

# PRICE LIST

## GSA Schedule MAS

Total Solutions for Law Enforcement, Security, Facilities Management



### **Security Systems Management, Inc.**

Attn: Shalen Sharma

350 Winton Ave

Hayward, CA 94544

510-754-2845 (Phone)

510-363-9191 (Fax)

[ssm@securitysystemmanagement.us](mailto:ssm@securitysystemmanagement.us)



## Contract Holder

Schedule MAS

Contact Number 47QSWA20D00AQ

SIN 561612 - Protective Service Occupations

15 Sep 2020 to 14 Sep 2025

Small Disadvantaged Business (SDB)

Price List as of 15 Sep 2020

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## COMPANY OVERVIEW

### About SSM

SSM was formed in 2013 by Shalen Sharma and associates to provide security services to commercial clients. SSM takes full advantage of lessons learned during the founder's 20+ year career as an account manager and correction officer for the Federal government.

SSM is located in Hayward, California, and employs more than 80 full-time and part-time security officers throughout northern California. Services include stationary posts, on-foot patrols, and roving patrols.

### Licenses

SSM holds the following certifications and licenses:

- Certified Small Business by the State of California, Supplier Number 1752507-SB
- Certified by the California Bureau of Security and Investigative Services (BSIS)
- Licensed Private Patrol Operator, California Number PPO121223.

### Quality Control

SSM uses the GuardTek™ system as its primary system for quality control, monitoring, and report generation. GuardTek is a security management software system developed by Trackforce™ for the security industry.



GuardTek is a real-time systems that places officers in continuous contact with SSM monitoring personnel. The system uses RFID demarcated tour routes to ensure the tours are performed within scheduled time limits and that no area is overlooked. The handheld device is multifunctional and can be used to photograph potential security issues, such as broken locks or windows. The system is also enabled with autonomous alerts via email to SSM and directly to customers. Features of the GuardTek system include the following:

- Incident Reporting — Customizable incident alerting software streamlines the process and enforces consistency using messages that include multimedia and text.
  - Create customized forms per site, and per incident type and standardize processes
  - Capture photos and videos to provide a more detailed report
  - Real-time report engine keeps online history and eliminates need for paper reports
- Event and Activity Reporting — Eliminates paper reports and centralizes information online by capturing security officer activities through smartphones, tablets, or computers.
  - View activities by officer, activity type
  - Combine post, mobile and PC access options to record activities
  - Centralized access for stakeholders builds trust and credibility
- Geolocation and Officer Dispatch — Locates officers online at any time and dispatches appropriately for an alarm response or medical emergency based on proximity and availability.
  - GPS identifies officer presence in real-time
  - View status, availability, proximity and estimated drive times to incidents
  - Document task acknowledgements, progress, and completion status in real-time
- Post Order Management — Online post order management allows managers to distribute officer instructions seamlessly in real-time and document compliance.
  - Deliver updates and notifications in real-time
  - Customize orders and pass-downs by post, client, or organization
  - Document acknowledgment by individual officers
- Guard Tours and Patrols — Officers scan RFID checkpoints at strategic site locations using mobile technology providing real-time updates to the central system.
  - Validate tours in real-time using survivable tour tags
  - Deliver detailed and accurate tour logs
  - Provide peace of mind to stakeholders
- Time and Attendance — Capture time and attendance data for accurate payroll processing, labor law compliance, and insight into workforce productivity.
  - Track time for officers by site and shift to maximize efficiencies
  - Increase accuracy and improve compliance with overtime laws
  - Real-time alerts enable immediate supervisory response to coverage issues

SSM will deliver the same level of excellence to Federal agency clients.

**LABOR RATES**  
**GSA Schedule MAS**  
**Contract No. 47QSWA20D00AQ**  
**SIN 561612 - Protective Service Occupations**

**NATIONWIDE PRICING**

Labor Category Title	Hourly Rate 2020
<b>Guard I</b> (Unarmed) Non-Exempt	\$38.85
<b>Shift Supervisor</b> Exempt	\$58.86

Per Wage Determination 2015-5623 (Rev.-12)

Dated: 06/13/2020

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## LABOR CATEGORY DESCRIPTIONS

### GUARD I (Unarmed)

**Minimum/General Experience:** Two (2) years of experience in security/law enforcement services.

**Functional Responsibility:** Our unarmed guards are proficiently trained and alert at all times.

Secures premises and personnel by patrolling property; monitoring surveillance equipment; inspecting buildings, equipment, and access points; permitting entry.

- Obtains help by sounding alarms.
- Prevents losses and damage by reporting irregularities; informing violators of policy and procedures; restraining trespassers.
- Authorize entrance of people and vehicles. Controls traffic by directing drivers.
- Completes reports by recording observations, information, occurrences, and surveillance activities; interviewing witnesses; obtaining signatures.
- Maintains environment by monitoring and setting building and equipment controls.
- Maintains organization's stability and reputation by complying with legal requirements.
- Ensures operation of equipment by completing preventive maintenance requirements; following manufacturer's instructions; troubleshooting malfunctions; calling for repairs; evaluating new equipment and techniques.
- Contributes to team effort by accomplishing related results as needed.
- Monitor property entrance
- Report any suspicious behaviors and happenings
- Secure all exits, doors and windows
- Monitor surveillance cameras
- Provide assistance to people in need
- Submit reports of daily surveillance activity
- Submit reports of every suspicious action
- Supervise and oversee security functions in an organization.

