

# Miss New Hampshire Scholarship Foundation

## Scholarship Request Process

### 1. Gather Documentation

- Tuition bills or loan statements (you may upload up to three documents at a time)
  - All documents are official documents and in PDF format
  - Student or borrower account number is included clearly on the document
    - For student loans, students should send proof of satisfactory course completion and a current loan statement showing the student is responsible for the repayment of the loan
      - If loan statement - loan number, account number, and name are included clearly on the statement
    - For tuition, students should send a tuition statement showing the original amount owed, payments made, and ending balance
      - If tuition bill - student ID number, loan number, and name are included clearly on the bill

### 2. Complete Online Form

- All forms must be submitted at least three weeks before due date
- Type <https://www.cognitofrms.com/MissNHScholarshipFoundation/ScholarshipRequestForm> into browser and click on "Scholarship Request Form"
- Complete all required fields
  - Be sure to identify specific competitions awards are from
  - You must certify that you have already requested all prior awards before submitting a new request
  - For 2024: report outstanding scholarship statuses
    - Specific competition awarded
    - Whether or not you were awarded the funds
    - Funds remaining from scholarship award
- Upload official documentation for each scholarship disbursement request (you may upload up to three documents at a time)
  - Identify scholarship amounts and specific accounts you want your scholarship to be disbursed to
- Submit form

### 3. Monitor Disbursement Progress

- Monitor your inbox to ensure no further action is needed
- You will receive a loan disbursement confirmation email from [Scholarships@MissNH.org](mailto:Scholarships@MissNH.org)
- Confirm with your bursar's office or loan provider of scholarship funds application one week within your loan disbursement confirmation email from [Scholarships@MissNH.org](mailto:Scholarships@MissNH.org)