmail.com
Mob: 90364 12752

DEFINITIONS

APPLICANT : The person who is applying to get admitted / to live in the old age facility conceived by Soujanya Foundation.

RESIDENT : The person who got admitted and staying in the room provided for.

MANAGEMENT : Soujanya Foundation Management Committee

YEAR : Year is considered from 01-April of a Year to 31- March of next year. This is to coincide with standard Financial Year

ADMISSION TERMS & CONDITIONS

1. Admission will be on 'Single' basis or 'Double' basis
2. For admission (single or double basis), age of Applicant shall be above 60 years, healthy and not bed-ridden, not mentally ill, should not be suffering from any sort of contagious disease and not dementia affected.
3. For double occupancy basis, in case of couples, age of at least one Applicant shall be above 60 years, both healthy and none are bed-ridden.
4. Double occupancy is allowed only in case of couples, brothers and sisters. Documentary proof is required to establish the relationship.
5. Admission Fee is non-refundable, which shall be paid along with the Application Form.
6. Aadhaar copies, full address, telephone numbers of Applicant shall be provided. Other than Applicant, four others related / known (as close friend) person's Aadhaar copies, full address, telephone numbers shall be provided.
7. Indemnity Bond shall be furnished by the immediate dependent.
8. Any admission is subject to approval of the Trust.
9. Police verification may be required in specific cases.
10. Admission and cost of staying shall be paid as per details provided elsewhere, unless otherwise sponsored by someone as donor.
11. For financial settlement purposes, one complete year or part of a year stay in the final financial year will be considered as full year.

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12. Long Term Stay (LTS). Stay of one year or more. In these cases, the accommodation will be taken on "Leave and License agreement by the 'Resident / Admitter (Sponsor)' on an agreement with Property Owner. Food and Maintenance costs shall be paid on a monthly basis by the 'Resident / Admitter (Sponsor)' as Donation.
13. Short Term Stay - Details can be obtained during enquiry about admission.
14. Security Deposit shall be deposited irrespective of the type of stay either by the Resident him/her self or by Sponsor. The Security Deposit of Long Term Stay requirement shall be adjusted towards monthly expenses under emergency. If the Security Deposit was deposited by Resident, the same shall be treated as recovery of expenses and if security deposit was deposited by other than Resident i.e by Sponsor, the same shall be treated as Donation towards expenses recovery.
15. Security Deposits are Security Deposit related to general issues of rental / food / medical / administration / unforeseen circumstances expenses. Details of amount can be obtained from Office during enquiry / Application for admission.
16. Rent, Monthly Maintenance and Food charges are payable (by reimbursing) within one week after bill is sent to Resident / Resident admitter, during first week of succeeding month. Delays if any will be charged at 12% annual interest for the delayed period. If charges are not paid after three months in a row, Resident has to be evacuated after settling the bills against the deposits.
17. In the event of cessation of occupancy, the balance of the deposit will be refunded to the successor / Resident within 45 days after deducting all dues if any towards expenses as per bills, provided amount was originally deposited by the Inmate himself and not as donation. Additional 10% of the security deposit will be recovered as donation.
18. All deposits shall be made to the Management directly at the office and receipt shall be obtained. The receipts shall be returned during final bill settlement after cessation of occupancy.
19. Residents are forbidden from having any financial dealings with the service staff. Any request from any staff either for loan / gift / help etc. should not be entertained. Management will not be responsible for such dealings and consequences.
20. Any kind of voluntary help like making a will, transferring movable / immovable / fixed deposits / liquid cash either to any staff or Soujanya Foundation is strictly prohibited.

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21. Management is at liberty to increase / reduce any type of charges payable, based on prevailing market conditions of the commodities, additional unforeseen if any etc..
22. All Applications are subject to Management approval.
23. Residents should make their own arrangements to provide for themselves personal clothes, sanitary, soap / oil etc.. as per individual choice. Bed sheet covers, pillow covers, bath towel and blanket will be provided by Foundation.
24. Washing of linen, bedsheets, pillow covers etc.. issued by Management will be a free service. Personal clothes and inner wares shall be of Resident's responsibility.
25. Residents will have breakfast / lunch / Dinner etc..in the dining hall at prescribed timings. No room service will be provided for any category of residents except in cases where it is found very essential and the situation warrants and on payment of additional charges for such charges as decided by the Management.
26. Round the clock services of exclusive male / female attendants may be made available at extra cost as decided and based on availability of such staff at that time and depending on the type of services, duration etc..of the individual Resident.
27. Consultation and routine medical check up by a visiting Medical Doctor are provided. However, cost of recommended medicine / treatment / laboratory test charges / physiotherapy etc. will have to be borne by the Resident.
28. Ambulance services will be provided at rates determined from time to time in cases where the Resident is to be taken to or brought from hospital.
29. Residents once admitted / allocated a particular room will not be allowed to change the rooms internally themselves) without approval of Management.
30. Three months Maintenance cost and Food cost shall be deposited in advance along with Security Deposit, before admission. For details of Fees refer to other Documents.

I/ We have read all above and understood all terms, conditions and clauses mentioned above and also explained all above 30 points in this 'Conditions for Admission' Form, I /We accept to abide by all above 30 points. In case of any violation of any of above 33 terms / conditions / clauses I / We would vacate the premises without any claim.

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I / We accept that the decision of the Management will be final and binding on us / me on all the matters of either of dispute or decision.

Name and Signature of the person
who is admitting the Applicant
Date:

Name and Signature of the Resident
Date:

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