Many guards have CPR and first-aid training so they will be helpful in almost any and all situations. SSM guards have arresting powers to help enforce and deter crime at your establishment.

**Educational Requirements:**

High School

## SHIFT SUPERVISOR

**Minimum/General Experience:** Five (5) years experience in security/law enforcement services, with a minimum of two (2) years in the Supervisory capacity.

**Functional Responsibility:** Similar duties as Guard I; Assuring guards on duty know the proper protocol for that particular site as well as the standard operating procedure. Shift Supervisor's have also undergone refresher training courses. Courses range from sexual harassment, to proper handcuffing technique.

- Train and schedule programs and functions to security personnel.
- Evaluate, assess, and analyses performance of security personnel.
- Initiate disciplinary measures wherever necessary.
- Provide security to office staff, buildings, and properties.
- Keep the premises free from all kinds of dangers.
- Maintain all security devices and products in good working condition.
- Develop and implement preventative measures against accidents, thefts, and other risks.
- Ensure compliance of applicable policies and regulations while implementing security measures.

SSM is committed to having a drug free work place, therefore; all guards must pass a mandatory background investigation and drug screen before hire. They must also submit to random drug screens throughout their duration of employment with SSM.

**Educational Requirements:**

Associates Degree

## TERMS and CONDITIONS

**Standard Form 1449, Contract for Commercial Items (Cont'd)**  
**Security Systems Management, Inc**  
**Contact Number 47QSWA20D00AQ**

**1c. HOURLY RATES:**

To be filled inserted by the Contractor prior to distribution.

**2. MAXIMUM ORDER\*: SIN 561612 \$250,000**

\*If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contract the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

**3. MINIMUM ORDER: \$100**

**4. GEOGRAPHIC COVERAGE:** Domestic, 50 states, Washington, DC, Puerto Rico, US Territories.  
Applicable Wage Determination 2015-5623 (Rev.-12) Dated: 06/13/2020

**5. POINT(S) OF PRODUCTION:** N/A to services.

**6. DISCOUNT FROM LIST PRICES:** Reference Net Pricing by Category/Location attached. For calculation of the GSA Schedule price (price paid by customers ordering from the GSA Schedule, and the price to be loaded in to GSA Advantage), the contractor should deduct the appropriate basic discount from the list price and add the prevailing IFF rate to the negotiated discounted price (Net GSA price). Current IFF rate is 0.75%.

**7. QUANTITY DISCOUNT(S):** .5% for individual task orders greater than \$1M.

**8. PROMPT PAYMENT TERMS:** .5%/20, Net 30

**9.a GOVERNMENT PURCHASE CARDS MUST BE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.**

**9b. GOVERNMENT PURCHASE ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.**

**10. FOREIGN ITEMS:** N/A to Services

**11a. TIME OF DELIVERY:** N/A to Services

**11b. EXPEDITED DELIVERY:** N/A to Services

**11c. OVERNIGHT AND 2-DAY DELIVERY:** N/A Services

**11d. URGENT REQUIREMENTS:** N/A to Services

**12. FOB POINT:** N/A to Services



**13a. ORDERING ADDRESS:** Security Systems Management, Inc.  
350 Winton Ave, Hayward, CA 94544

**13b. ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found Federal Acquisition Regulation (FAR) 8.405-3

**14. PAYMENT ADDRESS:** Same as contractor

**15. WARRANTY PROVISION:** N/A to Services

**16. EXPORT PACKING CHARGES:** N/A to Services

**17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** (any thresholds above the micro-purchase level)

**18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):**  
N/A

**19. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A

**20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A

**20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A

**21. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A

**22. LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A

**23. PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A

**24a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):**

**24b. Section 508 Compliance for EIT:**

**To be filled inserted by the Contractor prior to distribution.**

If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EI) supplies and services and show where in full details can be found (e.g. contractor's website or other location). The EIT standards can be found at:

[www.Section508.gov](http://www.Section508.gov)

**25. DUNS NUMBER:** 078753913

**26. NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE:** Registration valid until 03/18/2021.

## How to Buy from Security Systems Management, Inc. Under GSA MAS Schedule Contract

Below is a summary of how to order from us.

1. **For orders up to \$10,000**: Develop a **Scope of Work (SOW)** and have your procurement office place the order directly with Security Systems Management, Inc.
2. **For orders over \$10,000 but less than \$250,000**: Develop a performance-based SOW, send a Request for Quote to at least three GSA Schedule 84 Holders, evaluate quotes based on your best value criteria, and place the order with the selected contractor.
3. **For orders over \$250,000**: Follow the procedures as per #2 above but seek additional quotes.
4. **Blanket Purchase Agreement (BPA)**. In order to further decrease costs, reduce paperwork, and save time, access Security Systems Management, Inc. directly by establishing a Blanket Purchase Agreement.

Reference: FAR Subpart 8.4, Federal Supply Schedule.