1/10/23, 1:43 PM Client

## **Copy of Customer Complaint Form**

<b>Contact Information</b>	

Customer Name	Address	Caller Name	Phone Number and Email Address
Product Information			
Attach copy of load pape	erwork if multiple SKUs/Lots and v	vrite "Attached" in the SKU/Lot spaces	
Order Number (PO)	BOL	Product SKU	Product Lot
Complaint			
Date of Contact	Time of Contact	Employee recording complain	nt Method of Contact
mm/dd/yyyy			
Complaint Category			
Select			
Complaint Details			
Response/Investigation De	etails		
Review and Close			
I have reviewed the informa	ation associated with the custome	er complaint. This complaint will be forw	varded to PPF per our procedures.
Review Signature		Date	
		mm/dd/yyyy	
Submit Print			

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